Regular Meeting Called to Order
The regular meeting of the Ontario County Board of Supervisors was called to order at 6:30 PM at 74 Ontario Street, Canandaigua, NY 14424, with Chairman Jared Simpson presiding.

Pledge of Allegiance:

The Pledge of Allegiance was led by Supervisor Andrew Wickham, Town of Seneca.

Roll Call:
Members Present: Supervisors David Baker, Todd Campbell, John Cowley, Louis Guard, Peter Ingalsbe, James Kennedy, Jack Marren, Daniel Marshall, Daryl Marshall, William Namestnik, David Phillips, John Pruett, Jared Simpson, Dale Stell, Frederick Stresing, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham, Nancy Yacci. Necessarily Absent: Supervisor(s) Frederick Wille.

Approval of Minutes:

Supervisor Daryl Marshall motioned to approve the minutes of the preceding session. The motion was seconded by Supervisor James Kennedy. The motion passed.

Public Hearing:

A Public Hearing concerning proposed Local Law No. 3 (Intro.) of 2025, entitled, "A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-c of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2026", was opened at 6:32 PM in the Supervisors' Session Room located in room 218 at 74 Ontario St., Canandaigua, New York, on Thursday, May 8, 2025.

Mr. Jared Simpson, Chairman of the Board of Supervisors, presided.

As no one wished to speak, the public hearing was closed at 6:33 PM.

Reports of County Officials:
Supervisor Daryl Marshall recognized the Ontario County Public Works Highway Department for awards won, including state and national recognition, for the County Road 4 and 20 roundabout.

Privilege of the Floor: (Speakers will be limited to three minutes):
Chairman Jared Simpson granted privilege of the floor to Canandaigua Historian Leif HerrGesell. Mr. HerrGesell encouraged the towns and town historians to plan celebrations for the upcoming 250th anniversary of the nation.

The following communications are on file with the Board Clerk's Office:

- Approved Minutes of the April 7, 2025 Health & Human Services, Planning & Environmental Quality, and Public Works Committee Minutes.
- Approved Minutes of the April 9, 2025 Public Safety, Governmental Operations &

Insurance, and Ways & means Committee Minutes.

- Ontario County Humane Society monthly newsletter from Shelter Director, William Martin.
- Notice of new NYSDOL Finger Lakes Representative, Mindy Laursen received from NYS DOL.
- Notice of Obligational Authority for the NYS Systems Change and Inclusive Opportunities Network for Local Workforce Development Area was received from NYSDOL.
- Resolution No. 94-25 from Seneca County entitled, "Approving the Appointment of Finger Lakes Workforce Investment Board Member (Jessica Jolly)"
- Resolution No. 95-25 from Seneca County entitled, "Approving the Appointment of Finger Lakes Workforce Investment Board Member (Ernest Brownell)"
- Notice of potential price increases due to tariff's on steel and aluminum received from National Highway Products, Inc.
- Letters regarding possible Federal cuts in funding were received from Wendy Stoddard, Thomas Schwartz, Prudence Whitehead, Tara Babcock, Mary D'Amico, Donna Cotter, Don Cotter, Paul Whitehead, Deborah Cutter, Linda Collins, Nancy Lane, Gail Fuentes.
- Ontario County Self-Insurance Plan Annual Workers' Compensation 2024 Review received from NCAcomp, Inc.
- Announcement of Planned Workforce Mass Layoff Action received from Waste Harmonics Keter.
- Notice of SEQR Lead Agency request from the Village of Honeoye Falls for proposed Local Law No. 2 of 2025.
- Notice of receipt of the Ontario County Resolution acknowledging NYSAC's 100th year anniversary.
- Notice of matters regarding Elizabeth Freid and the Finger Lakes Workforce Investment Board was received from Cerulli Massare & Lembke Law Firm.

Reports of Special Committees:

The board acknowledged municipal clerks week and appreciated the contributions of municipal clerks, Kristin Voss and Diane Foster.

Reports of Standing Committees:

There were no reports of Standing Committees.

Resolutions:

Governmental Operations & Insurance Committee

Supervisor Peter Ingalsbe offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor James Kennedy:

RESOLUTION NO. 246-2025
AWARD BID B25039 TO PHOENIX GRAPHICS, INC.
FOR THE PURCHASE OF ELECTION SUPPLIES

WHEREAS, The Purchasing Department advertised for and received, per tabulation sheets on file with the Clerk of the Board, sealed bids B25039 for the purchase of pre-printed Election

Supplies; and

WHEREAS, Phoenix Graphics, Inc., 1525 Emerson St., Rochester, NY 14606 is the responsive bidder based on the "best value" evaluation; and

WHEREAS, After discussion with the Ontario County Board of Elections, the Purchasing Department has deemed it to be in the County's best interest to award this bid to the Phoenix Graphics, Inc.; now, therefore, be it

RESOLVED, That per the tabulation sheet on file, the award of Bid B25039 be awarded to Phoenix Graphics, Inc.; and further

RESOLVED, That on the recommendation of the Government Operations and Insurance Committee, the Ontario County Board of Supervisors hereby awards this bid with the above vendor; and further

RESOLVED, That said award shall be in effect from May 26, 2025 through May 25, 2029; and further

RESOLVED, That a certified copy of this resolution be sent via email by the Clerk of this Board to Phoenix Graphics, Inc.

RESOLUTION NO. 247-2025
AUTHORIZATION TO CONTRACT WITH
KNOWINK INNOVATIVE ELECTION SOLUTIONS FOR
ELECTRONIC POLL BOOKS AND BALLOT
ON-DEMAND PRINTING EQUIPMENT

WHEREAS, The Ontario County Board of Elections is required by NYS Election Law to provide, maintain and upgrade equipment, software, technology, security and infrastructure related to conducting elections; and

WHEREAS, The electronic poll book and on-demand ballot printing equipment acquired in 2019 is nearing the end of its useful service life and requires replacement; and

WHEREAS, Resolution No. 562-2024 accepted the New York State Board of Elections Electronic Poll Book (ePb) Grant Program (project BOE01-1110000-C005053) to assist Ontario County in providing electronic poll books, on-demand ballot printing and associated costs; and

WHEREAS, The ePb Grant has $98,345.00 in funds remaining; and

WHEREAS, Knowink Innovative Election Solutions, 460 N. Lindbergh St., St. Louis MO is a state-approved vendor of electronic pollbooks, software, associated services and licenses; and

WHEREAS, Knowink Innovative Election Solutions will deliver replacement electronic pollbook and on-demand ballot printing kits, software and associated licenses, at a cost not to exceed $39,500; and

WHEREAS, The State of New York has provided a grant to reimburse Ontario County for said costs listed above; and

WHEREAS, The Governmental Operations and Insurance Committee has reviewed and recommends contracting with Knowink Innovative Election Solutions for the purpose of procuring electronic poll books and on-demand ballot printing equipment; now, therefore, be it

RESOLVED, That, upon review and approval by the County Attorney as to form, the County Administrator be, and hereby is, authorized and empowered to execute contracts Knowink Innovative Election Solutions, 460 N. Lindbergh St., St. Louis MO, for the term of May 1, 2025, through December 31, 2025 for an amount not to exceed $39,500.00; and further

RESOLVED, That if a no-cost-time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such an extension subject to review and approval by the Governmental Operations and Insurance standing committee.

The foregoing block of two resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor Andrew Wickham:

RESOLUTION NO. 248-2025
APPOINTING THE MEMBERS OF A SEARCH COMMITTEE
FOR A DEPUTY COUNTY ADMINISTRATOR POSITION

WHEREAS, Resolution No.655-2024 created a Deputy County Administrator position; and

WHEREAS, It is the intent of the County Administrator to fill this position through the efforts of a Search Committee; now, therefore, be it

RESOLVED, That the following individuals shall be appointed to the Search Committee for a Deputy County Administrator position for the duration of the search process:

Christopher DeBolt
Chairperson of the Search Committee
County Administrator

Holly Adams
County Attorney

Alissa Bub
Deputy County Administrator

Triciajean Jones
Director of the Office for the Aging

Dr. Robert Nye
President, Finger Lakes Community College

Jared Simpson
Supervisor, Town of Canandaigua & Board Chairman

Michele Smith
Director of Human Resources

Supervisor William Wellman
Town of Phelps

and further

RESOLVED, The duties of the Search Committee shall include reviewing applications and resumes, conducting interviews, and recommending a candidate to the Governmental Operations and Insurance Committee; and further

RESOLVED, That copies of this resolution be sent by the Clerk of this Board to the appointees.

Passed. Yes; 20, No; 0, Abstained; 0

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor Louis Guard:

RESOLUTION NO. 249-2025
AUTHORIZATION TO RENEW CONTRACTS (R24055)
FOR APPRAISAL AND CONSULTATION SERVICES

WHEREAS, The Ontario County Board of Supervisors awarded RFP R24055 for Appraisal and Consultation Services per Resolution No. 363-2024; and

WHEREAS, The original award included the option for up to two (2) twelve-month renewals upon agreement of all parties; and

WHEREAS, The vendors have agreed to renew the contracts for an additional twelve-month term; and

WHEREAS, It is in the best interest of the County to continue working with the vendors to ensure appraisal and consultation services are available as needed; and

WHEREAS, The Governmental Operations and Insurance Committee has reviewed and recommends the renewal of these contracts; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby authorizes the renewal of the contracts for Appraisal and Consultation Services with the following vendors for the period of July 1, 2025 through June 30, 2026:

Vendor Name	Vendor Address	Services
Bruckner, Tillett, Rossi, Cahill & Associates	500 Linden Oaks, Suite 130, Rochester, NY 14625	Appraisal Consultation, Appraisal Report, and Appraisal Review
GAR Associates LLC	5500 Main Street, Suite 348,	Appraisal Consultation, County-wide

	Williamsville, NY 14221	Valuation Factor, Appraisal Report, and Appraisal Review

and further

RESOLVED, That upon review by the County Attorney as to form, the County Administrator be, and hereby is, authorized and empowered to execute said agreement and all other documents necessary to effectuate the purpose of this resolution; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Bruckner, Tillett, Rossi, Cahill & Associates (kaitlin@btrca.com) and GAR Associates LLC (cbaire@gar-associates.com).

Passed. Yes; 20, No; 0, Abstained; 0

Health & Human Services Committee

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Nancy Yacci:

RESOLUTION NO. 250-2025
AUTHORIZATION TO CONTRACT WITH
PLANNED PARENTHOOD OF CENTRAL AND WESTERN NY FOR
SEXUALLY TRANSMITTED DISEASE DIAGNOSIS AND TREATMENT

WHEREAS, Ontario County Public Health desires to contract with Planned Parenthood of Central and Western NY, 114 University Avenue, Rochester, NY 14605 in connection with STD Diagnosis and Treatment; and

WHEREAS, Planned Parenthood of Central and Western NY has agreed to provide services in the diagnosis and treatment of STDs; and

WHEREAS, Planned Parenthood of Central and Western NY provides STD services to uninsured Ontario County residents at their office at 15 Lafayette Ave, Canandaigua, NY 14424; and

WHEREAS, That the contract shall cover the period of January 1, 2025 through December 31, 2027; and

WHEREAS, The provider will be paid according to the rates specified in "Schedule A" of the contract; and

WHEREAS, Changes to the Medicaid threshold rate, mid-contract, will be honored without amendment;

WHEREAS, The funds have been appropriated in the budget to pay the provider; and

WHEREAS, The Director of Public Health and the Health and Human Services Committee recommend the acceptance of the contract; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Planned Parenthood of Central and Western NY; and further

RESOLVED, That the County Administrator be, and here by is, authorized and empowered to execute this contract; and further

RESOLVED That the Ontario County Finance Department is authorized and empowered to make all necessary budgetary and accounting entries to affect the intent of this resolution.

