

## REGULAR BOARD MEETING - MARCH 6, 2025

### ***Regular Meeting Called to Order***

The regular meeting of the Ontario County Board of Supervisors was called to order at 06:32 PM at 74 Ontario Street, Canandaigua, NY 14424, with Chairman Jared Simpson presiding.

### ***Pledge of Allegiance:***

The Pledge of Allegiance was led by Supervisor William Namestnik, Town of Hopewell.

### ***Roll Call:***

Members Present: Supervisors John Cowley, Louis Guard, Peter Ingalsbe, James Kennedy, Jack Marren, Daniel Marshall, Daryl Marshall, William Namestnik, John Pruett, Jared Simpson, Dale Stell, Frederick Stresing, Christopher Vastola, William Wellman, Andrew Wickham, Frederick Wille, Nancy Yacci. Necessarily Absent: Supervisor(s) David Baker, Todd Campbell, David Phillips, Mark Venuti.

### ***Approval of Minutes:***

Supervisor Daniel Marshall motioned to approve the minutes of the preceding session. The motion was seconded by Supervisor John Pruett. The motion passed.

### ***Public Hearing:***

A Public Hearing to consider the requests for inclusion and the recommendations of the Ontario County Agriculture Enhancement Board concerning the inclusion of said parcel and any potential environmental impacts associated with this action was opened at 6:34 PM in the Supervisors' Session Room located in room 218 at 74 Ontario St., Canandaigua, New York, on Thursday, March 6, 2025.

Mr. Jared Simpson, Chairman of the Board of Supervisors, presided.

As no one wished to speak, the public hearing was closed at 6:36 PM.

### ***Reports of County Officials:***

Chris DeBolt said that an email was sent out regarding the Comprehensive Emergency Management Plan Survey (CEMP). Mr. DeBolt encouraged participation in that survey to get as much good information for the Emergency Management Department to complete the CEMP.

Chairman Simpson said there were a few who attended the New York State Association of Counties (NYSAC) Conference. He highly recommended those who have not attended in a while to consider doing so. Their conferences are held every spring and fall.

### ***Privilege of the Floor: (Speakers will be limited to three minutes):***

There were no requests of privilege of the floor.

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The following communications are on file with the Board Clerk's Office:

- The approved minutes of the Health & Human Services, the Planning & Environmental Quality, and the Public Works Committee meetings, held on February 3, 2025.
- The approved minutes of the Public Safety, Governmental Operations & Insurance, and the Ways & Means Committee meetings, held on February 5, 2024.
- An invitation to the 61st annual Safety Awards Banquet and Annual Fund Raiser on March 25th was received from Ken Kehl, President, Ontario County Safety Council.
- The 2024 Ontario County Clerk's Annual Report was received from Jean Chrisman, County Clerk.
- Notice of a public information meeting to discuss recreation management and operations at Harriet Hollister Spencer State Recreation Area was received from Paige A. Barnum, AICP, Senior Planner, Division of Environmental Stewardship and Planning, NYS Parks, Recreation and Historic Preservation.
- The January 2025 Happy Tails Ontario County Humane Society Director's Report was received from William E. Martin, Shelter Director.
- The 2024 Happy Tails Annual Shelter Report was received from William Martin, Shelter Director.
- Announcement of a final open house on March 4th to gather input on the draft Freight Rail Corridor Plan was received from the Ontario County Planning Department.
- Emergency contact numbers for 2025 were received from Larry Washbon, Operations Director, Rochester, Frontier.
- The Regulatory Compliance Committee Annual Report for 2024 was received from Michele Smith, Compliance Committee Chair.
- Resolution No. 045-25 entitled "Memorializing New York State in Support of Safe Working Conditions for Corrections Officers" was received from Steuben County.

### ***Reports Of Special Committees:***

Supervisor Bill Namestnik read a brief summary of the 2024 Annual Compliance Report. The Annual Report is listed under Communications.

### ***Reports Of Standing Committees:***

There were no reports of Standing Committees.

### ***Resolutions:***

#### ***Governmental Operations & Insurance Committee***

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor Andrew Wickham:

### **RESOLUTION NO. 110-2025 RESOLUTION TO ADOPT LOCAL LAW 2 (INTRO.) OF 2025**

WHEREAS, A public hearing having been held on February 13, 2025, during a duly scheduled

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meeting of this Board, for public input on a proposed local law entitled “A Local Law Clarifying the Responsibility and Authority of the County Administrator”; and

WHEREAS, All public objection or comment presented at the public hearing, if any, having been heard and considered; now, therefore, be it

RESOLVED, That Local Law No. 2 (Intro.) of 2025, “A Local Law Clarifying the Responsibility and Authority of the County Administrator” is hereby adopted.

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Peter Ingalsbe offered the following resolution and moved for its adoption, seconded by Supervisor William Namestnik:

### **RESOLUTION NO. 111-2025 AUTHORIZATION TO PAY FOR DAMAGED VEHICLE REPLACEMENT COSTS**

WHEREAS, On December 9, 2024, an Ontario County Sheriff’s Office vehicle sustained structural and unknown potential further damage, rendering the vehicle unlikely to be safe to drive if repaired; and

WHEREAS, The replacement cost of the vehicle is \$70,570.56; and

WHEREAS, Payment of claims in excess of \$20,000 require approval of the Ontario County Board of Supervisors (the “Board”) (Res. 638-1986); and

WHEREAS, The Governmental Operations and Insurance Committee approved this on February 26, 2025 and recommends to the Board that it is in the best interests of Ontario County to proceed with the replacement of the damaged vehicle and to pay the costs associated therewith; and

WHEREAS, The Governmental Operations and Insurance Committee, Public Safety Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, The Board hereby authorizes payment of the amount of \$70,570.56 for purposes of paying the cost to replace the damaged vehicle; and further

RESOLVED, That the following budget amendment be made to allow for the transaction to occur:

| Account      | Description               | Amount      |
|--------------|---------------------------|-------------|
| AA3110 42801 | Interfund Revenue         | \$70,570.56 |
| AA3110 52200 | Vehicles                  | \$70,570.56 |
| MS30599      | Appropriated Fund Balance | \$70,570.56 |
| MS193054430  | Property Loss and Claims  | \$70,570.56 |

and further

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RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That the Chairman of the Board, or his designee, is hereby authorized to sign any authorization document necessary to effectuate payment as approved herein; and further

RESOLVED, That a certified copy of this resolution shall be transmitted by the Clerk of this Board to the County Attorney.

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Peter Ingalsbe offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Frederick Wille:

### **RESOLUTION NO. 112-2025 APPROVAL TO ENTER INTO INTERGOVERNMENTAL CYBERSECURITY AGREEMENTS WITH NEW YORK STATE OFFICE OF INFORMATION TECHNOLOGY SERVICES AND NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

WHEREAS, New York State Office of Information Technology Services (NYSITS) and New York State Division of Homeland Security and Emergency Services (NYSDHSES) offer a variety of cybersecurity focused shared services to local governments at no cost; and

WHEREAS, Ontario County wishes to be a participating entity in certain cybersecurity services offered by NYSITS and NYSDHSES; and

WHEREAS, The Chief Information Officer and Governmental Operations and Insurance Committee recommend that Ontario County participate in cybersecurity shared services from NYSITS and NYSDHSES that will enhance the County's cybersecurity posture; now, therefore, be it

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute agreements X050127 and X053036 with the New York State Office of Information Technology and New York State Division of Homeland Security and Emergency Services and all other documents necessary to effectuate the purposes of this resolution.

### **RESOLUTION NO. 113-2025 AUTHORIZATION TO CONTRACT WITH KIRTAS, INC. (RISTECH) AND RAIMS TO SCAN COUNTY CLERK'S HISTORICAL RECORDS**

WHEREAS, The New York State Education Department has awarded Ontario County \$56,355 from the Local Government Records Management Improvement Fund (LGRMIF) (NYS Contract #0580-25-0815), the County's assigned grant number is 14602424 for the scanning of County Clerk's historical records including the Certificates of Incorporation (referenced in Resolution 474-2024); and

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WHEREAS, We wish to contract with Kirtas, Inc. (Ristech) to digitizes and index these records; and

WHEREAS, The funding period of the project is September 9, 2024 to June 30, 2025; now, therefore, be it

RESOLVED, Upon review and approval of the County Attorney as to form, that the Ontario County Board of Supervisors authorizes the County Administrator to execute the contract with Kirtas, Inc. under this project to scan the County Clerk's historical records in an amount not to exceed \$45,500; and further

RESOLVED, That the term of the contract shall be 9/9/2024 through 6/30/2025; and further

RESOLVED, That if a no-cost time extension of up to six (6) months is necessary the Board of Supervisors hereby approves such an extension subject to the review and approval of the Governmental Operations and Insurance Standing Committee; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make all necessary budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That the County Administrator or the designee is authorized to sign the contract agreement with Kirtas, Inc.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

### ***Health & Human Services Committee***

Supervisor Daniel Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Frederick Wille:

#### **RESOLUTION NO. 114-2025 AUTHORIZATION TO CONTRACT WITH VIRTUAL MECHANICAL PHYSICAL THERAPY PLLC FOR PRE-SCHOOL RELATED SERVICES**

WHEREAS, The Ontario County Public Health Department, Children with Special Needs Program desires to contract with Virtual Mechanical Physical Therapy PLLC , 3153 County Road 40, Bloomfield, NY 14469 to provide pre-school related services; and

WHEREAS, Virtual Mechanical Physical Therapy PLLC has agreed to provide pre-school related services; and

WHEREAS, The provider will be paid according to a mandated State rate schedule as specified in "Schedule A" of the contract; and

WHEREAS, Funds have been appropriated in the budget to pay the provider; and

WHEREAS, The Director of Public Health and the Health & Human Services Committee recommend this new contract; now, therefore, be it

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RESOLVED, That upon the review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the contract with Virtual Mechanical Physical Therapy PLLC; and further

RESOLVED, That the contract shall cover the period of February 24, 2025 through December 31, 2025 at a rate not to exceed as noted on Schedule A; and further

RESOLVED, That the County Administrator be, and is hereby, authorized and empowered to execute the agreement on behalf of the County of Ontario.

