



WAYS & MEANS COMMITTEE

Wednesday, May 21, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on May 21, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Sheriff Cirencione
- Chief Deputy Lambert
- Bill Wright, DPW Commissioner
- Tim Jensen, Associate Planner
- Jeff Trickler, County Treasurer
- Betsy Landre, Sr. Planner
- Kate Ott, Public Health Director
- Tim Matuszak, FLCC Project Manager
- Kristin Voss, BOS Clerk
- Missy White, Fiscal Manager, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor, via WebEx
- Bill Wellman, Town of Phelps Supervisor, via WebEx
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Nellie Puma, Deputy HR Director
- Barbra Sweet, Sr. Fiscal Manager
- John Rizzo, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Mike Flatt, Safety Coordinator
- Deninne Leeson, Real Property Director
- Jason Tack, FLCC V.P. of Finance, via WebEx

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the April 30, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC:

Jason Tack presented the following four resolutions entitled:

- Capital Project No. H095-23 - 2023 FLCC Maintenance Capital Project - Authorize a Contract with EMCOR Services Betlem and Budget Transfer

- Capital Project No. H068-20 - FLCC Nursing Expansion Capital Project - Authorize a Contract with OCCOoutdoors, Inc. and Budget Transfer
- Capital Project No. H095-23 - 2023 FLCC Maintenance Capital Project - Authorize a Contract with Siemens Industry, Inc. and Budget Transfer
- Capital Project No. H096-23 - FLCC Academics Renovation Capital Project - Authorizing a Contract with KI to Purchase GIS Lab Furniture and Budget Transfer

Supervisor Peter Ingalsbe motioned to approve these four resolutions, as presented as a block. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy Jensen presented a resolution entitled, "Capital Project H107-25 - Ontario County Space and Security Plan 2025 Update Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Bill Wright presented a resolution entitled, "Authorization of Amendment Agreement with Fisher Associates for the Abandonment of Right-of-Way at 4642 State Route 364 by New York State Department of Transportation".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Ms. Leeson shared the history of the wholly exempt committee and the distribution of sales tax since 2004. The memo provided in the packet shows how the process works. The wholly exempt committee recently met and went back to 2019 reviewing the wholly exempt properties to ensure that they are still being evaluated correctly as wholly exempt. These wholly exempt properties are properties that are unlikely to return to the tax role, can not be identified on a tax map and can not be physically inspected. Such as sewer and water lines, and roads. Not all municipalities assess them.

6. Health & Human Services:

Kate Ott presented a resolution entitled, "Authorization to Accept the Amendment to Rabies Control

Grant C36547GG from New York State Department of Health".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning & Environmental Quality:

Betsy Landre presented a resolution entitled, "Authorizing Purchase of Dump Truck for Honeoye Lake AVMP and Budget Transfer - FLOWPA SFY2023-24".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Public Safety:

Cheif Deputy Lambert presented a resolution entitled, "Authorization to Accept 2024 Public Safety Answering Points Operations Grant from NYS DHSES".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Human Resources:

The resolution entitled, "Create Finance Clerk II Position and Abolish a Senior Account Clerk Position" was pulled from the agenda.

Michele Smith presented a resolution entitled, "Create a Public Health Educator Position (Temporary)".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Authorizing Deferred Compensation Plan Fund Changes".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

The resolution entitled, "2026 Rates of Pay for Part-time Hourly/Daily Personnel" was pulled from the agenda.

Mike Flatt provided the following safety update:

- We had an increase in OSHA recordables this month.
- We are at the same number of recordables as last year.
- He completed spring safety training in 8 sessions with 154 people attending.
- PESH is still active in the County.
- He is available to go out to municipalities to do any training they need.

10. Finance Department:

Mary Gates presented a resolution entitled, "Resolution Adopting Local Law No. 3 (Intro.) of 2025".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Unfinished Business:

There was no unfinished business to be brought before the committee.

12. Executive Session:

Supervisor John Cowley motioned to enter executive session at 3:22 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 1) (i) - To confer with counsel or (confer with counsel regarding contract compliance). Supervisor Daryl Marshall seconded the motion. The motion passed.

Supervisor Daniel Marshall motioned to exit executive session at 3:49 PM. Supervisor David Phillips seconded the motion. The motion passed.

13. Next Meeting Date And Time:

June 11, 2025 at 3:00 PM.

14. Adjournment:

On a motion of Supervisor John Cowley, seconded by Supervisor Daryl Marshall, the Ways & Means Committee meeting was adjourned at 03:49 PM.