Passed. Yes; 19, Supervisor Namestnik voting No; 1, Abstained; 0

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor William Wellman:

RESOLUTION NO. 251-2025
APPOINTMENT OF LIEUTENANT JOHN KESEL
TO THE ONTARIO COUNTY TRAFFIC SAFETY BOARD

WHEREAS, There is a vacancy on the Ontario County Traffic Safety Board due to the retirement of Chief Deputy John Falbo; and

WHEREAS, Lieutenant John Kesel has expressed a willingness and desire to serve on this Board, commencing February 12, 2025 and expiring on December 31, 2027; and

WHEREAS, The Ontario County Traffic Safety Board and the Health and Human Services Committee recommend the appointment; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby appoint Lieutenant John Kessel to the Ontario County Traffic Safety Board.

Passed. Yes; 20, No; 0, Abstained; 0

Planning & Environmental Quality Committee

Supervisor Andrew Wickham offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Mark Venuti:

RESOLUTION NO. 252-2025
AMENDMENT TO SHRED TEXT CONTRACT FOR
ON-SITE MOBILE DOCUMENT DESTRUCTION SERVICES

WHEREAS, Ontario County requires secure destruction of sensitive documents generated by various County departments and residents; and

WHEREAS, The Ontario County Board of Supervisors has adopted a Local Solid Waste Management Plan that calls for increased diversion and responsible disposal of waste generated

by Ontario County facilities, staff, and residents; and

WHEREAS, Source separation of shredded documents reduces the potential of improper disposal; and

WHEREAS, A request for quotes for on-site document destruction services at Ontario County Departments, as well as every municipal Town/City Hall, was released, duly advertised, and opened by the Ontario County Purchasing Department as quote Q25026; and

WHEREAS, Resolution No. 64-2025 awarded a contract to Shred Text Inc.; and

WHEREAS, Upon administration of the contract, several changes were made to container size and service schedule to accommodate requests from various Town Halls; and

WHEREAS, Shred Text Inc. has requested a contract amendment to increase the per container per service cost for specific Town Hall locations not to exceed Forty Six Dollars and Fifty Cents ($46.50) per container per service; and

WHEREAS, All other costs, conditions, and terms associated with the original awarded contract Q25026 remain unchanged; and

WHEREAS, The Department of Sustainability & Solid Waste Management budget has sufficient funds to cover the proposed amendment; and

WHEREAS, The Planning & Environmental Quality Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an amendment to the Agreement with Shred Text Inc., for an increase not to exceed Forty Six Dollars and Fifty Cents ($46.50) per container per service for specific Town Hall locations; and further

RESOLVED, That the term of said contract amendment shall commence on May 8, 2025 and end on February 28, 2026; and further

RESOLVED, The County Administrator or their designee is authorized and empowered to execute said contract amendment and all other documents necessary to effectuate the purposes of this resolution.

RESOLUTION NO. 253-2025
REVOLVING LOAN FUND
FUNDING AUTHORIZATION AND BUDGET TRANSFER
EXPANSION AND GROWTH LOAN FOR ENTERPRISE (EAGLE) FUND
SMALL BUSINESS LOAN PROGRAM

WHEREAS, The County of Ontario has received up to $7,081,438.19 in grant funds from the United States of America, acting by and through the U.S. Department of Housing and Urban Development (“HUD”), pursuant to Small Cities Single Purpose Community Development Block Grants (“CDBG”) Projects #B-83-DH-36-0090, #B-85-DH-36-0076, #B-87-36-0070, #B-

89-DH-36-0037, #B-90-DH-36-0008, #B-95-DH-36-0086, #B-96-DH-36-0248, #B-97-DH-36-0331, #B-97-DH-36-0332, #B-98-DH-36-0333 and #B-99-36-DH-0266, and acting by and through the New York State Housing Trust Fund Corporation as represented by the New York State Office of Community Renewal ("OCR") pursuant to Projects #850ED78-00, #850ED225-01, #850ED425-02, #850ED445-02, #850ME47-05 and #850ED672-10 (the "HUD" funds), which the County, solely in its capacity as an administrator of trust monies, desires to use for special economic development activities as permitted by the Laws of New York and applicable federal statutes and regulations; and

WHEREAS, The Ontario County Economic Development Corporation ("OCEDC"), with offices located at 20 Ontario Street, Suite 106B, Canandaigua, New York 14424, was created on January 11, 2010 as a not-for-profit corporation to provide various economic development services within Ontario County including, but not limited to, the use of CDBG monies to fund economic development loans and grants where appropriate to assist businesses that will provide economic benefits to Ontario County and its residents pursuant to and in compliance with the HUD Regulations; and

WHEREAS, Pursuant to Resolution No. 56-2010, Ontario County approved a contract for OCEDC to carry out such business assistance by making loans and grants, and accomplishing associated program delivery and administrative requirements of the CDBG program under HUD's regulations; and

WHEREAS, The OCEDC Board of Directors has developed a Small Business Loan program, in partnership with Canandaigua National Bank & Trust Co., the Expansion and Growth Loan for Enterprise ("EAGLE") Fund, designed to stimulate business expansion and job creation in Ontario County; and

WHEREAS, The EAGLE Fund program offers loans ranging from $5,000 to $25,000 for new and existing small businesses within the County; and

WHEREAS, The first phase of the EAGLE Fund program, funded to a level of $250,000 by OCEDC, has been extremely successful and has exhausted those resources within a few months; and

WHEREAS, The OCEDC Board of Directors sees great benefit and additional opportunity in extending this program; and

WHEREAS, The OCEDC contemplates investing an additional $50,000 from the OCEDC revolving loan fund; and

WHEREAS, As of March 28th 2025 there was a remaining balance of $205,887.63 within the Ontario County Revolving Loan Fund; and

WHEREAS, The OCEDC requests the transfer of the remaining balance in order to continue funding EAGLE loan requests; and

WHEREAS, The Planning and Environmental Quality Committee and the Ways and Means Committee have reviewed this program and request and recommend approval of this request; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby authorize this funding request for $205,615.05 as well as any accrued interest since March 28th 2025; and further

RESOLVED, That the following budget transfer be authorized:

Line Item	Title	Budget Change
CR 30599	Appropriated Fund Balance	$205,887.63
CR 8668 54733	Grants to OCEDC	$205,887.63

and further

RESOLVED, That the transfer of funds from the County to OCEDC shall be made as soon as practicable after the approval of this resolution; and further

RESOLVED, That the transfer of these funds along with the accrued interest completes the defederalization of all CDBG Funds received to date by Ontario County; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution.

RESOLUTION NO. 254-2025
AUTHORIZATION TO AMEND CONTRACT WITH ONTARIO COUNTY FOUR SEASONS LOCAL DEVELOPMENT CORPORATION FOR COMPLETING THE DIGITAL CONTENT AND DELIVERY MECHANISM WORK RELATED TO THE OUTDOOR INTERACTIVE "VIRTUAL MUSEUM" PROJECT

WHEREAS, The Ontario County Four Seasons Local Development Corporation, doing business as the Finger Lakes Visitors Connection (FLVC) is the designated Tourism Promotion Agency for Ontario County; and

WHEREAS, FLVC has undertaken the development of a Virtual Museum Project (the "Project") involving the placement of signage at sites in Ontario County that can be "read" by a mobile phone using technology such as QR codes that directs participants to a curated website landing pages providing an augmented reality experience through audio, visual, 3D, and written matter about each individual site; and

WHEREAS, FLVC has received notice of the award of a Market New York, Round 12 Tourism Capital grant/incentive by Empire State Development in the amount of $180,000 as part of the $900,000 Virtual Museum Project, a copy of which is on file with the Clerk of this Board; and

WHEREAS, Said grant requires an 80% local match of $720,000.00; and

WHEREAS, Resolution No. 243-2023 approved a contract with FLVC for the signage work portion of the Project in the amount of $210,000; and

WHEREAS, Resolution No. 767-2024 approved a contract with FLVC for Phase II of the Project involving the development of digital content and the method of online delivery in the amount of $210,000; and

WHEREAS, FLVC has requested a modification of the scope of said contract for Phase II of the project to include hiring a consultant to coordinate ordering, regulatory approval for placement, and the physical placement of signage, as well as clarifying FLVC's intention to use multiple vendors developing the digital content, production of and installation of signs, and producing printed media for distribution advertising the Project to prospective users, at no change in the contract cost, in a proposal dated April 21, 2025, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Planning and Environmental Quality Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Ontario County Board of Supervisors does hereby accept the proposal dated April 21, 2025, from the Ontario County Four Seasons Local Development Corporation, 19 Susan B. Anthony Ln., Canandaigua, NY 14424 to use various vendors and consultants develop digital content and its method of delivery, obtain and install requisite site signage, obtain regulatory approvals for signage, and manage same as part of the Virtual Museum Project, and hereby authorizes and empowers the County Administrator to execute a contract amendment with said Corporation for said Project at no change in cost; and further

RESOLVED, That all other terms of said contract with the Ontario County Four Seasons Local Development Corporation shall remain in effect; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution.

The foregoing block of three resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor Andrew Wickham offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

RESOLUTION NO. 255-2025
ADOPTION OF ONTARIO COUNTY PARKS
AND RECREATION MASTER PLAN FOR 2024-2034

WHEREAS, The 2022-2028 Ontario County Capital Improvement Plan identified the need for a countywide Parks and Recreation Master Plan comprised of an inventory and analysis of existing recreation opportunities and facilities within the County, development of a consensus of the role of the County Park System in meeting recreational needs within the County, and to make recommendations on the changes to the existing facilities, management structure, and holdings of the County Park System and identified the need to develop an Ontario County Parks and Recreation Master Plan (henceforth Master Plan); and

WHEREAS, Resolution No. 811-2022 authorized Ontario County to contract with LaBella Associates using Request for Qualifications (R22074) to provide consultant services in regard to

the preparation of the Master Plan; and

WHEREAS, County staff worked with LaBella Associates, a steering committee, and multiple other stakeholders to develop a draft plan; and

WHEREAS, Resolution No. 442-2024 established the Ontario County Board of Supervisors as lead agency pursuant to the New York State Environmental Quality Review act and its implementing regulations found at 6 NYCRR Part 617 (hereinafter collectively referred to as "SEQR") for the environmental review of said Master Plan; and

WHEREAS, Resolution No. 507-2024 completed a review pursuant to the NYS Environmental Quality Review Act (SEQR) with a finding of no significant adverse environmental impact; and

WHEREAS, Staff completed final edits to address outstanding concerns and now submit for adoption the draft Master Plan for 2024-2034, on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Planning & Environmental Quality and Public Works Committees have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby adopts the Ontario County Parks and Recreation Master Plan for 2024-2034.