### **RESOLUTION NO. 115-2025 AUTHORIZATION TO ACCEPT THE NEW YORK STATE ASSOCIATION OF COUNTY HEALTH OFFICIALS AWARD FOR THE CLIMATE AND HEALTH INITIATIVE**

WHEREAS, Ontario County Public Health aims to prevent illness and improve health outcomes for those utilizing Ontario County beaches, by increasing awareness about the health effects of Harmful Algal Blooms (HABS) through education, the "Water Wednesday" media campaign, and signage to help community members identify HABS and to provide notification when swimming areas are closed due to HAB conditions; and

WHEREAS, Ontario County Public Health Department has been awarded \$5,000 from New York State Association of County Health Officials (NYSACHO); and

WHEREAS, Ontario County Public Health Department accepts the \$5,000 award; and

WHEREAS, This resolution has been reviewed by the Health and Human Services committee and the Ways and Means committee and recommends the acceptance of the award; and

WHEREAS, The County Administrator recommends the acceptance of the award; now, therefore, be it

RESOLVED, That upon the review and approval of the County Attorney as to form, the Board of Supervisors hereby accepts said award from New York State Association of County Health Officials (NYSACHO) in the amount of \$5,000; and further

RESOLVED, That the Department of Finance is authorized to make all necessary accounting and budgetary entries to effect the intent of this resolution.

| Account        | Description                   | Revenue | Appropriation |
|----------------|-------------------------------|---------|---------------|
| 40102502 43450 | State Aid Public Health Other | \$5,000 |               |
| 40102502 54250 | Advertising                   |         | \$425         |
| 40102502 54730 | Miscellaneous                 |         | \$550.02      |
| 40102502 54980 | Signal and Communications     |         | \$4,024.98    |

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

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Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor William Wellman:

### **RESOLUTION NO. 116-2025 AWARDING THE 2025 CHOOSE HEALTH ONTARIO AWARD TO PAULA HICKS-SOWERSBY**

WHEREAS, This Board of Supervisors supports the efforts of the Ontario County Public Health Department in partnership with the local hospitals and other community stakeholders in their preventive health initiatives to improve the health of Ontario County residents; and

WHEREAS, The Ontario County Health Collaborative wishes to present a recognition award to a community member who has demonstrated outstanding achievement in promoting community health and wellness for Ontario County residents; and

WHEREAS, The Ontario County Health Collaborative sought nominations for the 2025 Choose Health Ontario award; and

WHEREAS, Paula Hicks-Sowersby operates and maintains the Pay It Forward Pantry; providing 24/7 access to food and essentials for community members in need. Her generosity extends to supporting other blessing boxes in the area and connecting people with resources for food, rent assistance, and even emergency vehicle repairs. Through community fundraising and personal contributions, she has helped families keep their lights on, fill propane tanks, and access life-saving medications. Paula's dedication extends beyond financial aid—she offers guidance, emotional support, and advocacy, making a lasting impact in our community; and

WHEREAS, Paula Hicks-Sowersby received the majority of votes from members of the Ontario County Health Collaborative; and

WHEREAS, The Health and Human Services Committee recommends that Paula Hicks-Sowersby be the recipient of the 2025 Choose Health Ontario award for their efforts promoting community health and wellness; now, therefore, be it

RESOLVED, That the Board of Supervisors does hereby recognize and commend Paula Hicks-Sowersby for making a lasting impact in our community; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Paula Hicks-Sowersby.

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Daniel Marshall offered the following six resolutions as a block and moved for its adoption, seconded by Supervisor Nancy Yacci:

### **RESOLUTION NO. 117-2025 AUTHORIZATION TO CONTRACT WITH TENELEVEN GROUP, INC FOR 2025**

WHEREAS, There is a need for continued utilization of an Integrated Software and Maintenance program, in a hosted installation, to support the daily Mental Health Department operations; and

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WHEREAS, TenEleven Group, Inc. has been providing an Electronic Case Record (eCR) that integrates scheduling, clinical documentation, electronic prescribing, billing and reporting to the Department of Mental Health; and

WHEREAS, TenEleven Group, Inc., will continue to provide implementation of software components required for billing, electronic prescribing and clinical documentation that streamline workflow, optimize revenue and increase regulatory compliance for 2025; and

WHEREAS, The Health and Human Services Committee recommends this service agreement, renewable annually, for software maintenance and support for the period January 1, 2025, through December 31, 2025; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the agreement with TenEleven Group, Inc. at a cost not to exceed \$92,000; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Board of Supervisors; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution.

### **RESOLUTION NO. 118-2025 AUTHORIZATION TO CONTRACT WITH UPSTATE NEW YORK FORENSICS, LLC (PATRICK HENRY GIBBONS, MD)**

WHEREAS, There is a demand for AOT/Forensic Psychiatry Services in the Ontario County Mental Health Program that serves the needs of the Ontario County Residents; and

WHEREAS, The Mental Health Department desires to contract with Upstate New York Forensics, LLC (Patrick Henry Gibbons, MD) for professional services related to the provision of AOT/Forensic Psychiatry Services at a rate of \$250 per hour not to exceed \$40,000 as detailed in the Schedule A of the contract; and

WHEREAS, Sufficient funds exist within the 2025 budget for this contract, which will encompass the period beginning January 1, 2025, through December 31, 2025; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the agreement with Upstate New York Forensics, LLC (Patrick Henry Gibbons, MD) at an hourly rate of \$250 with the total cost not to exceed \$40,000, as detailed in Schedule A of the contract; and further

RESOLVED, That the County Administrator is hereby authorized to execute said agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

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RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution.

**RESOLUTION NO. 119-2025  
AUTHORIZATION TO CONTRACT WITH  
COUNCIL ON ALCOHOLISM AND ADDICTIONS OF THE FINGER LAKES  
FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Addiction Services and Supports of pass-through funding for the Council on Alcoholism and Addictions of the Finger Lakes for professional services; and

WHEREAS, The State Aid Funding Authorization Letter for Ontario County currently reflects \$275,116.00 of State and Federal funds, and the required \$97,296.00 of the County Local Share, towards services related to the provision of Community Alcoholism and Addiction Prevention and Education Services; and

WHEREAS, Sufficient funds exist within the 2025 budget for this contract; and

WHEREAS, The funds being funneled through Ontario County and NYS Office of Addiction Services and Supports are indeed, in part, Federal Aid which constitutes a “sub-award” to a “sub-recipient”, there are additional requirements for documentation that must be fulfilled in order to obtain the federal funds; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with the Council on Alcoholism and Addictions of the Finger Lakes for the amount designated by NYS OASAS State Aid Funding Authorization, as well as additional adjustments as may be required by the State to benefit Council on Alcoholism and Addictions of the Finger Lakes, throughout the term of this contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution.

**RESOLUTION NO. 120-2025  
AUTHORIZATION TO CONTRACT WITH  
FINGER LAKES AREA COUNSELING AND RECOVERY AGENCY (FLACRA)  
FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Addiction Services and Supports of pass-through funding for the Council on Alcoholism and Addictions of the Finger Lakes for professional services; and

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WHEREAS, The State Aid Funding Authorization Letter for Ontario County currently reflects \$2,331,047.00 of State and Federal funds, and the required \$68,107.00 of the County Local Share, towards services related to the provision of Community Alcoholism and Addiction Prevention and Education Services; and

WHEREAS, Sufficient funds exist within the 2025 budget for this contract; and

WHEREAS, The funds being funneled through Ontario County and NYS Office of Addiction Services and Supports are indeed, in part, Federal Aid which constitutes a “sub-award” to a “sub-recipient”, there are additional requirements for documentation that must be fulfilled in order to obtain the federal funds; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with Finger Lakes Area Counseling and Recovery Agency (FLACRA) for the amount designated by NYS OASAS State Aid Funding Authorization, as well as additional adjustments as may be required by the State to benefit Finger Lakes Area Counseling and Recovery Agency (FLACRA), throughout the term of this contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to effect the intent of this resolution.

### **RESOLUTION NO. 121-2025 AUTHORIZATION TO CONTRACT WITH UNITY HOUSE OF CAYUGA COUNTY, INC., UNITY EMPLOYMENT SERVICES FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Mental Health of pass-through funding for Unity House of Cayuga County, Inc., Unity Employment Services for Supported Employment – Extended Care Services; and

WHEREAS, The State Aid Letter for Ontario County currently reflects \$120,093.00 of State Aid for the provision of Supported Employment – Extended Care, with no County match required; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney, the Board of Supervisors hereby approves an agreement with Unity House of Cayuga County, Inc., Unity Employment

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Services, for the amount designated by NYS OMH State Aid Letter, as well as additional adjustments as may be required by the State to benefit Unity House of Cayuga County, Inc. Unity Employment Services, throughout the term of the contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

### **RESOLUTION NO. 122-2025 AUTHORIZATION TO CONTRACT WITH ASPIRE HOPE NY, INC. FOR FAMILY SUPPORT SERVICES FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Mental Health of pass-through funding for Aspire Hope NY, Inc., for Family Support Services; and

WHEREAS, The State Aid Letter for Ontario County currently reflects \$94,547.00 of State Aid for the provision of Family Support Services; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with Aspire Hope NY, Inc. for the amount designated by NYS OMH State Aid Letter, as well as additional adjustments as may be required by the State to benefit Aspire Hope NY, throughout the term of the contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to sign the agreement and execute any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

The foregoing block of six resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Daniel Marshall offered the following four resolutions as a block and moved for its adoption, seconded by Supervisor James Kennedy:

### **RESOLUTION NO. 123-2025 AUTHORIZATION TO CONTRACT WITH THE ARC ONTARIO FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Mental Health of pass-through funding for The Arc Ontario for professional services; and

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WHEREAS, The State Aid Letter for Ontario County currently reflects \$80,151.00 of State Aid for the provision of Pathways Plus Services with no County match required; and

WHEREAS, The Director of Community Mental Health Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves the agreement with The Arc Ontario for the amount designated by NYS OMH State Aid Letter, as well as additional adjustments as may be required by the State to benefit The Arc Ontario, throughout the term of the contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

### **RESOLUTION NO. 124-2025 AUTHORIZATION TO CONTRACT WITH THE PARTNERSHIP FOR ONTARIO COUNTY, INC. FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Addiction Services and Supports (NYS OASAS) of pass-through funding for The Partnership for Ontario County Inc.; and

WHEREAS, The State Aid Funding Authorization Letter for Ontario County currently reflects \$291,742.00 towards services in connection with Youth Club Services to Adolescents; and

WHEREAS, The Director of Community Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with The Partnership for Ontario County for the amount designated by NYS OASAS State Aid Funding Authorization, as well as additional adjustments as may be required by the State to benefit The Partnership for Ontario County Inc., throughout the term of the contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

**RESOLUTION NO. 125-2025  
AUTHORIZATION TO CONTRACT WITH  
CLIFTON SPRINGS HOSPITAL AND CLINIC CPEP SERVICES  
FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Mental Health of pass-through funding for Clifton Springs Hospital and Clinic for professional consultant services; and

WHEREAS, The State Aid Letter for Ontario County currently reflects \$31,549.00 of State Aid for the provision of Comprehensive Psychiatric Emergency Program (CPEP) Services with no County match required; and

