



WAYS & MEANS COMMITTEE

Wednesday, April 30, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on April 30, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Sheriff Cirencione
- John Rizzo, Sr. Fiscal Manager
- Kathleen Meyers, Manager of Financial Operations
- Kathy Dunn, Fiscal Manager
- Jenifer Langer, Purchasing Director
- Mary Burnett, Auditor, via WebEx
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Ryan Davis, Economic Developer
- Tim McElligott, Deputy DPW Commissioner
- Nellie Puma, Deputy Finance Director
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Thomas Lyon, Sr. Planner
- Josh Colton, Security Coordinator
- Kristin Voss, BOS Clerk

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the April 9, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Thomas Harvey presented a resolution entitled, "Capital Project No. H068-20 - FLCC Nursing Expansion Capital Project - Authorize a Contract with Northern Nurseries, Inc. and Budget Transfer".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Thomas Harvey presented a resolution entitled, "Capital Project No. H068-20 - FLCC Nursing Expansion Capital Project - Authorize a Contract with Spallina Materials and Budget Transfer".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen presented a resolution entitled, "Capitol Project No. H074-20 - Countywide Storage Project - Authorization a Contract Amendment with QPK Design, LLP and Budget Transfer for Concept Design".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented a resolution entitled, "Capital Project No. H096-23 - FLCC Academics Renovation Capital Project - Authorize a Contract with KI to Purchase Tables and Budget Transfer".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Tim McElligott presented a resolution entitled, "Capital Project No. H094-23 - Ontario County RT 364 Sidewalk and Bike Path Capital Project - Payment for Electric Service Fees with Rochester Gas & Electric Corporation".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim McElligott presented a resolution entitled, "Capital Project No. H094-23 - Ontario County RT 364 Sidewalk and Bike Path Capital Project - Acceptance of State Local Agreement for Construction".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Tim McElligott presented a resolution entitled, "Transfer of Funds - 2025 County Budget - Purchase/Buyout of Enterprise Leased Vehicles".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim McElligott presented a resolution entitled, "Authorization to Purchase Equipment for the Bureau of Highways and Wastewater Management".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Holly Adams presented a budget transfer for professional accounting services from contingency.

Supervisor John Cowley motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Planning & Environmental Quality:

Ryan Davis presented a resolution entitled, "Revolving Loan Fund - Funding Authorization and Budget Transfer - Expansion and Growth Loan for Enterprise (EAGLE) Fund Small Business Loan Program".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

David Cirencione presented a resolution entitled, "Budget Transfer for Full-Time School Resource Officer at Wayne Finger Lakes BOCES".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall,

David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon presented a resolution entitled, "Capital Project No. H086-22 - Authorize a Contract With Black Creek Integrated Systems Corp. for the Hardware & Software Upgrade and Budget Transfer to the Jail Security Control Project".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kathy Dunn presented a resolution entitled, "Authorization to Amend Hurrell-Harring Settlement Implementation 3-Year Grant (C3YRHH02) from the Office of Indigent Legal Services".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Finger Lakes Community College (FLCC):

Michele Smith presented a resolution entitled, "Create a Position of Campus Safety Officer, Part-Time at Finger Lakes Community College".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Human Resources:

Josh Colton briefly reviewed the first-quarter worksite security report. He is working with NYS Courts on an extensive access control project. The deescalation and threat response training that he is doing with employees is going well. 33 employees have currently gone through this training. There are another 88 that have signed up, with more anticipated to sign up as the year goes on. He has been working on creating four new security policies to send to the compliance committee, and he has been assisting the compliance investigators on workplace violence complaints.

Josh Colton requested approval to create a mass worksite communication CIP. This would allow for any employee's cell phone, iPad, or desk phone to become a panic button. Administration would also be able to mass communicate with groups through the system.

Supervisor John Cowley motioned to approve the CIP as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall,

David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Create a Motor Equipment Operator (Seasonal) Position and Abolish a Motor Equipment Operator I (Seasonal) Position".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

There were no questions on the first quarter vacancy report provided in the committee packet.

10. Purchasing Department:

Jenifer Langer presented a resolution entitled, "Authorization to Participate in Cooperative Bids Coordinated by Wayne Finger Lakes BOCES".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Finance Department:

Mary Burnett reviewed the 1st quarter sales tax report. We are up about 2% from the prior year.

Mary Gates presented a resolution entitled, "2026 - 2027 County Budget Guidelines".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates reported that they are close to finishing up the annual finance report. It should be completed and filed by the end of the week.

12. County Administrator:

Alissa Bub asked if there were any questions on the ARPA grant quarterly update that was provided in the committee packet. There were no questions. Alissa did note that just over 40% of the grants have been dispersed as to date. Some projects have been completed, and a few will have ribbon-cutting ceremonies soon.

13. Unfinished Business:

There was no unfinished business to come before the committee.

14. Executive Session:

Supervisor John Cowley motioned to enter executive session at 3:34 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law). Supervisor Mark Venuti seconded the motion. The motion passed.

Supervisor John Cowley motioned to exit executive session at 3:38 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

15. Next Meeting Date And Time:

May 21, 2025 at 3:00 PM.

16. Adjournment:

On a motion of Supervisor Daniel Marshall, seconded by Supervisor David Phillips, the Ways & Means Committee meeting was adjourned at 03:39 PM.

Respectfully Submitted, Kristin A. Voss, Clerk