RESOLUTION NO. 256-2025
APPOINTMENT OF EDWARD KAISER
TO THE ONTARIO COUNTY PLANNING BOARD

WHEREAS, The Gorham Town Board recommends Edward Kaiser for appointment to a 5-year term as the Town's representative to the Ontario County Planning Board; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the appointment of Mr. Kaiser; now, therefore, be it

RESOLVED, That as of May 8, 2025, the following individual is appointed as a member of the Ontario County Planning Board:

Name	Representing	Term Expires
Edward Kaiser	Town of Gorham	May 7, 2030

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the Town of Gorham, to the Ontario County Planning Department, and to Edward Kaiser

The foregoing block of two resolutions passed. Yes; 20, No; 0; Abstained; 0

Public Safety Committee

Supervisor John Cowley offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Jack Marren:

RESOLUTION NO. 257-2025
CAPITAL PROJECT NO. H086-22
AUTHORIZE A CONTRACT WITH
BLACK CREEK INTEGRATED SYSTEMS CORP. FOR
HARDWARE & SOFTWARE UPGRADE AND BUDGET TRANSFER
TO THE JAIL SECURITY CONTROL PROJECT

WHEREAS, Resolution No. 568-2022 established Capital Project No. H086-22 as the "Jail Security Control System Project", to assess and then implement the replacement or upgrade of the current jail security and control system and related subsystems, including inmate records, many of which were installed when the County Jail was constructed in 2002-2003 and are at, near, or in some cases beyond their expected useful life; and

WHEREAS, Resolution No. 724-2023 authorized a contract with CHA, LLC as the project consultant, who facilitated four demonstrations with potential vendors for the jail security and control upgrade and installation with a steering committee consisting of the Sheriff, the Chief Corrections officer, Chief Technology Officer, Director of Planning, and Senior Planner; and

WHEREAS, Resolution No. 224-2025 authorized a contract amendment and extension with CHA, LLC to include the design and construction phase; and

WHEREAS, Resolution No. 142-2007 authorized a contract with Black Creek Integrated Systems Corp. and lease agreement with Citimortage, Inc to upgrade system software and related hardware to the Jail Security and Control System that controls the interior doors, lights, intercom, and related systems at the Ontario County Jail; and

WHEREAS, After extensive review and consideration of alternatives, said steering committee and CHA have recommended Black Creek Integrated Systems, updating the video, lighting, duress alarm, and intercom subsystems, which will require changes to wiring, HVAC, firewall penetrations, and other related work within the Ontario County Jail; and

WHEREAS, Black Creek Systems Corp. has submitted proposal P19064.05 dated April 10, 2025, to install hardware and software replacements for and integration with jail security and control systems at the Jail, for a cost not to exceed ($4,417,338.00), a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That the following budget transfer be approved:

Line	Description	Revenue	Appropriations
AA 30511 BR900	Capital Project Reserve (CRARM)	+$2,775,912.00	
AA995099 59000	Interfund Transfer		+$2,775,912.00

RESOLVED, That the following budget amendment is approved:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH08622 52802	Equipment Security	$0.00	+$4,417,338.00	$4,417,338.00
HHH08622 54260	Consultation/ Professional	$358,574.00	$0.00	$358,574.00
HHH08622 54731	Contingent	$1,641,426.00	-$1,641,426.00	$0.00
Revenue:				
HHH08622 45031	Interfund Transfer	$2,000,000.00	+$2,775,912.00	$4,775,912.00

and further

RESOLVED, That subject to approval as to form by the County Attorney, the Board hereby accepts the proposal from Black Creek Integrated Systems Corp., PO Box 35210 Irondale AL, 35210 dated April 10, 2025, to install hardware, and software replacements for and integration with jail security and control systems at the Jail, for a cost not to exceed ($4,417,338.00) and hereby authorizes the County Administrator to execute a contract with said firm; and further

RESOLVED, That the term of said contract shall be from May 8, 2025, until December 31, 2026; and

RESOLVED, That if an additional six-month no-cost-time extension of said contract is necessary, the Board of Supervisors hereby approves such an extension subject to review and approval by the Public Safety Committee; and further

RESOLVED, That the cost of the contract be paid from budget line HHH08622 52802, Equipment Security, of Capital Project No. H086-22; and further

RESOLVED, That the Department of Finance is directed to make all necessary budgetary and accounting entries to affect the intent of this resolution for a total project budget of $4,775,912.00; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the Ontario County Finance Department.

RESOLUTION NO. 258-2025
AUTHORIZE CONTRACT WITH
BLACK CREEK INTEGRATED SYSTEMS CORP.
FOR A 5-YEAR SERVICE AND LICENSE AGREEMENT FOR
JAIL SECURITY CONTROL

WHEREAS, Resolution No. 568-2022 established Capital Project No. H086-22 as the ”Jail Security Control System Project” is intended to assess and then implement the replacement or upgrade of the current jail security and control system and related subsystems, including inmate

records, many of which were installed when the County Jail was constructed in 2002-2003 and are at, near, or in some cases beyond their expected useful life; and

WHEREAS, Resolution No. 724-2023 authorized a contract with CHA, LLC as the project consultant, who facilitated four demonstrations with potential vendors for the jail security and control upgrade and installation with a steering committee consisting of the Sheriff, the Chief Corrections officer, Chief Technology Officer, Director of Planning, and Senior Planner; and

WHEREAS, Resolution No. 224-2025 authorized a contract amendment and extension with CHA, LLC to include the design and construction phase; and

WHEREAS, Resolution No. 142-2007 authorized a contract with Black Creek Integrated Systems, Corp. and lease agreement with Citimortage, Inc to upgrade system software and related hardware to the Jail Security and Control System that controls the interior doors, lights, intercom, and related systems at the Ontario County Jail; and

WHEREAS, After extensive review and consideration of alternatives, said steering committee and CHA have recommended Black Creek Integrated Systems for updating the video, lighting, duress alarm, and intercom subsystems, which will require changes to wiring, HVAC, firewall penetrations, and other related work within the Ontario County Jail; and

WHEREAS, Resolution No. 257-2025 authorized a contract with Black Creek Integrated Systems to make upgrades to the security and control system at the Ontario County Jail; and

WHEREAS, The County desires to obtain a five-year service and license agreement in connection with Black Creek Integrated Systems, which was included as an option in their proposal, there are no funds available for the service and license agreements in the capital project and this portion of the proposal will be paid for using the department's CIP budget; and

WHEREAS, Black Creek Integrated Systems Corp. has submitted proposal P19064.05 dated April 10, 2025, for service and license agreements with Black Creek's security and control system for the years 2026-2030, at a cost not to exceed ($1,015,995.00), a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Public Safety Committee has reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, That, subject to approval as to form by the County Attorney, the Board hereby accepts proposal P19064.05 dated April 10, 2025, for the service and license agreement with Black Creek's Integrated security and control system for the years 2026-2030, at a cost not to exceed ($1,015,995.00) and hereby authorizes the County Administrator to execute a contract with said firm; and further

RESOLVED, That the cost of the contract be budgeted and included to be paid out of the CIP, AA315099 54270, Service Contracts, of Corrections Department CIP Budget; and further

RESOLVED, That the Department of Finance is directed to make all necessary budgetary and accounting entries to affect the intent of this resolution.

The foregoing block of two resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor John Cowley offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Nancy Yacci:

RESOLUTION NO. 259-2025
AUTHORIZATION TO AMEND
HURRELL-HARRING SETTLEMENT IMPLEMENTATION
3-YEAR GRANT (C3YRHH02)
FROM THE OFFICE OF INDIGENT LEGAL SERVICES

WHEREAS, The Office of Indigent Legal Services has made non-competitive funding available for the Hurrell-Harring Settlement Implementation 3-Year Grant, (Contract No. C3YRHH02), to counties in New York State; and

WHEREAS, Ontario County has been awarded a $4,768,989.00, 3-year contract from the State of New York Office of Indigent Legal Services to continue to support this program; and

WHEREAS, Ontario County accepted these funds in Resolution No. 169-2024 so that the county can continue improving the quality of indigent defense services in Ontario County through the Ontario County Public Defender's, Conflict Defender's, and Assigned Counsel Offices with no county match requirement; and

WHEREAS, This grant period will be from January 1, 2024, through December 31, 2026; and

WHEREAS, The Office of Indingent Legal Services increased the grant to the amended amount of $5,241,303.00; and

WHEREAS, It is advantageous for Ontario County to accept this amendment to accept the additional funding; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this request and recommend the acceptance of the grant and proposed budget; now, therefore, be it

RESOLVED, The following budget is hereby approved for the second year of the grant, with unused portions flowing into future year:

Account	Description	Current Revenue	Current Budget	Proposed Change	New Budget
11702405 43025	HH Settlement 3 Year (Year 2)	$870,575		$75,000	$945,575
11702405 51500	Full Time Sal		$522,030	$0	$522,030
11702405 51700	Full Time Hrly		$46,703	$0	$46,703
11702405 58010	NYS ERS		$105,450	$0	$105,450
11702405 58020	FICA		$35,260	$0	$35,260
11702405 58021	Medicare		$8,246	$0	$8,246
11702405 58060	Cafeteria Plan		$126,688	$0	$126,688

11702405 58067	Dental Ins		$1,674	$0	$1,674
11702405 58070	401a Contrib		$14,660	$0	$14,660
11702405 58075	Health Reimb		$6,864	$0	$6,864
11702405 54100	Office Supplies		$1,500	$6,000	$7,500
11702405 54101	Minor Equip		$1,500	$7,000	$8,500
11702405 54260	Consult & Prof		$0	$62,000	$62,000
C1062405 43025	HH Settlement 3 Year (Year 2)	$329,470		$30, 287	$359,757
C1062405 51500	Full Time Sal		$105,954	$35	$105,989
C1062405 51700	Full Time Hrly		$47,873	$0	$47,873
C1062405 58010	NYS ERS		$31,204	$0	$31,204
C1062405 58020	FICA		$9,550	$0	$9,550
C1062405 58021	Medicare		$2,264	$0	$2,264
C1062405 58060	Cafeteria Plan		$38,365	$0	$38,365
C1062405 58067	Dental Ins		$700	$0	$700
C1062405 58070	401a Contrib		$5,180	$0	$5,180
C1062405 58075	Health Reimb		$2,132	$0	$2,132
C1062405 54100	Office Supplies		$500	$0	$500
C1062405 54101	Minor Equip		$500	$0	$500
C1062405 54170	Mmbshp/Dues		$1,500	$0	$1,500
C1062405 54180	Mileage/Day Training		$2,000	$0	$2,000
C1062405 54260	Consult & Prof		$30,000	$20,000	$50,000
C1062405 54710	Investigation		$36,748	$10,252	$47,000
C1062405 54160	Books, Manuals & Subscriptions		$2,000	$0	$2,000
C1062405 54750	Training & Conferences		$3,000	$0	$3,000
C1062405 54621	Software		$10,000	$0	$10,000
C1072405 43025	HH Settlement 3 Year (Year 2)	$389,242		$133,187	$522,429
C1072405 54160	Attorney Memberships		$1,500	$0	$1,500

C1072405 54180	Mileage/Day Training		$15,000	$0	$15,000
C1072405 54231	Increase Vouchers		$300,000	$30,000	$330,000
C1072405 54260	Consult & Prof		$30,000	$25,000	$55,000
C1072405 54230	Legal Service (2nd Chair Pgm)		$0	$48,187	$48,187
C1072405 54710	Investigations		$37,742	$30,000	$67,742
C1072405 54750	Training & Conferences		$5,000	$0	$5,000
	Total:	$1,589,287	$1,589,287	$238,474	$1,827,761

and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution; and further

RESOLVED, That if a no-cost-time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That the County Administrator or their designee be, and hereby is, authorized and empowered to execute the increased amended amount with NYS Office of Indigent Legal Services and all other documents necessary to effectuate the purposes of this resolution.