WHEREAS, The Director of Community Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with Clifton Springs Hospital and Clinic, for the provision of Comprehensive Psychiatric Emergency Program Services for the amount designated in the current NYS OMH State Aid Letter, as well as additional adjustments as may be required by the State to benefit Clifton Springs Hospital and Clinic, throughout the term of the contract which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

**RESOLUTION NO. 126-2025  
AUTHORIZATION TO CONTRACT WITH  
LAKEVIEW HEALTH SERVICES FOR PASS-THROUGH FUNDING**

WHEREAS, Ontario County Mental Health has been notified by the NYS Office of Mental Health of pass-through funding for Lakeview Health Services, Inc. for Community Support Services; and

WHEREAS, The State Aid Letter for Ontario County currently reflects \$1,780,741.00 of State Aid for the provision of Community Support Services; and

WHEREAS, Sufficient funds exist within the 2025 budget for this contract, which will encompass the period of January 1, 2025 through December 31, 2025; and

WHEREAS, The Director of Community Services and the Health and Human Services Committee have reviewed this resolution and recommend its acceptance; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves this agreement with Lakeview Health Services, Inc. for the amount designated by NYS OMH State Aid Letter, as well as additional adjustments as may be required

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by the State to benefit Lakeview Health Services, throughout the term of the contract, which shall be January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County Administrator is hereby authorized to execute the agreement and any other documents necessary to effectuate the purpose of this resolution on behalf of the Ontario County Board of Supervisors; and further

RESOLVED, That the Ontario County Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

The foregoing block of four resolutions passed. Yes; 17, No; 0; Abstained; 0

### ***Planning & Environmental Quality Committee***

Supervisor Andrew Wickham offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor William Wellman:

#### **RESOLUTION NO. 127-2025 ENDORSEMENT OF PROJECT SCORING RUBRIC AND AUTHORIZATION FOR COUNTY ADMINISTRATOR TO SIGN CONTRACTS AT THE DIRECTION OF THE ONTARIO COUNTY WATER RESOURCES COUNCIL**

WHEREAS, Resolution No. 426-1992 established the Ontario County Water Resources Council ("WRC") as Ontario County's Water Quality Management Agency pursuant to Section 220-a of the County Law of the State of New York to bring together agencies, organizations, and experts interested and involved in developing and implementing projects intended to protect and/or improve water quality in Ontario County and to collaboratively allocate funding provided by Ontario County and/or other grant funding; and

WHEREAS, Pursuant to Resolution No. 443-2024, the WRC developed a methodology to solicit project proposals and a scoring rubric to rank those project proposals and allocate funding provided to the WRC by the County for small scale projects as well as for implementation or larger scale water quality improvement projects; and

WHEREAS, Said methodology and scoring rubric was approved by the Planning and Environmental Quality Committee in 2024, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The WRC and the Planning and Environmental Quality Committee feel it is important to have that methodology and the scoring rubric endorsed by the full Board; and

WHEREAS, The County funds allocated to the WRC are placed in a line item in the Planning Department Budget to be spent as directed by the WRC; and

WHEREAS, To properly manage and track the expenditures authorized by the WRC, contracts between the County and the recipients of WRC funds should be put in place and the County Administrator should be authorized to execute such contracts on behalf of the WRC; and

WHEREAS, The Planning and Environmental Quality Committee recommends adoption of this resolution; now, therefore, be it

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## **REGULAR BOARD MEETING - MARCH 6, 2025**

RESOLVED, That the methodology used by the Ontario County Water Resources Council to solicit water quality improvement project proposals and the scoring rubric used to rank water quality improvement project proposals and allocate funding provided to the WRC by the County on file with the Clerk of this Board is hereby endorsed; and further

RESOLVED, That the cost of WRC contracts shall be paid from a budget line or lines as designated by the Director of Finance and administered by the Planning Department, currently CW8090 54260 Consultation and Professional; and further

RESOLVED, That any substantive changes to said WRC methodology and scoring rubric shall be implemented by the WRC only after approval of the Planning and Environmental Quality Committee; and further

RESOLVED, That the distribution of all funding by the WRC to any entity other than Ontario County government or department shall be through execution of a contract subject to review and approval of the County Attorney as to form and that the County Administrator be, and hereby is, authorized and empowered to execute all contracts approved by the County Attorney as to form, and the WRC.

### **RESOLUTION NO. 128-2025 FINDING OF NO SIGNIFICANT IMPACT PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR INCLUSION OF VIABLE AGRICULTURAL LAND IN ONTARIO COUNTY CONSOLIDATED AGRICULTURAL DISTRICT #1 PURSUANT TO THE 2024 ANNUAL AGRICULTURAL ENROLLMENT PERIOD**

WHEREAS, In accordance with Article 25 AA §303-b. of the New York State (NYS) Agriculture and Markets Law, this Board of Supervisors established by Resolution No. 294-2004 an annual thirty (30) day period within which a landowner may submit to the Board of Supervisors a request for inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, An Annual Agricultural District Inclusion Period was advertised as per legal notification requirements, and, held between November 1, 2024 and November 30, 2024; and

WHEREAS, The Ontario County Planning Department has drafted a Short Environmental Assessment Form for Agricultural Districts (SEAF-AG) pursuant to adoption of a cooperative agreement with NYs Department of Agricultural and Markets regarding lead agency for modifications of Ontario County Consolidated Agricultural District #1 that are unlisted actions under SEQR by Resolution No. 161-2024; and

WHEREAS, A public hearing was duly advertised and held before this Board on March 6, 2025; and

WHEREAS, The Ontario County Board of Supervisors has reviewed said Short Environmental Assessment Form for Agricultural Districts, the 2024 Annual Agricultural District Enrollment Report: Proposed Inclusion of Viable Lands to Ontario County Consolidated Agricultural District #1, the comments received at said public hearing, the recommendations of the Ontario County Agricultural Enhancement Board, and the Planning and Environmental Quality

## REGULAR BOARD MEETING - MARCH 6, 2025

Committee, and such other documents and information this board found it necessary or appropriate to adequately review the proposed action; now, therefore, be it

RESOLVED, That this Board hereby determines that, based on the information and analysis referenced above, the proposed action to include the following parcel as viable agricultural land, as defined in Article 25 AA §303-b. of the New York State (NYS) Agriculture and Markets Law, in Ontario County Consolidated Agricultural District #1 will not result in any significant adverse environmental impact:

| Municipality       | Owner                      | Tax map no.    | Acres | Property address  |
|--------------------|----------------------------|----------------|-------|-------------------|
| Town of Farmington | Doug Templeton<br>Amy Moir | 17.00-2-47.100 | 7.420 | 880 County Road 8 |

and further

RESOLVED, That the Chairman of this Board is hereby authorized and empowered to complete and sign Part 3. Determination of Significance of the Short Environmental Assessment Form stating that based on the information and analysis above and any supporting documentation, the proposed action will not result in any significant adverse environmental impact; and further

RESOLVED, That the Clerk of this Board send certified copies of this resolution and the Environmental Assessment Form to the Commissioner of the NYS Department of Environmental Conservation, the Commissioner of the NYS Department of Agriculture and Markets, and the Clerk for the Town of Farmington.

### RESOLUTION NO. 129-2025

#### APPROVAL OF THE INCLUSION OF VIABLE AGRICULTURAL LAND IN ONTARIO COUNTY CONSOLIDATED AGRICULTURAL DISTRICT #1 DURING THE 2024 ANNUAL AGRICULTURAL DISTRICT ENROLLMENT PERIOD

WHEREAS, In accordance with Article 25 AA §303-b. of the New York State Agriculture and Markets Law, this Board of Supervisors established by Resolution No. 294-2004 an annual thirty (30) day period within which a land owner may submit to the Board of Supervisors a request for inclusion of viable agricultural land within a certified agricultural district prior to the county established review period; and

WHEREAS, The annual Agricultural District inclusion period was advertised as per legal notification requirements and held between November 1, 2024 and November 30, 2024; and

WHEREAS, The following parcels have been proposed for inclusion by their owners as follows:

| Municipality       | Owner                      | Tax map no.    | Acres | Property address  |
|--------------------|----------------------------|----------------|-------|-------------------|
| Town of Farmington | Doug Templeton<br>Amy Moir | 17.00-2-47.100 | 7.420 | 880 County Road 8 |

and

WHEREAS, The Planning and Environmental Quality Committee of this Board has reviewed all information included in the draft 2024 Annual Agricultural District Enrollment Report: Proposed Inclusion of Viable Lands to Ontario County Consolidated Agricultural District #1, the Short

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Environmental Assessment Form of Agricultural Districts, and the recommendations of the Agricultural Enhancement Board, regarding the inclusion of said parcels; and

WHEREAS, The Planning and Environmental Quality Committee recommends inclusion of said parcel as described in the 2024 Annual Agricultural District Enrollment Report on file with the Clerk of this Board; and

WHEREAS, This Board held a Public Hearing on March 6, 2025, for the purpose of hearing comments on the agricultural viability of said parcels for inclusion into Ontario County Consolidated Agricultural District #1; and

WHEREAS, Pursuant to Resolution No. 128-2025, this Board determined that this proposed inclusion will not have any significant adverse environmental impacts and therefore an Environmental Impact Statement is not required; now, therefore, be it

RESOLVED, That based on consideration of the recommendation of the Ontario County Agricultural Enhancement Board, the Planning and Environmental Quality Committee, the input provided at said public hearing and the finding of no significant environmental impacts, this Board finds that the following parcel meets the criteria set forth in Article 25 AA §303-b. of the New York State Agriculture and Markets Law and approves the inclusion of said parcel to said agricultural district:

| Municipality       | Owner                      | Tax map no.    | Acres | Property address  |
|--------------------|----------------------------|----------------|-------|-------------------|
| Town of Farmington | Doug Templeton<br>Amy Moir | 17.00-2-47.100 | 7.420 | 880 County Road 8 |

and further

RESOLVED, That the recertification date of said parcels shall be the same as the recertification date of Ontario County Consolidated Agricultural District #1; and further

RESOLVED, That the Director of Planning is hereby directed to forward all transcripts, documents, any other information and a certified copy of this resolution to the Commissioner of the New York State Department of Agriculture and Markets for its review and certification pursuant to the New York State Agriculture and Markets Law; and further

RESOLVED, That the Clerk of this Board send certified copies of this resolution to all landowners who proposed land for inclusion in said agricultural district and to the Clerk of the Town of Farmington.