RESOLUTION NO. 260-2025
AUTHORIZING CONTRACT WITH NATIONAL MEDICAL SERVICES INC.
DBA NMS LABS FOR FORENSIC LABORATORY SERVICES

WHEREAS, There is a need for Forensic Laboratory Services by the District Attorney; and

WHEREAS, A proposal has been received from National Medical Services Inc. dba NMS Labs for said purposes of obtaining services including, but not limited to, Toxicology as well as Forensic Testing of suspected narcotic and other drugs; and

WHEREAS, Sufficient funds exist within the District Attorney's budget for this contract; and

WHEREAS, The District Attorney has reviewed this contract request with the Public Safety Committee, which recommends authorization of this contract for the period January 1, 2025 through December 31, 2025; now, therefore, be it

RESOLVED, The County Administrator is hereby authorized to execute the contract for Forensic Laboratory Services with National Medical Services Inc. dba NMS Labs starting on January 1, 2025 and expiring on December 31, 2025, at an amount not to exceed $235,000.00 for the 2025 calendar year.

The foregoing block of two resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor John Cowley offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Louis Guard:

RESOLUTION NO. 261-2025
AUTHORIZING THE TRANSFER OF AN ASSET FROM
SHERIFF'S OFFICE TO EMERGENCY MANAGEMENT OFFICE

WHEREAS, Ontario County previously purchased a 2007 John Deere Gator for use by the Sheriff's Office at a cost of $9,983.65 in 2007; and

WHEREAS, The Sheriff's Office has budgeted funds and has taken delivery of a new Utility Terrain Vehicle as a replacement for the John Deere Gator; and

WHEREAS, The Sheriff's Office had originally proposed trading or selling the Gator; and

WHEREAS, The Ontario County Emergency Management Office has expressed a need for such a vehicle to enhance the capabilities of the Emergency Management Office and the training facility; and

WHEREAS, It is advantageous for Ontario County to retain ownership of the John Deere Gator and transfer such from the Sheriff's Office to the Emergency Management Office; and

WHEREAS, The Public Safety Committee has reviewed the transfer of the asset and recommends the transfer of the John Deere Gator from the Sheriff's Office to the Emergency Management Office; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby authorizes the transfer of the 2007 John Deere Gator from the Sheriff's Office to the Emergency Management Office; and further

RESOLVED, That the necessary adjustments be made to inventory records to reflect this transfer; and further

RESOLVED, That copies of this resolution be provided to the Sheriff's Office and the Emergency Management Office.

RESOLUTION NO. 262-2025
BUDGET TRANSFER FOR FULL-TIME SCHOOL RESOURCE OFFICER
AT WAYNE FINGER LAKES BOCES

WHEREAS, The Wayne Finger Lakes BOCES (the "School") located at 131 Drumlin Court, Eisenhower Building, Newark, NY 14513 desires the services of a School Resource Officer at their Finger Lakes Technical Career Center located at 3501 County Road 20, Stanley, NY 14561, in an attempt to deter criminal behavior through positive interactions with students during school hours; and

WHEREAS, The Board of Supervisors created the position of County Police Officer for Wayne Finger Lakes BOCES on Resolution No. 101-2025; and

WHEREAS, Per Resolution No. 188-2025 the County will charge Wayne Finger Lakes BOCES an hourly rate for School Resource Officer's time; and

WHEREAS, Neither revenue nor expense were budgeted for the aforementioned position; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed and approved the following transfer; now, therefore, be it

RESOLVED, That the following transfer be made:

ACCOUNT	DESCRIPTION	REVENUE	EXPENSE
AA3110 42260		$86,814.00	
AA3110 51700	Full Time Hourly		$43,184.00
AA3110 58010	NYS ERS		$14,950.00
AA3110 58020	FICA		$2,702.00
AA3110 58021	Medicare		$632.00
AA3110 58060	Cafeteria Plan		$22,292.00
AA3110 58067	Dental		$267.00
AA3110 58070	401a Contributions		$1,317.00
AA3110 58075	Health Reimbursement		$1,150.00
AA3110 54131	Cell Phone Reimburse		$320.00
AA 30599	Appropriated Fund Balance	$99,001.00	
AA3110 52200	Equipment, Automotive		$72,000.00
AA3110 52300	Equipment, Computer		$4,800.00
AA3110 52500	Equipment, Law Enforcement		$11,000.00
AA3110 54900	Law Enforcement Supplies		$11,201.00

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution; and

RESOLVED, That the Board of Supervisors hereby authorizes and empowers the Sheriff and the County Administrator to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

The foregoing block of two resolutions passed. Yes; 20, No; 0; Abstained; 0

Public Works Committee

Supervisor Daryl Marshall offered the following nine resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

RESOLUTION NO. 263-2025
CAPITAL PROJECT NO. H057-19
2019 FLCC MAINTENANCE CAPITAL PROJECT
AUTHORIZATION TO CONTRACT WITH CAMDEN GROUP
FOR REPAIR OF STORM DRAINS

WHEREAS, Resolution No. 360-2019 established Capital Project No. H057-19 as the 2019 FLCC Maintenance Capital Project; and

WHEREAS, Said project includes funding for site work and repair at Finger Lakes Community College (FLCC); and

WHEREAS, FLCC staff have identified nine (9) failing storm drains at the FLCC Main Campus, resulting in damage to surrounding pavement causing unsafe conditions that, if left unrepaired, the pavement damage will spread to larger areas; and

WHEREAS, After contacting three contractors for quotes, the Camden Group, 9008 NY 13 Camden, New York 13316, was the only contractor to submit a quote dated April 14, 2025 to repair nine (9) storm drains for an amount not to exceed Thirty One Thousand Nine Hundred Fifty Dollars ($31,950.00), a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, Sufficient funds exist in the budget of the 2019 FLCC Maintenance Capital Project to fund said work; and

WHEREAS, The Public Works Committee recommends acceptance of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts the quote from Camden Group, 9008 Route 13 Camden, New York, 13316, dated April 14, 2025 to repair nine (9) storm drains for an amount not to exceed Thirty One Thousand Nine Hundred Fifty Dollars ($31,950.00) and authorizes and empowers the County Administrator to execute a contract with said contractor for said work and for said amount; and further

RESOLVED, That the cost of the contract shall be paid from line HHH05719 54491 - General Construction of Capital Project No. H057-19; and further

RESOLVED, That the term of said contract shall commence May 8, 2025, and terminate December 31, 2025; and further

RESOLVED, That the Department of Finance is authorized to make all necessary budgetary and accounting entries to effect the intent of this resolution for a total project budget of One Million Two Hundred Seventy Nine Thousand Dollars ($1,279,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the county Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 264-2025
CAPITAL PROJECT NO. H068-20
FLCC NURSING EXPANSION CAPITAL PROJECT
AUTHORIZE A CONTRACT WITH
NORTHERN NURSERIES, INC. AND BUDGET TRANSFER

WHEREAS, Resolution No. 302-2020 established Capital Project No. H068-20 as the FLCC Nursing Expansion Capital Project; and

WHEREAS, All contracted construction work is complete on said project and FLCC staff recommends purchasing plant materials for the area outside the Nursing Expansion as these items were not included in the original bid documents to ensure the project was within budget; and

WHEREAS, Northern Nurseries, Inc., 7535 Pittsford Palmyra Rd., Fairport, New York 14450, submitted a quote dated April 14, 2025, for the purchase of trees and shrubs, to be planted by FLCC Grounds staff, for an amount not to exceed Three Thousand Two Hundred One Dollars ($3,201.00) a copy of the quote is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H068-20 be, and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations				
HHH06820 52100	Furniture & Furnishings	$260,333.96	$0.00	$260,333.96
HHH06820 52300	Equipment, Computer	$279,368.46	$0.00	$279,368.46
HHH06820 54053	Construction Tests & Inspections	$17,164.62	$0.00	$17,164.62
HHH06820 54260	Consultation & Professional	$432,498.10	-$3,201.00	$429,297.10
HHH06820 54444	Financing of Debt	$82,122.00	$0.00	$82,122.00
HHH06820 54491	General Construction	$3,887,103.03	$0.00	$3,887,103.03
HHH06820 54493	Electric Work	$532,049.03	$0.00	$532,049.03
HHH06820 54494	Plumbing	$573,169.00	$0.00	$573,169.00
HHH06820 54495	Architectural/Engineering	$523,000.00	$0.00	$523,000.00
HHH06820 54498	Asbestos & Related Testing	$2,000.00	$0.00	$2,000.00

HHH06820 54521	HVAC	$633,692.59	$0.00	$633,692.59
HHH06820 54731	Contingency	$2,525.20	$0.00	$2,525.20
HHH06820 54743	Change Order Contingency	$2,252.01	$0.00	$2,252.01
HHH06820 54865	Administration	$5,000.00	$0.00	$5,000.00
HHH06820 54930	Trees & Shrubs	$0.00	+$3,201.00	$3,201.00
Revenue				
HHH06820 42397	FLCC Revenue	$7,200.00	$0.00	$7,200.00
HHH06820 42705	Gifts & Donations	$750,000.00	$0.00	$750,000.00
HHH06820 43297	State Aid	$3,575,078.00	$0.00	$3,575,078.00
HHH06820 45710	Serial Bonds	$2,900,000.00	$0.00	$2,900,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts the quote dated April 14, 2025, from Northern Nurseries, Inc., 7535 Pittsford Palmyra Rd., Fairport, New York 14450, and authorizes and empowers the County Administrator to execute a contract with said vendor for the purchase of trees and shrubs for an amount not to exceed Three Thousand Two Hundred One Dollars ($3,201.00); and further

RESOLVED, That the term of said contract commence May 09, 2025, and terminate December 31, 2025; and further