The foregoing block of three resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Andrew Wickham offered the following three resolutions as a block and moved for its adoption, seconded by Supervisor Christopher Vastola:

### **RESOLUTION NO. 130-2025 APPOINTMENT OF FREDERICK LIGHTFOOTE TO THE ONTARIO COUNTY AGRICULTURE ENHANCEMENT BOARD**

WHEREAS, Resolution No. 183-1993 created the Ontario County Farmland Protection Board

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and Resolution No. 208-1997 changed the name to Ontario County Agriculture Enhancement Board and appointed members thereto; and

WHEREAS, The Ontario County Agriculture Enhancement Board unanimously recommended Frederick Lightfoote for appointment to a 4-year term as an active farmer representative to the Ontario County Agriculture Enhancement Board at its meeting on January 22, 2025; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the appointment of Mr. Lightfoote; now, therefore, be it

RESOLVED, That as of March 6, 2025, active farmer representative Frederick Lightfoote is hereby appointed as a member of the Ontario County Agriculture Enhancement Board; and further

RESOLVED, That this appointment shall have a term of 4 years from March 6, 2025, to March 5, 2029; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the County Clerk, to the Ontario County Planning Department, and to Frederick Lightfoote.

### **RESOLUTION NO. 131-2025 APPOINTMENT OF FERNANDO SOBERON TO THE ONTARIO COUNTY AGRICULTURE ENHANCEMENT BOARD**

WHEREAS, Resolution No. 183-1993 created the Ontario County Farmland Protection Board and Resolution No. 208-1997 changed the name to Ontario County Agriculture Enhancement Board and appointed members thereto; and

WHEREAS, The Ontario County Agriculture Enhancement Board unanimously recommended Fernando Soberon for appointment to a 4 year term as an agri-business representative to the Ontario County Agriculture Enhancement Board at its meeting on January 22, 2025; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the appointment of Mr. Soberon; now, therefore, be it

RESOLVED, That as of March 6, 2025, agri-business representative Fernando Soberon is hereby appointed as a member of the Ontario County Agriculture Enhancement Board; and further

RESOLVED, That this appointment shall have a term of 4 years from March 6, 2025 to March 5, 2029; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the County Clerk, to the Ontario County Planning Department, and to Fernando Soberon.

### **RESOLUTION NO. 132-2025 REAPPOINTMENT OF LISA FITZGERALD TO THE ONTARIO COUNTY AGRICULTURE ENHANCEMENT BOARD**

WHEREAS, Resolution No. 183-1993 created the Ontario County Farmland Protection Board and Resolution No. 208-1997 changed the name to Ontario County Agriculture Enhancement

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Board and appointed members thereto; and

WHEREAS, Resolution No. 221-2021 appointed Lisa Fitzgerald for a four-year term expiring December 31, 2024; and

WHEREAS, The Ontario County Agriculture Enhancement Board recommended Lisa Fitzgerald for re-appointment to an additional 4 year term as a farmer representative to the Ontario County Agriculture Enhancement Board at its meeting on November 6, 2024; and

WHEREAS, Resolution No. 660-2024 reappointed Ms. Fitzgerald to the Agriculture Enhancement Board, but the USPS failed to deliver her signed oath of office within the 30-day timeframe now requiring her to be reappointed; and

WHEREAS, The Planning and Environmental Quality Committee also recommends the re-appointment of Ms. Fitzgerald; now, therefore, be it

RESOLVED, That as of January 1, 2025, farmer representative Lisa Fitzgerald, is hereby re-appointed as a member of the Ontario County Agriculture Enhancement Board; and further

RESOLVED, That this appointment shall have a term of 4 years from January 1, 2025 to December 31, 2029; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board, to the County Clerk, to the Ontario County Planning Department, and to Lisa Fitzgerald.

The foregoing block of three resolutions passed. Yes; 17, No; 0; Abstained; 0

### ***Public Safety Committee***

Supervisor John Cowley offered the following resolution and moved for its adoption, seconded by Supervisor Nancy Yacci:

**RESOLUTION NO. 133-2025  
CAPITAL PROJECT NO. H092-22  
EMERGENCY COMMUNICATIONS NETWORK CORE UPGRADE  
AUTHORIZATION TO ACCEPT 2024 STATEWIDE INTEROPERABLE  
COMMUNICATIONS FORMULA GRANT FROM  
NYS DIVISION OF HOMELAND SECURITY AND  
EMERGENCY SERVICES AND BUDGET TRANSFER**

WHEREAS, New York State Division of Homeland Security and Emergency Services (DHSES), Office on Interoperable and Emergency Communications, has notified Ontario County of an award of formula-based funding to Ontario County through the 2024 Statewide Interoperable Communications (SIC) Grant program in the amount of \$577,913.00 to support public emergency communications and increase interoperability statewide; and

WHEREAS, Resolution No. 820-2022 established Capital Project No. H092-22 as the Emergency Communications Network Core Upgrade (Core Upgrade) and accepted the 2021-22 DHSES SIC grant award in the amount of \$1,161,782.00 with a term ending 12/31/2024 (NYS

## REGULAR BOARD MEETING - MARCH 6, 2025

Contract No. C197771, MUNIS Project # G2225), and authorized transfer of said grant funds to Capital Project No. H092-22; and

WHEREAS, Resolution No. 319-2023 approved the request that was approved by DHSES to shift 2019 and 2020 SIC grant funding to Capital Project No. H092-22 (Core Upgrade) and 2021-2022 SIC grant funding to Ontario County's 700 MHz Seneca County Hillside Project (Capital Project No. H066-20) to better match Ontario County SIC grant funding to multiple existing project timelines; and

WHEREAS, Resolution No. 818-2023 accepted the 2023 NYSDHSES SIC grant award in the amount of \$577,913.00 with a term ending 12/31/2025 (Contract No. C197649) and which stated the intent to accurately apportion the funds between aforesaid projects upon completion of project design and receipt of equipment quotes; and

WHEREAS, The Ontario County Sheriff's Office has submitted a budget worksheet to DHSES for the 2024 SIC Grant (Contract No. C197441) to provide additional funding for Capital Project H092-22, Emergency Communications Network Core Upgrade, a five-year project (MUNIS Project Code HHH09222); and

WHEREAS, The term for use of said 2024 SIC Grant funding is January 1, 2024 through December 31, 2026; and

WHEREAS, It is in Ontario County's interest to accept said 2024 SIC Grant funding at no required County cost to further implement Capital Project H092-22, Emergency Communications Network Core Upgrade; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this resolution and recommend acceptance of the DHSES 2024 SIC Grant award; now, therefore, be it

RESOLVED, That the budget of Capital Project H092-22 is hereby amended as follows:

| Line                   | Description                      | Current Budget | Change        | Revised Budget |
|------------------------|----------------------------------|----------------|---------------|----------------|
| Revenue:               |                                  |                |               |                |
| HHH09222<br>43397      | State Aid Public Safety Projects | \$0.00         | \$0.00        | \$0.00         |
| HHH09222<br>45031      | Interfund Transfers              | \$987,672.00   | \$0.00        | \$987,672.00   |
| HHH09222<br>43397 SI19 | State Aid Public Safety Projects | \$608,404.00   | \$0.00        | \$608,404.00   |
| HHH09222<br>43397 SI20 | State Aid Public Safety Projects | \$583,921.00   | \$0.00        | \$583,921.00   |
| HHH09222<br>43397 SI23 | State Aid Public Safety Projects | \$577,913.00   | \$0.00        | \$577,913.00   |
| HHH09222<br>43397 SI24 | State Aid Public Safety Projects | \$0.00         | +\$577,913.00 | \$577,913.00   |

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|                        |                                   |              |               |              |
|------------------------|-----------------------------------|--------------|---------------|--------------|
| Appropriations:        |                                   |              |               |              |
| HHH09222<br>52550      | Equipment<br>Signal/Communication | \$987,672.00 | \$0.00        | \$987,672.00 |
| HHH09222<br>52550 SI19 | Equipment<br>Signal/Communication | \$608,404.00 | \$0.00        | \$608,404.00 |
| HHH09222<br>52550 SI20 | Equipment<br>Signal/Communication | \$583,921.00 | \$0.00        | \$583,921.00 |
| HHH09222<br>52550 SI24 | Equipment<br>Signal/Communication | \$0.00       | +\$577,913.00 | \$577,913.00 |
| HHH09222<br>54260 SI23 | Consultation and Professional     | \$577,913.00 | \$0.00        | \$577,913.00 |

and further

RESOLVED, That upon review and approval of the County Attorney as to form, the County Administrator be, and hereby is, authorized and empowered to execute the 2024 Statewide Interoperable Communications Grant Formula Program Agreement with the New York State Division of Homeland Security and Emergency Services, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the term for said Agreement shall be January 1, 2024, through December 31, 2026; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution for Capital Project No. H092-22 with a total budget of \$3,335,823.00; and further

RESOLVED, That if a no-cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Ontario County Department of Finance and a digital copy to Miroslav Teodosievski, NYS Division of Homeland Security and Emergency Services at [Miroslav.Teodosievski@dhss.ny.gov](mailto:Miroslav.Teodosievski@dhss.ny.gov).

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor John Cowley offered the following eight resolutions as a block and moved for its adoption, seconded by Supervisor William Namestnik:

**RESOLUTION NO. 134-2025  
AUTHORIZATION TO ENTER INTO A CONTRACT WITH  
MELISSA WILLIAMSON  
FOR SOCIAL WORK FOR THE CONFLICT DEFENDER'S OFFICE**

WHEREAS, Effective January 1, 2023, the Ontario County Office of the Conflict Defender received a grant from the Office of Indigent Legal Services (ILS) for Family Defense Quality

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Improvement and Caseload Reduction; and

WHEREAS, This grant provides \$25,000.00 per year from 2023 to 2025 for the purpose of psychologists/psychiatrists/investigators/social workers/interpreters and other experts to the Conflict Defender's Office; and

WHEREAS, The Conflict Defender's Office finds it necessary to obtain a licensed social worker who will provide holistic advocacy and client support for individuals represented by the Conflict Defender's Office in abuse and neglect cases; and

WHEREAS, Melissa Williamson has agreed to provide said services at the rate of \$100.00 per hour, not to exceed \$25,000.00, for the period January 1, 2025 through December 31, 2025; and

WHEREAS, Funding for said services has been budgeted through the Conflict Defender's Office through the Family Defense Quality Improvement and Caseload Reduction 3-year grant which currently has \$71,771.50 specifically for social work and other experts; and

WHEREAS, The Public Safety Committee has reviewed and approves this contract; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Melissa Williamson for a term of one year at a cost not to exceed \$25,000.00, to be paid with funds budgeted through the Conflict Defender's Office; and further

RESOLVED, That any funds allocated by the Family Defense Quality Improvement and Caseload Reduction 3-year grant for this intended purpose shall be reimbursed to the County's budget; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Melissa Williamson, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

### **RESOLUTION NO. 135-2025 AUTHORIZATION TO ENTER INTO A CONTRACT WITH BRYAN HARRISON, PHD FOR THE CONFLICT DEFENDER'S OFFICE AND ASSIGNED COUNSEL PROGRAM**

WHEREAS, This Board of Supervisors, by Resolution No. 169-2024, accepted grant funds from the New York State Office of Indigent Legal Services for continuation of improving the quality of indigent defense services in Ontario County; and

WHEREAS, The approved contracts for these grants provide that the grant funds may be used for the hiring of expert services to the attorneys in the Office of the Conflict Defender and on the Assigned Counsel Panel; and

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WHEREAS, Bryan Harrison, PhD has agreed to provide said services at the rate of \$350.00 per hour not to exceed \$20,000.00, for the period January 1, 2025 to December 31, 2025, on the terms and conditions contained in the contract, a copy of which is on file with the Clerk of this Board; and

WHEREAS, The Public Safety Committee has reviewed and approves this contract; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Board of Supervisors hereby approves a contract with Bryan Harrison, PhD, for a term of one year at a cost not to exceed \$20,000.00, to be paid with said grant funds; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Bryan Harrison, PhD, and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution.

### **RESOLUTION NO. 136-2025 AUTHORIZATION TO EXTEND DISTRIBUTION 12 GRANT (C120032) FROM THE OFFICE OF INDIGENT LEGAL SERVICES**

WHEREAS, Pursuant to Resolution No. 227-2024, this Board of Supervisors authorized Ontario County to accept an award of \$271,911 from the State of New York Office of Indigent Legal Services for funding Distribution 12 Grant (Contract No. C120032) for a term commencing on January 1, 2022 through December 31, 2024; and

WHEREAS, The Ontario County Public Defender would like to request an extension of this grant through December 31, 2025; and

WHEREAS, It is advantageous for Ontario County to extend this grant to improve the quality of indigent defense services in Ontario County through the Ontario County Public Defender's Office with no county match requirement; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this request and recommend the grant extension; now, therefore, be it

RESOLVED, That the Indigent Legal Services Grant (C120032) that expired on December 31, 2024 be extended for an additional 12 month starting January 1, 2025 through December 31, 2025; and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution; and further

RESOLVED, That the County Administrator is authorized to sign contract documents with the New York State Office of Indigent Legal Services; and further

RESOLVED, That a copy of this resolution be emailed to the Public Defender's Office.

### **RESOLUTION NO. 137-2025**

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**AUTHORIZATION TO ACCEPT YEAR 2  
OF THE ADULT TREATMENT COURT GRANT  
FROM THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE**

WHEREAS, Resolution No. 583-2023 accepted an award from The Department of Justice, Bureau of Justice Assistance in the amount of \$184,980 per year for a period of four (4) years, beginning October 1, 2023; and

WHEREAS, The Department of Justice Bureau of Justice Assistance has notified Ontario County that the award amount has changed to \$177,609 for the second year of the grant, the period of which is October 1, 2024, through September 30, 2025; and

WHEREAS, It is advantageous for Ontario County to accept these funds in the amount of \$177,609 to enhance and improve the provision of services to individuals engaged with the Finger Lakes Treatment Court; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed this request and recommend the County Administrator's authorization to sign a contract for this funding; now, therefore, be it

RESOLVED, That this Board of Supervisors does hereby authorize accepting the award of \$177,609 for year two from the Department of Justice Bureau of Justice Assistance; and further

RESOLVED, That the County Administrator is authorized and directed to sign a contract and any other necessary documents which may be required; and further

RESOLVED, That the following budget is hereby approved for 2024-2025, with unused portions flowing into future years:

| Account                 | Description            | Current Budget | Proposed Change | New Budget |
|-------------------------|------------------------|----------------|-----------------|------------|
| 11702325 44089<br>YEAR2 | Federal Aid, Other     | 184,980.00     | (7,371.00)      | 177,609.00 |
| 11702325 54100<br>YEAR2 | Office Supplies        | 600.00         | 0.00            | 600.00     |
| 11702325 54101<br>YEAR2 | Minor Equipment        | 8000.00        | (8,000.00)      | 0.00       |
| 11702325 54530<br>YEAR2 | Agency Contracts       | 174,880.00     | (3,371.00)      | 171,509.00 |
| 11702325 54730<br>YEAR2 | Miscellaneous Expenses | 1,500.00       | 0.00            | 1,500.00   |
| 11702325 54750<br>YEAR2 | Travel & Conference    | 0.00           | 4,000.00        | 4,000.00   |

and further

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RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effect the intent of this resolution.

### **RESOLUTION NO. 138-2025 ACCEPTANCE OF CONTRACT WITH CATHOLIC CHARITIES OF THE FINGER LAKES**

WHEREAS, Ontario County has been awarded a competitive grant from the Bureau of Justice Assistance to improve, enhance, and expand Ontario County's Drug Treatment Court and Veterans Treatment Court; and

WHEREAS, Part of the grant awarded to Ontario County includes funding to retain Catholic Charities of the Finger Lakes, located at 94 Exchange Street, Geneva, New York, 14456, to provide personnel to assist the Treatment Court Coordinator with administrative support, case management, participant monitoring, and peer support; and

WHEREAS, Catholic Charities of the Finger Lakes has agreed to provide such services for an amount not to exceed \$135,880 in any grant contract year, including personnel costs and all related costs; and

WHEREAS, The Public Safety Committee has approved a contract period commencing January 1, 2025, and terminating December 31, 2025; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an agreement with Catholic Charities of the Finger Lakes at a cost not to exceed \$135,880 in any grant contract year; and further

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That the contract period shall commence January 1, 2025, and terminate December 31, 2025.

### **RESOLUTION NO. 139-2025 ACCEPTANCE OF CONTRACT WITH JOHN F. FINN INSTITUTE**

WHEREAS, Ontario County has been awarded a competitive grant from the Bureau of Justice Assistance to improve, enhance, and expand Ontario County's Drug Treatment Court and Veterans Treatment Court; and

WHEREAS, Part of the grant awarded to Ontario County includes funding to retain the John F. Finn Institute, located at 421 New Karner Road Suite 12, Albany, New York, 12205, to provide personnel to study and report on the outcomes of improvements implemented by the Bureau of Justice Assistance grant; and

WHEREAS, The John F. Finn Institute has agreed to provide such services for an amount not to exceed \$30,000 in any grant contract year, including personnel costs and all related costs; and

WHEREAS, The Public Safety Committee has approved a contract period commencing January 1, 2025, and terminating September 30, 2027; now, therefore, be it

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RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approves an agreement with the John F. Finn Institute at a cost not to exceed \$30,000 in any grant contract year; and further

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That the contract period shall commence January 1, 2025, and terminating September 30, 2027.

### **RESOLUTION NO. 140-2025 AUTHORIZATION TO CONTRACT WITH CRAIG W. JOHNSON, M.S., C.A.S.A.C. FOR THE FELONY DIVERSION PROGRAM**

WHEREAS, As part of the Felony Diversion Program, approved by this Board of Supervisors, there are provisions for non-violent offenders to participate in a counseling program; and

WHEREAS, Craig W. Johnson, M.S., CASAC provides this service to the Felony Diversion Program at an annual cost not to exceed \$12,000; and

WHEREAS, The funds are included in the 2025 Probation Department budget; and

WHEREAS, The Public Safety Committee has reviewed the contract and recommends approval; now, therefore, be it

RESOLVED, The contract period will be January 1, 2025 through December 31, 2025; and

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors authorizes the County Administrator to execute the contract.

### **RESOLUTION NO. 141-2025 APEX POLYGRAPH SERVICES FOR PROBATION SEX OFFENDERS**

WHEREAS, Ontario County Probation Department is desirous to contract with Apex Polygraph Services, LLC., to provide sex offender polygraph examinations on probationers; and

WHEREAS, The Probation Department believes that polygraph examinations of sex offenders is critical for their proper treatment; and

WHEREAS, Funding for the service was included in the department's 2025 budget; and

WHEREAS, The Public Safety Committee has reviewed and approved entering into said contract; now, therefore, be it

RESOLVED, The contract services will cover from February 4, 2025-December 31, 2025 at an amount not to exceed \$14,000; and

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby authorizes the County Administrator to execute the contract.

The foregoing block of eight resolutions passed. Yes; 17, No; 0; Abstained; 0

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Supervisor John Cowley offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Louis Guard:

### **RESOLUTION NO. 142-2025 TRANSFER OF FUNDS FOR COMMUNICATIONS EQUIPMENT 2025 BUDGET - OFFICE OF SHERIFF**

WHEREAS, The 2024 budget included funding in the amount of \$225,000, which was not used, for the EQ03-22 Call Recorder Replacement at the 911 Center; and

WHEREAS, This amount closed to Fund Balance; and

WHEREAS, The department would like to order this equipment in 2025; and

WHEREAS, The Public Safety and Ways and Means Committees have reviewed and approved the following transfer to appropriate fund balance not to exceed \$225,000; now, therefore, be it

RESOLVED, That the following transfer be made:

| ACCOUNT        | DESCRIPTION                    | REVENUE   | APPROPRIATION |
|----------------|--------------------------------|-----------|---------------|
| AA302099 52550 | Signal/Communication Equipment |           | \$225,000     |
| AA 30599       | Appropriated Fund Balance      | \$225,000 |               |

and further

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

### **RESOLUTION NO. 143-2025 AUTHORIZATION TO APPOINT NATHAN MARTIN TO THE ONTARIO COUNTY EMERGENCY COMMUNICATIONS ADVISORY BOARD**

WHEREAS, Through Resolution No. 545-2023, the Board of Supervisors established the Emergency Communications Advisory Board and appointed members to serve as such an advisory board; and

WHEREAS, Appointed advisory board member, Ontario County 911 Center Communication Officer Jeffrey Newton resigned his position with the 911 center in November 2024 and therefore can no longer serve on the advisory board; and

WHEREAS, The Emergency Communications Advisory Board recommends Senior Communication Officer Nathan Martin for appointment to the advisory board to fill said vacancy; and

WHEREAS, The Public Safety Committee approves the appointment of Senior Communication Officer Nathan Martin to the Emergency Communications Advisory Board; now, therefore, be it

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RESOLVED, That Senior Communication Officer Nathan Martin be appointed to the vacancy created by the resignation of Communication Officer Jeffrey Newton; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board of Supervisors to the appointed member.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

***Public Works Committee***

Supervisor Daryl Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Dale Stell:

**RESOLUTION NO. 144-2025  
CAPITAL PROJECT NO. H080-21  
FLCC NURSING EXPANSION PHASE II CAPITAL PROJECT  
AUTHORIZE A NO COST TIME EXTENSION WITH  
VWR INTERNATIONAL, LLC**

WHEREAS, Resolution No. 582-2021 established Capital Project No. H080-21 as the FLCC Nursing Expansion Phase II Capital Project; and