RESOLVED, That the cost of said contract be paid from budget line HHH06820 54930 - Trees & Shrubs of Capital Project No. H068-20; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Seven Million Two Hundred Thirty Two Thousand Two Hundred Seventy Eight Dollars ($7,232,278.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the county Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 265-2025
CAPITAL PROJECT NO. H068-20
FLCC NURSING EXPANSION CAPITAL PROJECT
AUTHORIZE A CONTRACT WITH
SPALLINA MATERIAL AND BUDGET TRANSFER

WHEREAS, Resolution No. 302-2020 established Capital Project No. H068-20 as the FLCC Nursing Expansion Capital Project; and

WHEREAS, All contracted construction work is complete and FLCC recommends the purchase of topsoil to support the planting of plant materials around the nursing expansion at the main Finger Lakes Community College Campus; and

WHEREAS, Spallina Materials, 8222 Route 5 & 20, PO Box 89, West Bloomfield, New York 14585, submitted a quote dated April 16, 2025, for the purchase and delivery of forty (40) tons of screened topsoil, for an amount not to exceed One Thousand Four Hundred Sixty Dollars ($1,460.00), per Ontario County Bid B25004, a copy of the quote is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H068-20 be, and hereby is amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations				
HHH06820 52100	Furniture & Furnishings	$260,333.96	$0.00	$260,333.96
HHH06820 52300	Equipment, Computer	$279,368.46	$0.00	$279,368.46
HHH06820 54053	Construction Tests & Inspections	$17,164.62	$0.00	$17,164.62
HHH06820 54260	Consultation & Professional	$429,297.10	-$1,460.00	$427,837.10
HHH06820 54444	Financing of Debt	$82,122.00	$0.00	$82,122.00
HHH06820 54491	General Construction	$3,887,103.03	+$1,460.00	$3,888,563.03
HHH06820 54493	Electric	$532,049.03	$0.00	$532,049.03
HHH06820 54494	Plumbing	$573,169.00	$0.00	$573,169.00
HHH06820 54495	Architectural/Engineering	$523,000.00	$0.00	$523,000.00
HHH06820 54498	Asbestos & Related Testing	$2,000.00	$0.00	$2,000.00
HHH06820 54521	HVAC	$633,692.59	$0.00	$633,692.59
HHH06820 54731	Contingency	$2,525.20	$0.00	$2,525.20
HHH06820 54743	Change Order Contingency	$2,252.01	$0.00	$2,252.01
HHH06820 54865	Administration	$5,000.00	$0.00	$5,000.00
HHH06820 54930	Trees & Shrubs	$3,201.00	$0.00	$3,201.00
Revenue				
HHH06820 42397	FLCC Revenue	$7,200.00	$0.00	$7,200.00
HHH06820 42705	Gifts & Donations	$750,000.00	$0.00	$750,000.00

HHH06820 43297	State Aid	$3,575,078.00	$0.00	$3,575,078.00
HHH06820 45710	Serial Bonds	$2,900,000.00	$0.00	$2,900,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts the quote dated April 16, 2025, from Spallina Materials, 8222 Route 5 & 20, PO Box 89, West Bloomfied, New York, 14585, and authorizes and empowers the County Administrator to execute a contract with said vendor for the purchase and delivery of forty (40) tons of screened topsoil for an amount not to exceed One Thousand Four Hundred Sixty Dollars ($1,460.00); and further

RESOLVED, That the term of said contract commence May 09, 2025, and terminate December 31, 2025; and further

RESOLVED, That the cost of said contract be paid from budget line HHH06820 54491 - General Construction of Capital Project No. H068-20; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Seven Million Two Hundred Thirty Two Thousand Two Hundred Seventy Eight Dollars ($7,232,278.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the county Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 266-2025
CAPITAL PROJECT NO. H074-20
COUNTYWIDE STORAGE PROJECT
AUTHORIZE A CONTRACT AMENDMENT WITH QPK DESIGN, LLP
AND BUDGET TRANSFER FOR CONCEPT DESIGN

WHEREAS, Resolution No. 756-2020 established Capital Project No. H074-20 “Countywide Cold Storage Project”; and

WHEREAS, Resolution No. 432-2024 authorized a contract with QPK Design, LLP at 450 South Salina St, Syracuse, NY 13202 (the Consultant) to provide services to assist with site selection and develop a concept plan, cost estimates and construction schedule for a storage building to be used by the Ontario County Office of the Sheriff (the Project), as described in their proposal dated 5/13/24 for an amount not to exceed $41,300.00; and

WHEREAS, The adopted Capital Improvement Plan also includes funds for design services, in future phases, of separate individual facilities for Emergency Management Services and County Highway; and

WHEREAS, The staff are recommending the Consultant's current contract be amended to now include the development of a concept for a shared storage facility to be used by the Office of the

Sheriff and Emergency Management Services, as well as a separate storage facility to be used by the Highway Department; and

WHEREAS, The Consultant has submitted a proposal for such additional services dated 3/10/25 for an amount not to exceed $17,400.00; and

WHEREAS, There are sufficient funds in the project budget contingency line item; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, The following budget transfer is approved:

Line Item	Description	Current Budget	Change	Revised Budget
Appropriations				
HHH07420 52450	Equipment Building and Maintenance	$11,220.00	$0.00	$11,220.00
HHH07420 54495	Architectural and Engineering	$41,300.00	+$17,400.00	$58,700.00
HHH07420 54491	General Construction	$105,855.55	$0.00	$105,855.55
HHH07420 54731	Contingency	$846,624.45	-$17,400.00	$829,224.45
Revenue				
HHH07420 45031	Interfund Transfer	$1,005,000.00	$0.00	$1,005,000.00

and further

RESOLVED, Upon review and approval by the County Attorney as to form, the Board of Supervisors hereby accepts the proposal dated 3/10/25 from QPK Design, LLP to provide additional design services for an amount not to exceed $17,400.00 (the Contract Amendment) for a total Contract amount of $58,700.00; and further

RESOLVED, The County Administrator is authorized to execute the Contract Amendment and all other documents necessary to effect the intent of this Resolution; and further

RESOLVED, That the cost of said contract with QPK Design, LLP be paid from budget line HHH07420 54495 – Architectural and Engineering of Capital Project No. H074-20; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of One Million Five Thousand Dollars ($1,005,000.00); and further

RESOLVED, A certified copy of this resolution is to be sent by the Clerk of this Board to the Ontario County Finance Department.

RESOLUTION NO. 267-2025

CAPITAL PROJECT NO. H096-23
FLCC ACADEMICS RENOVATION CAPITAL PROJECT
APPROVAL OF A CONTRACT AMENDMENT WITH KI

WHEREAS, Resolution No. 375-2023 created Capital Project No. H096-23 as the Academics Renovation Capital Project; and

WHEREAS, Resolution No. 88-2025 authorized a contract with KI to purchase GIS Lab furniture for an amount not to exceed Twenty Thousand Eight Dollars and Sixty Five Cents ($20,008.65); and

WHEREAS, KI informed FLCC that the Workup Rectangular, Electric Adjustable Table for $1,800.82 is no longer available, and submitted quote 24SP-207_R1/C dated March 27, 2025 with a comparable item, the Toggle C-Leg, Rectangle, Dual Motor Electric Base Table for the amount of One Thousand One Hundred Forty Nine Dollars and Sixty Cents ($1,149.60) per NY State Contract Award PC70228, a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote 24SP-207_R1/C dated March 27, 2025, from KI, 1330 Bellevue St., Green Bay, WI 54302, and authorizes and empowers the County Administrator to execute a contract amendment with said vendor for the recommended comparable table for the GIS Lab for a reducing the total contract by Six Hundred Fifty One dollars and Twenty Two Cents ($651.22) for a reduced total amount of Nineteen Thousand Three Hundred Fifty Seven Dollars and Forty Four Cents ($19,357.44); and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Two Hundred Thousand Dollars ($200,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 268-2025
CAPITAL PROJECT NO. H096-23
FLCC ACADEMICS RENOVATION CAPITAL PROJECT
AUTHORIZE A CONTRACT WITH KI
TO PURCHASE TABLES AND BUDGET TRANSFER

WHEREAS, Resolution No. 375-2023 created Capital Project No. H096-23 as the FLCC Academics Renovation Capital Project; and

WHEREAS, There is a need for more tables for student study areas at the Main Campus of FLCC, KI, 1310 Bellevue St., Green Bay, WI 54302, submitted quote 25LMZ-729970/C dated April 14, 2025 to provide four (4) Athens round tables for an amount not to exceed Two

Thousand Nine Hundred Twenty Four Dollars and Sixteen Cents ($2,924.16) per NYS Contract PC 70228, a copy of which is on file with the Clerk of the Board of Supervisors; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget for Capital Project H096-23 is hereby amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH09623 52100	Furniture & Furnishings	$21,184.66	$0.00	$21,184.66
HHH09623 54101	Minor Equipment	$8,504.53	+$2,883.16	$11,387.69
HHH09623 54491	General Construction	$49,397.81	$0.00	$49,397.81
HHH09623 54493	Electric Work	$30,535.00	$0.00	$30,535.00
HHH09623 54498	Asbestos & Related Testing	$378.00	$0.00	$378.00
HHH09623 54521	HVAC	$90,000.00	-$2,883.16	$87,116.84
Revenue:				
HHH09632 42397	FLCC Revenue	$100,000.00	$0.00	$100,000.00
HHH09632 43297	State Aid	$100,000.00	$0.00	$100,000.00

and further

RESOLVED, That subject to review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts quote 25LMZ-729970/C dated April 14, 2025 from KI, 1330 Bellevue St., Green Bay, WI 54302, and authorizes and empowers the County Administrator to execute a contract with said vendor for the purchase of four (4) Athens round tables for an amount not to exceed Two Thousand Nine Hundred Twenty Four Dollars and Sixteen Cents ($2,924.16); and further

RESOLVED, That the term of said contract shall commence May 09, 2025, and terminate December 31, 2025; and further

RESOLVED, That the cost of said contract be paid from budget line HHH09623 54101 - Minor Equipment of Capital Project No. H096-23; and further

RESOLVED, That the Department of Finance is directed to make all necessary budget and accounting entries to effect the intent of this resolution for a total project budget of Two Hundred Thousand Dollars ($200,000.00); and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

RESOLUTION NO. 269-2025
CAPITAL PROJECT NO. H094-23
ONTARIO COUNTY RT 364 SIDEWALK AND BIKE PATH CAPITAL PROJECT
PAYMENT FOR ELECTRIC SERVICE FEES WITH
ROCHESTER GAS & ELECTRIC CORPORATION

WHEREAS, A project for a sidewalk and bike path on NY 364 between County Road 50 (aka Lakeshore Drive) and Marvin Sands Drive, (the "Project") has been awarded a $1,657,600.00 grant by New York State Department of Transportation under the Transportation Alternatives Program (TAP) – Congestion Mitigation and Air Quality Improvement Program (CMAQ), that calls for the apportionment of the costs of such projects to be borne at the ratio of 80% TAP-CMAQ funds and 20% local funds; and

WHEREAS, Resolution No. 251-2023 established Capital Project No. H094-23 as the Ontario County Rt 364 Sidewalk and Bike Path Capital Project; and