WHEREAS, Resolution No. 181-2024 awarded Bid B24031, Nursing Lab Supplies for FLCC, and authorized a contract with VWR International, LLC, 5100 West Henrietta Rd., PO Box 92912, Rochester, NY 14692; and

WHEREAS, Billing and other issues delayed scheduling the installation of the equipment and both the county and vendor desire to extend the contract at no additional cost through June 30, 2025; and

WHEREAS, The Public Works Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, That upon review and approval by the County Attorney as to form, the Board of Supervisors hereby approved extending the term of the contract with VWR International, LLC for Nursing Lab Supplies for FLCC through June 30, 2025 at no change in cost and authorizes and empowers the County Administrator to execute a no cost time extension amendment agreement with said vendor and all other documents necessary to effect the intent of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budgetary entries to effectuate the intent of this resolution for a total budget of Two Million Six Hundred Ten Thousand Dollars (\$2,610,000.00); and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of the Board of Supervisors to the Ontario County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

**RESOLUTION NO. 145-2025  
CAPITAL PROJECT NO. H096-23**

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### FLCC ACADEMICS RENOVATION CAPITAL PROJECT BUDGET TRANSFER FOR THE PURCHASE OF LIGHTING AND ELECTRICAL SUPPLIES

WHEREAS, Resolution No. 375-2023 created Capital Project No. H096-23 as the FLCC Academics Renovation Capital Project; and

WHEREAS, Resolution No. 791-2024 approved the purchase of electrical supplies from Cooper Electric for the GIS Lab at FLCC; and

WHEREAS, Resolution No. 40-2025 approved the purchase of lighting material for said GIS Lab at FLCC; and

WHEREAS, The total amount of said purchases exceeded the available funds in line HHH09623 54493 Electric of said Capital Project by Two Thousand One Hundred and Ninety Four Dollars and Forty One Cents (\$2,194.41); and

WHEREAS, Sufficient funds are available in line HHH09623 54491 General Construction of said Capital Project; and

WHEREAS, The Public Works Committee and the Ways and Means Committee recommend adoption of this resolution; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H096-23 is hereby amended as follows:

| Line            | Description                | Current Budget | Change       | Revised Budget |
|-----------------|----------------------------|----------------|--------------|----------------|
| Appropriations: |                            |                |              |                |
| HHH09632 52100  | Furniture & Furnishings    | \$6,117.47     | \$0.00       | \$6,117.47     |
| HHH09623 54101  | Minor Equipment            | \$8,504.53     | \$0.00       | \$8,504.53     |
| HHH09623 54491  | General Construction       | \$66,659.41    | - \$2,194.41 | \$64,465.00    |
| HHH09623 54493  | Electrical Work            | \$28,340.59    | +\$2,194.41  | \$30,535.00    |
| HHH09623 54498  | Asbestos & Related Testing | \$378.00       | \$0.00       | \$378.00       |
| HHH09623 54521  | HVAC                       | \$90,000.00    | \$0.00       | \$90,000.00    |
| Revenues:       |                            |                |              |                |
| HHH09623 42397  | FLCC Revenue - Other       | \$100,000.00   | \$0.00       | \$100,000.00   |
| HHH09623 43297  | State Aid                  | \$100,000.00   | \$0.00       | \$100,000.00   |

and further

RESOLVED, That the Department of Finance is hereby directed and authorized to make any necessary accounting and budget entries to effect the intent of this resolution for a total capital project budget of Two Hundred Thousand Dollars (\$200,000.00); and further

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RESOLVED, That certified copies of this resolution be sent by the Clerk of the Board of Supervisors to the County Finance Department and the Vice President of Administration and Finance at Finger Lakes Community College.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Dale Stell:

**RESOLUTION NO. 146-2025  
CAPITAL PROJECT NO. H101-24  
COUNTY ROAD 12 OVER UNNAMED TRIBUTARY TO CANANDAIGUA LAKE  
CULVERT REPLACEMENT PROJECT  
AWARD OF CONTRACT FOR CONSTRUCTION INSPECTION**

WHEREAS, Resolution No. 134-2024 created Capital Project No. H101-24, County Road 12 over Unnamed Tributary to Canandaigua Lake Culvert Replacement Project and authorized acceptance of Bridge NY State and Local Agreement; and

WHEREAS, The Public Works Department – Engineering Section has designed and bid this Bridge NY funded project; and

WHEREAS, Resolution No. 92-2025 awarded a contract to Nardozzi Paving & Construction LLC for construction of the project; and

WHEREAS, The County Public Works Department received a qualification based proposal for construction inspection services related to the Project, under the procedures set forth by the Federal Government for use of Federal Transportation funds; and

WHEREAS, The County Engineering staff have reviewed and approved the construction inspection services scope and the corresponding price proposal; and

WHEREAS, After review of said proposal the Public Works Department recommends Erdman Anthony for construction inspection, supervision, and support services related to said Project for a cost not to exceed \$238,000.00; and

WHEREAS, The 2025 Capital Improvement Plan includes CHIPS funding for said project (CIP Project Number R41-20); and

WHEREAS, The Public Works Committee and Ways and Means Committee have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the following transfer be made:

| Account        | Description          | Revenue | Appropriation |
|----------------|----------------------|---------|---------------|
| DD511099 54260 | General Construction |         | -\$238,000.00 |
| DD995099 59000 | Interfund Transfers  |         | +\$238,000.00 |

and further

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RESOLVED, That the budget for Capital Project No. H101-24 be amended as follows:

| Line            | Description          | Current Budget | Change        | Revised Budget |
|-----------------|----------------------|----------------|---------------|----------------|
| Appropriations: |                      |                |               |                |
| HHH10124 54491  | General Construction | \$1,383,000.00 |               | \$1,383,000.00 |
| HHH10124 54495  | Engineering          | \$0            | +\$238,000.00 | \$238,000.00   |
| HHH10124 54820  | Land Acquisition     | \$0            |               | \$0            |
| HHH10124 54865  | Administration       | \$0            |               | \$0            |
| HHH10124 54731  | Contingency          | \$103,725.00   |               | \$103,725.00   |
| Revenue:        |                      |                |               |                |
| HHH10124 43089  | State Aid            | \$1,447,120.00 |               | \$1,447,120.00 |
| HHH10124 45031  | Interfund Transfer   | \$39,605.00    | +\$238,000.00 | \$277,605      |

and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby approves a contract with Erdman Anthony, 145 Culver Road, Suite 200, Rochester NY 14620 for said work for a cost not to exceed \$238,000.00 and said contract will expire December 31, 2025; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, for this contract, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution for a total project budget of One Million Seven Hundred Twenty-Four Thousand Seven Hundred Twenty-Five (\$1,724,725.00); and further

RESOLVED, That the County Administrator is authorized to sign the agreements; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to the Department of Finance.

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor John Pruett:

**RESOLUTION NO. 147-2025  
CREATION OF CAPITAL PROJECT NO. H108-25  
COUNTY ROAD 12 OVER UNNAMED TRIBUTARY TO  
NAPLES CREEK CULVERT REPLACEMENT PROJECT**

## REGULAR BOARD MEETING - MARCH 6, 2025

WHEREAS, A project for replacement of Culvert 10 on County Road 12, P.I.N. 4BNY.93 (the "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, Ontario County will design, let, and administer the engineering, construction, and construction inspection, support, and supervision phases of the Project; and

WHEREAS, The New York State Department of Transportation ("NYSDOT") will design, let, and administer the ROW Incidentals and ROW Acquisition phases of the Project; and

WHEREAS, The Department of Public Works and NYSDOT wish to begin the engineering, ROW Incidentals, and ROW Acquisition phases of the Project in 2025 with construction starting in 2027; and

WHEREAS, A New York State Revenue Contract is required to fund all phases of the Project; and

WHEREAS, The Department of Public Works desires to advance the Project by making a commitment of 100% of the costs of engineering, construction, and construction inspection / supervision work for the Project or portions thereof; and

WHEREAS, NYSDOT desires to advance the Project by making a commitment of 100% of the costs ROW Incidentals and ROW Acquisition work for the Project or portions thereof; and

WHEREAS, The Public Works and Ways & Means Committees have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That on the recommendation of the Public Works and Ways & Means Committees, the Ontario County Board of Supervisors hereby approves the creation of Capital Project No. HHH108-25, County Road 12 Over Unnamed Tributary to Naples Creek Culvert Replacement Project; and further

RESOLVED, That the following budget transfer is approved:

| Line           | Description         | Amount        |
|----------------|---------------------|---------------|
| DD995099 59000 | Interfund Transfers | +\$546,000.00 |
| DD5010 43501   | CHIPS Revenue       | -\$546,000.00 |

and further

RESOLVED, That the Capital Project budget be, and hereby is, established as follows:

| Appropriations | Description          | Budget         |
|----------------|----------------------|----------------|
| HHH10825 54491 | General Construction | \$1,716,000.00 |
| HHH10825 54495 | Engineering          | \$292,000.00   |
| HHH10825 54865 | Administration       | \$2,000.00     |

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|                |                   |                |
|----------------|-------------------|----------------|
| HHH10825 54731 | Contingency       | \$0.00         |
| Revenue        |                   |                |
| HHH10825 43089 | State Aid         | \$1,464,000.00 |
| HHH10825 45031 | Interfund Revenue | \$546,000.00   |

and further

RESOLVED, That the Ontario County Finance Department is authorized to make all necessary budgetary and accounting entries to effect the intent of the resolution; and further

RESOLVED, That the Ontario County Board of Supervisors accepts the New York State Revenue Contract for all phases of Capital Project No. HHH108-25; and further

RESOLVED, That the Ontario County Board of Supervisors hereby approves the agreement for NYSDOT to provide Right-of-Way services on the project; and further

RESOLVED, That the County Administrator is authorized to sign the agreements; and further

RESOLVED, That the Board of Supervisors hereby authorizes the County Administrator to pay 100% of the cost of engineering, construction, and construction inspection / supervision work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and further

RESOLVED, That the Board of Supervisors hereby grants NYSDOT permission to directly apply Bridge NY funds to reimburse costs incurred by NYSDOT for ROW Incidentals and ROW Acquisition work on the Project; and further

RESOLVED, That the sum of \$546,000.00 is hereby appropriated from the County Road "D" Fund and made available to cover the cost of participation in the above phases of the Project; and further

RESOLVED, That the Board of Supervisors hereby agrees that the County shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the Bridge NY Funding awarded to Ontario County; and further

RESOLVED, That in the event the costs of the Project exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation (NYSDOT) thereof; and further

RESOLVED, That the Board of Supervisors hereby agrees that County hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and further

RESOLVED, That the County Administrator be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Board of Supervisors in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs; and further

RESOLVED, That the County will be responsible for all maintenance of the Project; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance and the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Supervisor Daryl Marshall offered the following amendment to Resolution No. 147-2025 and moved for its approval, seconded by Supervisor Frederick Stresing:

**RESOLUTION NO. 147-2025  
CREATION OF CAPITAL PROJECT NO. H108-25  
COUNTY ROAD 12 OVER UNNAMED TRIBUTARY TO  
NAPLES CREEK CULVERT REPLACEMENT PROJECT  
AS AMENDED**

WHEREAS, A project for replacement of Culvert 10 on County Road 12, P.I.N. 4BNY.93 (the "Project") is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds; and

WHEREAS, Ontario County will design, let, and administer the engineering, construction, and construction inspection, support, and supervision phases of the Project; and

WHEREAS, The New York State Department of Transportation ("NYSDOT") will design, let, and administer the ROW Incidentals and ROW Acquisition phases of the Project; and

WHEREAS, The Department of Public Works and NYSDOT wish to begin the engineering, ROW Incidentals, and ROW Acquisition phases of the Project in 2025 with construction starting in 2027; and

WHEREAS, A New York State Revenue Contract is required to fund all phases of the Project; and

WHEREAS, The Department of Public Works desires to advance the Project by making a commitment of 100% of the costs of engineering, construction, and construction inspection / supervision work for the Project or portions thereof; and

WHEREAS, NYSDOT desires to advance the Project by making a commitment of 100% of the costs ROW Incidentals and ROW Acquisition work for the Project or portions thereof; and

WHEREAS, The total project costs are estimated to be \$2,010,000, of which \$1,464,000 (73%) will be funded using state aid funds and \$546,000 (27%) will be funded using County funds; and

WHEREAS, The Public Works and Ways & Means Committees have reviewed this resolution

## REGULAR BOARD MEETING - MARCH 6, 2025

and recommend its approval; now, therefore, be it

RESOLVED, That on the recommendation of the Public Works and Ways & Means Committees, the Ontario County Board of Supervisors hereby approves the creation of Capital Project No. HHH108-25, County Road 12 Over Unnamed Tributary to Naples Creek Culvert Replacement Project; and further

RESOLVED, That the following budget transfer is approved:

| Line           | Description          | Amount        |
|----------------|----------------------|---------------|
| DD995099 59000 | Interfund Transfers  | +\$546,000.00 |
| DD511099 54491 | General Construction | -\$546,000.00 |

and further

RESOLVED, That the Capital Project budget be, and hereby is, established as follows:

| Appropriations | Description          | Budget         |
|----------------|----------------------|----------------|
| HHH10825 54491 | General Construction | \$1,716,000.00 |
| HHH10825 54495 | Engineering          | \$292,000.00   |
| HHH10825 54865 | Administration       | \$2,000.00     |
| HHH10825 54731 | Contingency          | \$0.00         |
| Revenue        |                      |                |
| HHH10825 43089 | State Aid            | \$1,464,000.00 |
| HHH10825 45031 | Interfund Revenue    | \$546,000.00   |

and further

RESOLVED, That the Ontario County Finance Department is authorized to make all necessary budgetary and accounting entries to effect the intent of the resolution; and further

RESOLVED, That the Ontario County Board of Supervisors accepts the New York State Revenue Contract for all phases of Capital Project No. HHH108-25; and further

RESOLVED, That the Ontario County Board of Supervisors hereby approves the agreement for NYSDOT to provide Right-of-Way services on the project; and further

## REGULAR BOARD MEETING - MARCH 6, 2025

RESOLVED, That the County Administrator is authorized to sign the agreements; and further

RESOLVED, That the Board of Supervisors hereby authorizes the County Administrator to pay 100% of the cost of engineering, construction, and construction inspection / supervision work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and further

RESOLVED, That the Board of Supervisors hereby grants NYSDOT permission to directly apply Bridge NY funds to reimburse costs incurred by NYSDOT for ROW Incidentals and ROW Acquisition work on the Project; and further

RESOLVED, That the sum of \$546,000.00 is hereby appropriated from the County Road "D" Fund and made available to cover the cost of participation in the above phases of the Project; and further

RESOLVED, That the Board of Supervisors hereby agrees that the County shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the Bridge NY Funding awarded to Ontario County; and further

RESOLVED, That in the event the costs of the Project exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation (NYSDOT) thereof; and further

RESOLVED, That the Board of Supervisors hereby agrees that County hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and further

RESOLVED, That the County Administrator be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the Board of Supervisors in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs; and further

RESOLVED, That the County will be responsible for all maintenance of the Project; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance and the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

The amendment to Resolution No. 147-2025 Passed. Yes; 17, No; 0, Abstained; 0

## **REGULAR BOARD MEETING - MARCH 6, 2025**

Resolution No. 147-2025 AS AMENDED was adopted. Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Daryl Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor John Pruett:

### **RESOLUTION NO. 148-2025 CONTRACT WITH ERDMAN ANTHONY FOR BIDDING & CONSTRUCTION ADMINISTRATION SERVICES FOR THE COOLING TOWER REPLACEMENT AT THE ONTARIO COUNTY JAIL**

WHEREAS, The County has identified the need to replace the aging cooling tower and chiller at the Ontario County Jail; and

WHEREAS, The 2025 Capital Improvement Plan includes funding for Chiller/Cooling Tower at the Ontario County Jail, CIP 24 PW 20; and

WHEREAS, Erdman Anthony, of 145 Culver Road, Suite 200, Rochester, New York, 14620, per Resolution No. 236-2024, is listed as an on-demand Consulting and Engineering firm; and

WHEREAS, Per Resolution No. 760-2022, Erdman Anthony has previously designed a replacement to the existing cooling tower at the Ontario County Jail; and

WHEREAS, Ontario County Public Works solicited a proposal from Erdman Anthony for Bidding and Construction Administration Services for the replacement of the Cooling Tower at the Ontario County Jail; and

WHEREAS, Erdman Anthony has provided a proposal for these services for a total not-to-exceed fee of \$137,725.00; and

WHEREAS, The total cost is estimated to be \$148,197.00 which includes a contingency of \$10,472.00; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Ontario County Board of Supervisors hereby authorizes the contract with Erdman Anthony, of 145 Culver Road, Suite 200, Rochester, New York, 14620, at a cost not to exceed \$137,725.00; and further

RESOLVED, That the contract shall commence on March 10, 2025, and will expire on March 9, 2026; and further

RESOLVED, That if a no-cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Commissioner of Public Works is authorized to make necessary adjustments and to initiate change orders to complete the proposed work, within the limits of the

## **REGULAR BOARD MEETING - MARCH 6, 2025**

contract contingency, and to report such use of the contract contingency to the Public Works Committee and the Finance Department; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with Erdman Anthony and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution.

### **RESOLUTION NO. 149-2025 CONTRACT WITH TY LIN FOR BIDDING, CONSTRUCTION ADMINISTRATION & INSPECTION SERVICES OF THE CMAC RESTROOM PLAZA RENOVATION AND LOWER STAIRS**

WHEREAS, Resolution No. 757-2022 established a contract with TY Lin International Engineering & Architecture P.C. ("TY Lin") to provide design and construction bid phase services for repairs to the CMAC restroom plaza concrete and the design of new concrete stairs; and

WHEREAS, The 2025 Capital Improvement Plan includes funding for the Construction of CMAC Restroom Plaza Renovation & Staircase Construction (FLCC 08-25); and

WHEREAS, Due to their previous work on the project, Ontario County Public Works solicited a proposal from TY Lin for Bidding, Construction Administration, and Inspection Services for the renovation of the bathroom plaza and lower staircase construction at CMAC; and

WHEREAS, TY Lin has provided a proposal for these services at a total not-to-exceed fee of \$44,500.00; and

WHEREAS, The total cost is estimated to be \$50,000.00 which includes a contingency of \$5,500.00; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommends its approval; now, therefore, be it

RESOLVED, That upon review and approval of the County Attorney as to form, the Ontario County Board of Supervisors hereby authorizes the contract with TY Lin, of 225 East Avenue, Rochester, New York 14604, at a cost not to exceed \$44,500.00; and further

RESOLVED, That the contract shall commence on March 10, 2025, and will expire on March 9, 2026; and further

RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Commissioner of Public Works is authorized to make necessary adjustments and to initiate change orders to complete the proposed work, within the limits of the contract contingency, and to report such use of the contract contingency to the Public Works Committee and the Finance Department; and further

APPROVED MINUTES

## REGULAR BOARD MEETING - MARCH 6, 2025

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute the Agreement with TY Lin and all other documents necessary to effectuate the purposes of this resolution; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Jack Marren:

### **RESOLUTION NO. 150-2025 RENEWAL OF BID B22069 FOR THE PURCHASE OF LUBRICANTS**

WHEREAS, Resolution No. 592-2022 awarded bid B22069 for the Purchase of Lubricants; and

WHEREAS, Resolution No. 158-2023 renewed said bid to October 5, 2023; and

WHEREAS, Resolution No. 440-2023 renewed said bid to April 5, 2024; and

WHEREAS, Resolution No. 94-2024 renewed said bid to October 5, 2024; and

WHEREAS, Resolution No. 517-2024 renewed said bid to April 5, 2025; and

WHEREAS, Superior Lubricants has agreed to a 6-month renewal at the current price structure; and

WHEREAS, The Purchasing Department recommends the bid renewal; and

WHEREAS, The Public Works Committee has reviewed and accepts the bid renewal proposal; now, therefore, be it

RESOLVED, That renewal of this bid be made to Superior Lubricants, 32 Ward Road, North Tonawanda, New York 14120 with the exclusion of items 3 and 10 as no bids were received; and further

RESOLVED, That on the recommendation of the Public Works Committee, the Ontario County Board of Supervisors hereby awards this bid renewal with the above vendor; and further

RESOLVED, That said renewal shall be in effect from April 6, 2025 through October 5, 2025; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Superior Lubricants.