WHEREAS, Resolution No.154-2025 awarded construction of the project to City Hill Construction, for a bid price of $1,321,278.75 and anticipated construction cost of $1,420,374.66, which includes a construction contingency of 7.5% ($99,095.91); and

WHEREAS, The project includes the installation of twenty-four (24) new pedestrian lights, which will be serviced by two (2) new electric energy service connections from the Rochester Gas & Electric Corporation (hereinafter referred to as RG&E); and

WHEREAS, A quote for installation of these new services has been received from RG&E in the amount of $362.00; and

WHEREAS, Sufficient funds exist in the Contingency line of Capital Project No. H094-23 to fund the cost of service installation; and

WHEREAS, The new lights will be added to an existing Ontario County Department of Public Works Service Classification 2 – Energy Only account with RG&E, which currently includes the previously installed pedestrian lights on County Road 50, and Moran Road; and

WHEREAS, The additional yearly County cost for electric energy supply is estimated at $950.00, based on current service costs, and will be paid out of the D Fund operating budget; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby approves payment for said electrical hook-up fees in the amount of $362.00; and further

RESOLVED, That the following budget transfer be made

Account	Description	Current Budget	Change	Revised Budget
Approriations				
HHH09423 54491	General Construction	$1,420,374.66	+362.00	$1,420,736.66

HHH09423 54495	Architectural/Engineering	$610,000.00		$610,000.00
HHH09423 54731	Contingency	$48,825.34	-$362.00	$48,463.34
Revenues				
HHH09423 42210	General Services - Oth Gov't	$36,000.00		$36,000.00
HHH09423 42705	Gitft and Donations	$300,000.00		$300,000.00
HHH09423 44597	Federal Aid	$1,657,600.00		$1,657,600.00
HHH09423 45031	Interfund Transfers	$85,600.00		$85,600.00

RESOLVED, The Ontario County Board of Supervisors hereby approves the annual service costs of $950.00, subject to future adjustments by the energy supplier; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized and empowered to execute any and all documents necessary to approve the service installations, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this Resolution; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance.

RESOLUTION NO. 270-2025
CAPITAL PROJECT NO. H094-23
ONTARIO COUNTY RT 364 SIDEWALK AND BIKE PATH CAPITAL PROJECT
ACCEPTANCE OF STATE LOCAL AGREEMENT FOR CONSTRUCTION

WHEREAS, A project for a sidewalk and bike path on NY 364 between County Road 50 (aka Lakeshore Drive) and Marvin Sands Drive, (the "Project") is eligible for funding under TAP and Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such TAP projects to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, Resolution No. 251-2023 established Capital Project No. H094-23 as the Ontario County Rt 364 Sidewalk and Bike Path Capital Project; and

WHEREAS, Resolution No. 252-2023 accepted the state local agreement and authorization to pay a 20% deposit to the NYSDOT for State Administered ROW services; and

WHEREAS, Resolution No. 435-2024 accepted the state local agreement for the ROW acquisition phase of the Capital Project; and

WHEREAS, Resolution No. 154-2025 awarded construction of the project to City Hill Construction with a supplemental agreement forthcoming from the NYSDOT; and

WHEREAS, A supplemental agreement has been received from the NYSDOT which establishes a Federal Aid budget of $1,605,787.00.00 for the design and construction phases of the Capital Project; and

WHEREAS, The resulting total Federal Aid budget is now $1,663,387.00; and

WHEREAS, The Department of Public Works have reviewed and approved the budget and scope for these services; and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the Capital Project budget be amended as follows:

Line	Description	Current Budget	Change	Revised Budget
Appropriations:				
HHH09423 54491	General Construction	$1,420,374.66		$1,420,374.66
HHH09423 54495	Architectural & Engineering	$610,000.00		$610,000.00
HHH09423 54731	Contingency	$48,825.34	+5,787.00	$54,612.34
Revenues:				
HHH09423 42210	General Services – Other Govts	$36,000.00		$36,000.00
HHH09423 42705	Gifs and Donations	$300,000.00		$300,000.00
HHH09423 43589	St Aid Other Transportation	$0.00		$0.00
HHH09423 44597	Fed Aid Transportation CP	$1,657,600.00	+$5,787.00	$1,663,387.00
HHH09423 45031	Interfund Revenue	$85,600.00		$85,600.00

and further

RESOLVED, That the Finance Department is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That the Board of Supervisors hereby authorizes the County Administrator to pay in the first instance 100% of the non-federal share of the cost of the construction phase for the Project; and further

RESOLVED, That the County Administrator be, and hereby is, authorized to execute all necessary Agreements and certifications on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and further

RESOLVED, That in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation; and further

RESOLVED, That the Ontario County Board of Supervisors accepts the Supplemental Agreement to the New York State Revenue Contract for Capital Project No. H094-23, Ontario County RT 364 Sidewalk and Bike Path Capital Project; and further

RESOLVED, That the County Administrator be, and hereby is, authorized to execute all necessary agreements and certifications on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and further

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized to execute any reimbursement requests for Federal Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with this Project; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance and the New York State Department of Transportation, Local Project Liaison, Region 4 Office, 1530 Jefferson Road, Rochester, NY 14623.

RESOLUTION NO. 271-2025
CAPITAL PROJECT NO. H102-24
COUNTY ROAD 32 AT HICKOX ROAD INTERSECTION IMPROVEMENTS
AUTHORIZE CONTRACT AMENDMENT WITH
BERGMANN ASSOCIATES FOR ADDITIONAL
COMMUNITY OUTREACH AND ALTERNATIVE EVALUATION

WHEREAS, A project for the County Road 32 at Hickox Road Intersection Improvements, Town of Canandaigua, Ontario County, P.I.N. 4ON0.11 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such safety project to be borne at the ratio of 90% federal funds and 10% non-federal funds; and

WHEREAS, Resolution No. 184-2024 created Capital Project No. H102-24, County Road 32 at Hickox Road Intersection Improvements and authorized the County Administrator to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering and ROW Incidentals work for the Project or portions thereof; and

WHEREAS, Resolution No. 184-2024 approved an agreement with Bergmann Associates, 280 East Broad Street, Suite 200, Rochester, New York 14604, for Preliminary Engineering and ROW Incidentals (PE-ROWI) services for a cost not to exceed $280,100.00 for the Project; and

WHEREAS, Resolution No. 514-2024 approved an amendment agreement with Bergmann Associates for Archaeological, Architectural Surveys and Disadvantage Business Enterprise Commitments for an additional cost not to exceed $25,500.00; and

WHEREAS, The Project was introduced to local stakeholders whose concerns required additional work involving community outreach and evaluation of alternatives to mitigate; and

WHEREAS, Bergmann Associates has submitted a contract amendment outlining the extra scope of work necessary for this additional work for an increase in the PE-ROWI contract of $47,910; and

WHEREAS, The County engineering staff have reviewed the cost proposal and recommend the additional professional services; and

WHEREAS, Sufficient funds exist in the engineering line of the Project, HHH10224 54495; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby authorize an amendment agreement with Bergmann Associates for community outreach and evaluation of alternatives, for a cost not to exceed $47,910 for a total PE-ROWI cost of $353,510.00; and further

RESOLVED, That the County Administrator be, and hereby is, authorized to execute the Amended Agreements; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance.

The foregoing block of nine resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor John Pruett:

RESOLUTION NO. 272-2025
INITIATING SEQR PROCESS FOR THE ABANDONMENT OF RIGHT-OF-WAY AT 4642 STATE ROUTE 364 AND SETTING OF PUBLIC HEARING

WHEREAS, Donald J. Mekeel and Katherine J. Kanada, owners of private property located at 4642 State Rt 364 in the Town of Gorham, have been notified by the New York State Department of Transportation (DOT) that a portion of said property lying west of the centerline of State Rt 364 as being part of an earlier alignment of State Rt 364 and upon a which a freestanding garage is situated is actually owned by DOT; and

WHEREAS, Resolution No. 609-2024 authorized a contract with said owners to contribute to the cost of preparing a map and other documents (collectively the “documents”) necessary for the New York State Department of Transportation (NYSDOT) to abandon the right-of-way property at 4642 State Rt 364; and

WHEREAS, Resolution No. 505-2023 authorized a contract with the Town of Gorham to contribute to the cost of preparing said documents in exchange for an easement for the Town of Gorham’s water main on said property (the “water line easement”); and

WHEREAS, Resolution No. 507-2023 authorized a contract with Fisher Associates to prepare said documents; and

WHEREAS, Said documents have been prepared in accordance with NYSDOT requirements, a copy of which are on file with the Clerk of this Board; and

WHEREAS, NYSDOT's abandonment of said property, the granting of the water line easement to the Town of Gorham, the Town of Gorham's acceptance of the water line easement, and the County's issuance of a quit claim deed to the owners of 4642 State Rt 364 herein collectively referred to as the "Abandonment of Right-Of-Way at 4642 State Rt 364" constitute "Actions" requiring review under the New York State Environmental Quality Review Act and its implementing regulations found at 6NYCRR Part 617 (hereinafter collectively referred to as "SEQR"); and

WHEREAS, A short Environmental Assessment Form (EAF) part I and Draft part II regarding the Abandonment of Right-Of-Way at 4642 State Rt 364 has been prepared by the County Planning Department; and

WHEREAS, It appears that, based upon the information contained in the EAF, the documents, and the actions constitute unlisted actions as defined in SEQR as no physical construction or changes to the site are proposed and only a transfer of ownership is involved; and

WHEREAS, SEQR allows coordination of the environmental review of unlisted actions where more than one agency is involved; and

WHEREAS, The Board of Supervisors desires to solicit comments from the public concerning the Abandonment of Right-Of-Way at 4642 State Rt 364 prior to its determination of significance pursuant to SEQR; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That this Board hereby establishes its desire to act as lead agency pursuant to SEQR for the environmental review of the Abandonment of Right-Of-Way at 4642 State Rt 364; and further

RESOLVED, That a public hearing shall be held to hear and consider any and all comments from the public concerning the abandonment of Right-Of-Way at 4642 State Rt 364, including any potential environmental impacts related thereto; and further

RESOLVED, That said hearing be scheduled for 6:30 pm on Wednesday, June 18, 2025, in the Supervisors' Sessions Room, 2nd floor 74 Ontario Street, Canandaigua, NY 14424, to hear any and all comments from the public concerning the Abandonment of Right-Of-Way at 4642 State Rt 364; and further

RESOLVED, That the Clerk of this Board is hereby authorized and empowered to circulate to all interested and involved agencies the EAF with a letter stating this Board's desire to serve as lead agency pursuant to SEQR for the environmental review of the Abandonment of Right-Of-Way at 4642 State Rt 364 and soliciting any comments relevant to a determination of significance or objection to this Board serving as lead agency by 5:00 p.m. on June 10, 2025; and further

RESOLVED, That the Clerk of this Board is hereby authorized and empowered to advertise said public hearing in the official newspapers of the County of Ontario and to notify all interested and involved agencies of said public hearing.

Passed. Yes; 20, No; 0, Abstained; 0

Supervisor Daryl Marshall offered the following six resolutions as a block and moved for its adoption, seconded by Supervisor Jack Marren:

RESOLUTION NO. 273-2025
AUTHORIZATION TO RENEW BID B22075 WITH
DURAN CLEANING SERVICES FOR JANITORIAL SERVICES

WHEREAS, Resolution No. 153-2023 awarded bid B22075 for janitorial services at various County buildings; and

WHEREAS, Duran Cleaning Services, 525 Sherborne Rd, Webster, NY 14580 has agreed to a 6-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B22075 to Duran Cleaning Services per the bid tabulation sheets for a 6-month period starting May 1, 2025 through October 31, 2025; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Duran Cleaning Services.

RESOLUTION NO. 274-2025
AUTHORIZATION TO RENEW BID B24034 WITH
KONE, INC. FOR ELEVATOR MAINTENANCE

WHEREAS, Resolution No. 342-2024 awarded bid B24034 for the maintenance of Ontario County and Finger Lakes Community College elevators; and

WHEREAS, KONE, Inc. has agreed to a 12-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends this bid renewal; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the renewal of bid B24034 to KONE, Inc,10 Pixley Industrial Parkway, Rochester, New York 14624, for elevator maintenance beginning June 1, 2025 through May 31, 2026; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to KONE, Inc., and Finger Lakes Community College.

RESOLUTION NO. 275-2025
AUTHORIZATION TO RENEW BID B24045 FOR ON-DEMAND CONTRACTS FOR AIR QUALITY MONITORING

WHEREAS, On-demand contracts for air quality monitoring services are needed for projects that include asbestos abatement operations; and

WHEREAS, Resolution No. 342-2024 awarded bid B24045 for on-demand air quality monitoring services; and

WHEREAS, The following firms agree to renew their on-demand contract for air quality monitoring services for an additional one-year period at the same pricing structure; and

WHEREAS, The Purchasing Department recommends this bid renewal; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; and

WHEREAS, The contract allows all municipal and not-for-profit organizations authorized under the General Municipal Laws of the State of New York ("GML") to utilize said services in accordance with the latest amendments to GML Sections 100 through 104 and at the discretion of the vendor; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors approves on-demand air quality monitoring contracts to be renewed with the following firms starting June 5, 2025 through June 4, 2026:

Air Quality Monitoring	Lozier Environmental	2011 East Main Street Rochester, NY 14609
	Apex Environmental	919 South Winton Rd, Suite 203 Rochester, NY 14618

and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Air Quality Monitoring Firms approved herein.

RESOLUTION NO. 276-2025
AUTHORIZATION TO ACCEPT QUOTE Q25046 FROM NATIONAL VACUUM ENVIRONMENTAL FOR MAINTENANCE OF OIL-WATER SEPARATOR SYSTEMS

WHEREAS, The County buildings are in need of maintenance of oil-water separator systems; and

WHEREAS, The Purchasing Department has solicited and received quotes (Q25046) for the maintenance of said oil-water separator systems; and

WHEREAS, National Vacuum Environmental has been determined to be the low responsive, responsible quoter; and

WHEREAS, The Public Works Committee has reviewed this proposal and recommends its acceptance; now, therefore, be it

RESOLVED, The Ontario County Board of Supervisors hereby authorizes the acceptance of this quote from National Vacuum Environmental, 6389 Inducon Drive West, Sanborn, NY 14132 for the maintenance of oil-water separators systems per the tabulation sheets on file with the Clerk of this Board for a period effective June 1, 2025 through May 31, 2026; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to National Vacuum Environmental.

RESOLUTION NO. 277-2025
TRANSFER OF FUNDS - 2025 COUNTY BUDGET FOR
PURCHASE/BUYOUT OF ENTERPRISE LEASED VEHICLES

WHEREAS, County staff has identified a vehicle for consideration to purchase rather than to lease again through the county's Enterprise Lease Program; and

WHEREAS, This is a 2018 Ford F-150 XL 4x4 with low mileage, significant after-market equipment and a large increase in cost of the replacement lease that justify the purchase option; and

WHEREAS, The total estimated cost to purchase/buyout this vehicle is $791.01, (Reduced book value of $396.01 plus Lease Termination Fees of $395.00); and

WHEREAS, Sufficient funding exists in the Canandaigua Lake Sewer District to fund this purchases; and

WHEREAS, Sufficient funds exist in the Honeoye Lake Sewer District budget to buy the vehicle from the Canandaigua Lake Sewer District; and

WHEREAS, The Public Works and Ways and Means Committee have reviewed and approved purchasing this vehicle and the following transfer to fund said purchase/buyout; now, therefore, be it

RESOLVED, That fleet vehicle E3313 will be purchased by the Canandaigua Lake Sewer District, and may be considered for replacement through the Enterprise Lease Program at a later date; and further

RESOLVED, That after the purchase is complete, the Honeoye Lake Sewer District will purchase the vehicle from the Canandaigua Lake Sewer District for $791.01; and further

RESOLVED, That the following budget transfer be made:

Description	Account	Amount
Automotive Equipment	G18120 52200	$791.01
Lease Agreements	G1812099 54332	($791.01)

and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

RESOLUTION NO. 278-2025
AUTHORIZATION TO PURCHASE EQUIPMENT FOR
THE BUREAU OF HIGHWAYS AND WASTEWATER MANAGEMENT

WHEREAS, The Department of Public Works is reviewing the equipment needs amongst its various operations to maximize efficiency; and

WHEREAS, The Bureau of Highway and Wastewater Management have the opportunity to share in equipment used to maintain sewers, catch basins and culverts; and

WHEREAS, In doing so, the following equipment purchase plan is proposed:

Equipment	Proposed Action
Hwy - 2010 Elgin Sweeper Truck	Retire from Highway Fleet
SWR/WM - 2020 Vactor Sewer Vacuum & Cleaner	Transfer/Purchase by Highway
SWR/WM - 2025 Vactor Impact	Purchase by Sewer Department
SWR/WM - 2001 F450 Harben Jetter Sewer Cleaner	Retire from SWR/WM Fleet

WHEREAS, $348,584.71 of budgeted funds in 2024 for purchases to reimburse by the Consolidated Local Street and Highway Improvement Program (CHIPS) were not used; and

WHEREAS, This reimbursement has rolled over into the 2025-2026 CHIPS budget and will be utilized; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its adoption; now, therefore, be it

RESOLVED, The Bureau of Highways is authorized to purchase the 2020 Vactor Sewer Vacuum & Cleaner Truck from the County Sewer District for $300,000 using available programmed CHIPS funds; and further

RESOLVED, The 2010 Elgin Sweeper Truck will be retired upon its end of useful service; and further

RESOLVED, The County Sewer District is authorized to retire the 2001 Harben Jetter; and further

RESOLVED, The County Sewer District is authorized to purchase a 2026 Vactor Impact Sewer Vacuum & Cleaner Truck from Joe Johnson Equipment utilizing the Sourcewell Cooperative Purchasing contract for $370,504.27 with a contingency to cover market uncertainty leading to a budget not to exceed $425,000; and further

RESOLVED, The final cost of the 2025 Vactor Impact will be charged to each sewer district in proportion to the linear footage of gravity sewer pipe as follows: 65% - G1, 14% - G4, and 21% - G5; and further

RESOLVED, Financing for the Sewer District purchase will be through the respective districts' equipment reserve funds; and further

RESOLVED, That the following budget transfer to recognize unused CHIPS revenue and expenses from the 2024-2025 state budget is approved:

Account	Description	Revenue	Expense
DD5010 43501	State Aid - CHIPS	$348,584.71	
DD5030 52250	Equipment - Highway		$300,0000
DD511099 54491	General Construction		$48,584.71
Total:		$348,584.71	$348,584.71

and further

RESOLVED, That the following budget transfer to recognize the sale and purchase for the Sewer Funds be approved:

Account	Description	Revenue	Expense
G1R801 42665	Reserves - Sale of Equipment	$261,000.00	
G4R803 42665	Reserves - Sale of Equipment	$39,000.00	
G1 30511 BR802	Appropriated Reserves	$15,250.00	
G4 30511 BR803	Appropriated Reserves	$20,500.00	
G5 30511 BR804	Appropriated Reserves	$89,250.00	

G1812099 52200	Equipment - Automotive		$276,250.00
G4812099 52200	Equipment - Automotive		$59,500.00
G5812099 52200	Equipment - Automotive		$89,250.00
Total:		$425,000.00	$425,000.00

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute said agreement and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Ontario County Finance Department is authorized to make all necessary accounting and budget entries to effect the intent of this resolution.

The foregoing block of six resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Dale Stell:

RESOLUTION NO. 279-2025
INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF FARMINGTON AND ONTARIO COUNTY FOR THE USE OF THEIR FUELING STATIONS

WHEREAS, The State of New York is encouraging the sharing of services among municipalities; and

WHEREAS, The Town of Farmington and Ontario County are partnering to allow County and Town-owned vehicles to use each other's fueling stations; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That County and the Town of Farmington vehicles are encouraged to use the nearest shared municipal fueling station when in the area and fuel is needed; and further

RESOLVED, That the price per gallon charge will be based on the New York State Contract price per gallon; and further

RESOLVED, That each municipality may charge an additional charge per gallon for maintenance of the fueling facility as per the agreement; and further

RESOLVED, That the term of this Agreement shall commence on June 10, 2025 and end on June 9, 2030, and shall be reviewed every (5) years or upon a change in the additional charge per gallon as per the agreement; and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an intermunicipal agreement between the Town of Farmington and Ontario County for the use of their fueling stations; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the intermunicipal agreement the Town of Farmington, all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution.

Passed. Yes; 20, No; 0, Abstained; 0

Supervisor Daryl Marshall offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Frederick Stresing:

RESOLUTION NO. 280-2025
AWARD BID B25042 TO RADIOMAX COMMUNICATIONS INC.
FOR INSTALLATION AND REPAIR OF
COUNTY-OWNED MOBILE & HANDHELD RADIOS

WHEREAS, The Purchasing Department advertised for and received per tabulation sheet on file with the Clerk of the Board Bid B25042 for the installation and repair of County owned mobile and handheld radios; and

WHEREAS, RadioMax Communications Inc. is the lowest responsible, responsive bidder; and

WHEREAS, The Ontario County Public Works Committee has reviewed this resolution and recommends its acceptance; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors hereby authorizes the award of Bid B25042 for the installation and repair of County-owned mobile and handheld radios to RadioMax Communications Inc., 175 Buell Rd., Rochester, New York 14624, to be effective May 13, 2025 through May 12, 2026 per the tabulation sheet on file with the Clerk of this Board; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to RadioMax Communications, Inc.

RESOLUTION NO. 281-2025
PUMP STATION DESIGN CRITERIA MANUAL
AMENDMENT AND EXTENSION AGREEMENT WITH ARCADIS OF NY

WHEREAS, Resolution No. 380-2022 authorized wastewater engineering service agreements to aid in the advancement of project in the County Sewer Districts; and

WHEREAS, Resolution No. 59-2023 renewed said wastewater engineering service agreements from January 1, 2023 through December 31, 2023; and

WHEREAS, Resolution No. 844-2023 renewed said wastewater engineering service agreements from January 1, 2024 through December 31, 2024; and

WHEREAS, Arcadis of New York, Inc., was awarded a Contract for the development of a Pump Station Design Criteria Manual in conformance with the above referenced resolutions, for a cost not to exceed $18,197; and

WHEREAS, Resolution No. 51-2025 authorized a no-cost time extension with Arcadis of New York for six (6) months that will expire on June 30, 2025; and

WHEREAS, Arcadis of New York has completed the outline and initial phase of the project and Public Works staff recommends proceeding with the final completion phase of the Pump Station Design Criteria Manual; and

WHEREAS, Arcadis of New York has prepared a scope of services and fee proposal for said phase of the project; and

WHEREAS, Public Works staff have reviewed said proposal and recommends its acceptance for a fee not to exceed $22,546; and

WHEREAS, The 2025 Capital Improvement Plan includes funding for Engineering Future Years' projects in Canandaigua Lake County Sewer District; and

WHEREAS, There are sufficient funds available in the G1811099 54260 budget to cover said amendment and extension agreement; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves an amendment and extension agreement with Arcadis of New York, at a cost not to exceed $22,546, for a total amended contract price not to exceed $40,743; and further

RESOLVED, That the amendment and extension agreement shall begin on May 8, 2025 and expire on December 31, 2025; and further

RESOLVED, That if a no-cost time extension of up to six (6) months is necessary, for these contracts, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the amendment and extension agreement with Arcadis of New York, and all other documents necessary to effectuate the purpose of this resolution.

RESOLUTION NO. 282-2025
AUTHORIZATION TO AWARD BID B25041 TO CHAMBERLAIN SEPTIC TANK SERVICE FOR SLUDGE REMOVAL FROM THE HONEOYE LAKES CONSOLIDATED SEWER DISTRICT (HLCSD)

WHEREAS, The Purchasing Department advertised for bids B25041 for Removal of Sludge from HLCSD per the attached bid tabulation sheet; and

WHEREAS, Chamberlain Septic Tank Service, Inc. 1835 Ridge Road Jct. (PO Box 142) Union Hill, NY 14563 was the lowest responsive/responsible bidder; and

WHEREAS, After review by the Bureau of Wastewater Management, the Purchasing Department has deemed it to be in the County's best interest to award this bid to Chamberlain Septic Tank Service; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That the bid for Removal of Sludge from HLCSD be awarded to Chamberlain Septice Tank Service, Inc; and further

RESOLVED, That said award be effective from May 15, 2025, to May 14, 2027; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Chamberlain Septic tank Service, Inc.

The foregoing block of three resolutions passed. Yes; 20, No; 0; Abstained; 0

Ways & Means Committee

Supervisor David Baker offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Mark Venuti:

RESOLUTION NO. 283-2025
CREATE A POSITION OF CAMPUS SAFETY OFFICER, PART-TIME
AT FINGER LAKES COMMUNITY COLLEGE

WHEREAS, Ms. Jennifer Parsons, Assistant Director for Talent Management of Finger Lakes Community College, has filed a New Position Duties Statement with the Director of Human Resources for a position she would like to create; and

WHEREAS, Said position has been classified as Campus Safety Officer, Part-time by Personnel Officer Classification Certification #24-2025; and

WHEREAS, Sufficient funds exist within the appropriate line items in the Finger Lakes Community College budget; now, therefore, be it

RESOLVED, That a position of Campus Safety Officer, Part-time be created effective upon adoption; and further

RESOLVED, That a copy of this resolution be sent by the Clerk of this Board to the Assistant Director for Talent Management of Finger Lakes Community College.

RESOLUTION NO. 284-2025
CREATE A MOTOR EQUIPMENT OPERATOR (SEASONAL) POSITION AND
ABOLISH A MOTOR EQUIPMENT OPERATOR I (SEASONAL) POSITION

WHEREAS, Mr. William C. Wright, Commissioner of Public Works, has filed a New Position Duties Statement for a position he would like to create to operate light trucks and landscape equipment for the summer; and

WHEREAS, The Director of Human Resources has classified a position of Motor Equipment Operator (Seasonal) by Personnel Officer Classification Certification No. 23-2025; and

WHEREAS, There is a higher-level Motor Equipment Operator I (Seasonal) position that is vacant and will be abolished; and

WHEREAS, Sufficient funding exists within the Department of Public Works' Budgets for these position changes; and

WHEREAS, The Ways and Means Committee recommends the creation of a Motor Equipment Operator (Seasonal) position; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby authorize the creation of a Motor Equipment Operator (Seasonal) position effective upon adoption; and further

RESOLVED, That the vacancy of this new position is authorized to be filled effective immediately; and further

RESOLVED, That the vacant Motor Equipment Operator I (Seasonal) (#9708001) position shall also be abolished effective immediately; and further

RESOLVED, That the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

RESOLUTION NO. 285-2025
AUTHORIZATION TO PARTICIPATE IN COOPERATIVE BIDS
COORDINATED BY WAYNE FINGER LAKES BOCES

WHEREAS, Wayne-Finger Lakes BOCES located at 131 Drumlin Court, Newark, New York, 14513, has submitted a proposed "General Resolution" for Ontario County participation in cooperative bids; and

WHEREAS, The Ontario County Purchasing Department deems it to be in the best interest of taxpayers of Ontario County to participate in the cooperative bids coordinated by Wayne-Finger Lakes BOCES; now, therefore, be it

RESOLVED, That the Purchasing Director be, and hereby is, authorized and directed to sign the "General Resolution".

The foregoing block of three resolutions passed. Yes; 20, No; 0; Abstained; 0

Supervisor David Baker offered the following resolution and moved for its adoption, seconded by Supervisor Daniel Marshall:

RESOLUTION NO. 286-2025

THE 2026–2027 COUNTY BUDGET GUIDELINES

WHEREAS, The current economic climate is unpredictable and may result in continued reductions in State and Federal Aid, growing inflation rates, and a possible recession; and

WHEREAS, Ontario County is restricted regarding discretionary spending due to continued and increasing unfunded and underfunded mandates and a permanent tax cap; and

WHEREAS, This Board of Supervisors desires that County Departments prepare their annual budgets with those constraints in mind; now, therefore, be it

RESOLVED, That the Ways and Means Committee recommends the following guidelines for use in the preparation of the 2026 and 2027 County Department budgets:

1. This Board of Supervisors will strive to maintain tax rate stability and not exceed the expected 2% tax cap.

2. It is the objective of the Board of Supervisors that there will be no tax levy supported debt used to fund the Capital Improvement Plan in 2026 or 2027.

3. Departments will budget appropriately for the essential needs of the department with a focus on mandated and essential services. Any proposed new programs or significant programmatic changes, including staffing shifts or a significant reduction or elimination of any operational or grant-funded program, will be reviewed with the County Administrator prior to presentation to the Standing Committee. If a department is aware of reductions in state, federal, or other funding, operations related to those reductions should be critically reviewed to right-size the program in proportion to the funding loss, if possible. There should be no assumption that the County will fund gaps left by reductions in revenues.

Departments are expected to complete the *Departmental Budget – Executive Summary* form for the Standing Committee and the Ways and Means Committee to review. The summary should highlight details of line-item changes being proposed.

4. Changes in staffing will be considered through the Management Compensation Committee review process.

5. In recognition of the importance of services provided by our Team Agencies, funding for 2026 will increase by a 2% cost of living adjustment. The Finger Lakes Visitors Connection contribution is codified by a separate resolution.

6. Departments which pass State and Federal aid through to contract agencies will pass along any reductions in aid to those contract agencies.

7. The Capital Improvement Plan expenses for County Departments are excluded from these Budget Guidelines and are handled through a separate process.

8. Budgeting of continued grant funds and associated expenses is dependent on the likelihood of those grants continuing into 2026 and 2027 and the types of expense those grants fund. If a grant funds staffing, so long as the staff are budgeted, grant revenues must be budgeted to offset said expenses. Acceptance of new grant funding will be evaluated for existing projects, programs, or equipment, and to fund new programs with a zero (0) county match whenever possible. These

will be considered on a case-by-case basis. The Department of Finance, through the Grant Coordinator positions and with the assistance of department staff, will continue to research potential funding sources for new, expanding, or existing programs and equipment purchases and proposed uses for current grants. Any programs or positions funded through grants will be flagged for review upon the completion of the grant.

9. The General Fund Contingency Budget will be no more than 1% of total budgeted General Fund appropriations.

10. County expectations are that the Finger Lakes Community College (FLCC) will operate its expanded facilities within the revenues generated by SUNY, tuition, and other revenues. County funding to FLCC consists of sponsor contribution and potential additional funding as may be approved by the Board of Supervisors. The total funding level for FLCC has been comprehensively reviewed, in partnership with FLCC, as it relates to the budgetary constraints placed on the County by New York State, including unfunded and underfunded mandates and the areas of need for FLCC. A funding plan which proposes funding levels through 2030 was developed in 2023 and revised in 2024 for additional funding. As a result, budgeting for FLCC will be based on that plan until such time as it is amended; and be it further

RESOLVED, That the above guidelines set the standard for expected budget development with information that is currently known to the Board, and which may need to be adjusted on a department-by-department basis as more information is known about possible changes in mandated services or funding levels; and be it further

RESOLVED, That a certified copy of the resolution be sent by the Clerk of this Board to each member of the Board of Supervisors, each Department Head, the Chair of the FLCC Board of Trustees, Dr. Robert Nye - FLCC President, and the Finance Department.

Passed. Yes; 20, No; 0, Abstained; 0

Supervisor Baker noted that the guidelines could change over time.

Supervisor Pruett said he feels the guidelines should be discussed with the board as a whole rather than just through the Ways and Means Committee.

Chair

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor John Cowley:

RESOLUTION NO. 287-2025
RESOLUTION OF SYMPATHY - ALBERT WOODHEAD

WHEREAS, This Board of Supervisors was saddened to learn of the death of Mr. Albert Woodhead a former Supervisor representing the Town of South Bristol, from 1982 through 1995; and

WHEREAS, During his tenure on this Board, Mr. Woodhead diligently served on several standing committees, including, but not limited to, Insurance, Planning & Research, Public

Health, and Public Works; and

WHEREAS, Mr. Woodhead also served as Chairman of the General Administration, Insurance, Sheriff, and Health & Medical Committees; and

WHEREAS, Mr. Woodhead was elected to serve as Chairman of the Board from 1990-1991; now, therefore, be it

RESOLVED, That this Board of Supervisors, on behalf of its members, both past and present, mourns the death of Mr. Woodhead extends its sincere sympathy to his family; and further

RESOLVED, That this resolution be spread upon the minutes of this Board and a copy sent to the Woodhead family.

Passed. Yes; 20, No; 0, Abstained; 0

Unfinished Business:
There was no unfinished business to be brought before the Board.

Adjournment:
On a motion of Supervisor Mark Venuti, seconded by Supervisor Todd Campbell, the Board of Supervisors meeting was adjourned at 6:56 PM.