### **RESOLUTION NO. 151-2025 WOOD DRIVE BRIDGE REPLACEMENT PROJECT ACCEPTANCE OF A NEW YORK STATE REVENUE CONTRACT AND AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR**

**FEDERAL-AID AND/OR STATE-AID, OR REIMBURSEMENT  
FROM BRIDGE NY FUNDS**

WHEREAS, A project for the Replacement of the Wood Drive Bridge, Town of Farmington, P.I.N. 4BNY.86 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS, A New York State Revenue Contract is required to fund the design and engineering phase of the Project; and

WHEREAS, The Ontario County Department of Public Works and the New York State Department of Transportation ("NYSDOT") wish to begin the design and engineering phase of said project in 2025; and

WHEREAS, Ontario County desires to advance the Project making a commitment of 100% of the costs for design and engineering; and

WHEREAS, The Public Works Committee has reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That the Ontario County Board of Supervisors accepts the New York State Revenue Contract for the engineering phase of the Project; and further

RESOLVED, That the Board of Supervisors hereby authorizes the County Administrator to pay 100% of the cost of design and engineering work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and further

RESOLVED, That the Board of Supervisors hereby agrees that Ontario County shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to Ontario County; and further

RESOLVED, That in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and further

RESOLVED, That the County hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and further

RESOLVED, That the County Administrator be and is hereby authorized to execute on behalf of the Board of Supervisors all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and further

APPROVED MINUTES

**REGULAR BOARD MEETING - MARCH 6, 2025**

RESOLVED, That the Commissioner of Public Works be, and hereby is, authorized to execute any reimbursement requests for Federal Aid on behalf of the Board of Supervisors with the NYSDOT in connection with this Project; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board of Supervisors to the Department of Finance and be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

The foregoing block of two resolutions passed. Yes; 17, No; 0, Abstained; 0 for Resolution No. 150-2025 and Yes; 16, No; 0; Abstained; 1 Supervisor Peter Ingalsbe for Resolution No. 151-2025.

Supervisor Daryl Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Dale Stell:

**RESOLUTION NO. 152-2025  
TRANSFER OF FUNDS - 2025 COUNTY BUDGET  
PURCHASE OF 10-WHEEL DUMP TRUCK**

WHEREAS, Highway staff has identified the need to purchase a 10 Wheel Dump Truck; and

WHEREAS, The dump truck is scheduled to be replaced in 2026 with a budgeted amount of \$230,000; and

WHEREAS, Due to an 16 month lead time, Public Works staff is recommending ordering equipment in 2025; and

WHEREAS, The dump truck will be purchased from Regional International Corp, at a cost of \$235,482.47; and

WHEREAS, There are sufficient funds available in the 2025 budget to cover the difference of \$5,482.47; and

WHEREAS, The Public Works and Ways and Means Committee have reviewed and approved the following transfer to fund said tractor; now, therefore, be it

RESOLVED, That the following budget transfer be made

|                          | Account        | Revenues    | Expense     |
|--------------------------|----------------|-------------|-------------|
| Equipment - Highway      | DD513099 52250 |             | +230,000.00 |
| D Fund Equipment Reserve | DD 30511 BR501 | +230,000.00 |             |

RESOLVED, That the County's Department of Finance is authorized to make the necessary budgetary and accounting entries to effectuate the intent of this resolution.

**RESOLUTION NO. 153-2025  
RESOLUTION TO ENTER INTO AGREEMENT WITH FRONTIER TELEPHONE OF  
ROCHESTER (FRONTIER) TO OCCUPY PUBLIC LANDS FOR UTILITY ACCESS**

WHEREAS, Frontier, has requested to run fiber cable in conduit in the railroad right-of-way

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currently owned by Ontario County between Plastermill Rd and Lynaugh Rd in the Town of Victor; and

WHEREAS, Ontario County Department of Public Works has approved of the construction plan, and license agreement, and construction can commence; and

WHEREAS, Frontier and Ontario County have outlined the terms of this occupancy in a revocable License Agreement to be signed by both parties; now, therefore, be it

RESOLVED, Upon review and approval by the County Attorney as to form, The Ontario County Board of Supervisors hereby approves an agreement with Frontier, 3441 West Henrietta Rd, Rochester, NY 14623 for the occupancy, construction, and maintenance of a utility crossing beneath this County-owned corridor under the terms of the License Agreement; and further

RESOLVED, That the County Administrator is authorized to sign the agreement; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Frontier.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Daryl Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Frederick Stresing:

**RESOLUTION NO. 154-2025**  
**CAPITAL PROJECT NO. H094-23**  
**ONTARIO COUNTY RT 364 SIDEWALK AND BIKE PATH CAPITAL PROJECT**  
**AWARD OF CONTRACT FOR CONSTRUCTION AND CONTRACT AMENDMENT**  
**FOR CONSTRUCTION INSPECTION SERVICES**

WHEREAS, A project for a sidewalk and bike path on NY 364 between County Road 50 (aka Lakeshore Drive) and Marvin Sands Drive, (the "Project") has been awarded a \$1,657,600.00 grant by New York State Department of Transportation under the Transportation Alternatives Program (TAP) – Congestion Mitigation and Air Quality Improvement Program (CMAQ), that calls for the apportionment of the costs of such projects to be borne at the ratio of 80% TAP-CMAQ funds and 20% local funds; and

WHEREAS, Resolution No. 251-2023 established Capital Project No. H094-23 as the Ontario County Rt 364 Sidewalk and Bike Path Capital Project; and

WHEREAS, Ontario County Purchasing Department received bids (B25023) for construction of the Project; and

WHEREAS, City Hill Construction, 2199 RT 14, Penn Yan, NY 14527, is the apparent lowest, responsive, responsible bidder with a bid of \$1,321,278.75; and

WHEREAS, The construction cost of the Project is estimated to be \$1,420,374.66 which includes a 7.5% construction contract contingency of \$99,095.91; and

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WHEREAS, Resolution No. 150-2023 awarded a contract with Fisher Associates, 180 Charlotte St, Rochester, NY 14607 for the preliminary engineering and Right-of-Way Incidental phase services for a cost not to exceed \$214,000.00; and

WHEREAS, Resolution No. 234-2024 awarded a contract with Fisher Associates, for the final design and project bidding phases for a cost not to exceed \$180,000.00; and

WHEREAS, The County Public Works Department received a qualification-based proposal for construction inspection and construction support services related to the Project, under the procedures set forth by the Federal Government for the use of Federal Transportation funds; and

WHEREAS, The NYSDOT and County Engineering staff have reviewed and approved the construction inspection and construction support services scope and the corresponding price proposal; and

WHEREAS, After review of said proposal the Public Works Department recommends Fisher Associates for construction inspection and construction support services related to said Project for a cost not to exceed \$216,000.00; and

WHEREAS, A Supplemental State and Local Agreement covering construction of the project is anticipated; and

WHEREAS, The Public Works and Ways and Means Committees have reviewed this resolution and recommend its approval; now, therefore, be it

RESOLVED, That the budget of Capital Project No. H094-23 be, and hereby is amended as follows in anticipation of Supplemental State and Local Agreements with NYSDOT:

| Line              | Description                    | Current Budget | Change              | Revised Budget |
|-------------------|--------------------------------|----------------|---------------------|----------------|
| Appropriations:   |                                |                |                     |                |
| HHH09423<br>54459 | Architectural & Engineering    | \$492,000.00   | + \$118,000.00      | \$610,000.00   |
| HHH09423<br>54991 | General Construction           | \$0.00         | +<br>\$1,420,374.66 | \$1,420,374.66 |
| HHH09423<br>54731 | Contingency                    | \$323,200.00   | - \$274,374.66      | \$48,825.34    |
| Revenues:         |                                |                |                     |                |
| HHH09423<br>42210 | General Services – Other Govts | \$36,000.00    | \$0.00              | \$36,000.00    |
| HHH09423<br>42705 | Gifs and Donations             | \$300,000.00   | \$0.00              | \$300,000.00   |
| HHH09423<br>43589 | St Aid Other Transportation    | \$0.00         | \$0.00              | \$0.00         |
| HHH09423          | Fed Aid Transportation         | \$393,600.00   | \$1,264,000.00      | \$1,657,600.00 |

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|                   |                   |             |        |             |
|-------------------|-------------------|-------------|--------|-------------|
| 44597             | CP                |             |        |             |
| HHH09423<br>45031 | Interfund Revenue | \$85,600.00 | \$0.00 | \$85,600.00 |

and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby approves an agreement with City Hill Construction, for said work for a cost not to exceed \$1,420,374.66, said contract will commence on March 6, 2025 and expire 183 days from the notice to proceed; and further

RESOLVED, That said contract will be charged to the General Construction Line, HHH09423 54991; and further

RESOLVED, That upon review and approval by the County Attorney as to form, the Ontario County Board of Supervisors hereby approves a contract amendment agreement with Fisher Associates for said work for a cost not to exceed \$216,000.00 for a total amended contract price not to exceed \$610,000.00 said contract amendment will commence on March 6, 2025 and will expire December 31, 2025; and further

RESOLVED, That said contract will be charged to the Architectural & Engineering line, HHH09423 54459; and further

RESOLVED, That the County Administrator is authorized to sign the agreements; and further

RESOLVED, That the Commissioner of Public Works is authorized, to make necessary adjustments in unit bid quantities and to initiate field changes to complete the proposed work, within the fund limits of the contract's contingency, and to report such use of the contract contingency to the Public Works Committee and to the Finance Office; and further

RESOLVED, That the Commissioner of Public Works, prior to authorizing a single work item financed with the project's contingency that exceeds \$7,500, shall request review by the Public Works Chairperson, and if by review, the Committee Chairperson determines such field change is critical to the timely progression of the project, the Chairperson, at their discretion, will approve said change; and further

RESOLVED, That the Commissioner of Public Works, be and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate adjustments or change orders to the original contract within the limits agreed to in this resolution, subject to review and approval by the Office of the County Attorney; and further

RESOLVED, That if no cost time extensions of up to (6) months are necessary, the Board of Supervisors hereby approves such extensions subject to review and approval by the Public Works Committee; and further

RESOLVED, That the Department of Finance is authorized to make the necessary accounting and budget entries to affect the intent of this resolution for a total project budget of Two Million Seventy-Nine Thousand Two Hundred Dollars (\$2,079,200); and further

RESOLVED, That nothing herein shall be construed as having transferred to any officer or employee of the County any power of the Board of Supervisors, which retains absolute authority

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to discontinue by majority of the weighted vote any action taken without prior authorization of the Board; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Department of Finance and New York State Department of Transportation – Regional Local Project Liaison, Region 4 Office, 1530 Jefferson Road, Rochester, NY 14623.

Passed. Yes; 16, No; 0, Abstained; 1 Supervisor Dale Stell, recused himself from the room prior to discussion and during the motion and vote.

### *Ways & Means Committee*

Supervisor Daniel Marshall offered the following resolution and moved for its adoption, seconded by Supervisor Daryl Marshall:

#### **RESOLUTION NO. 155-2025 REAPPOINTMENT TO THE FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES - GEORGE W. CUSHMAN**

WHEREAS, Resolution No. 329-2018 appointed Mr. George Cushman to the Finger Lakes Community College Board of Trustees for a seven year term beginning July 1, 2018; and

WHEREAS, The term of Mr. Cushman on the Finger Lakes Community College Board of Trustees expires on June 30, 2025; and

WHEREAS, Ms. Cushman has let the Chairman of the Board know that he desires to be reappointed to a new seven-year term as a Finger Lakes Community College Board of Trustees member; and

WHEREAS, The Board of Supervisors is designated by law to make appointments to certain vacancies on the Finger Lakes Community College Board of Trustees; now, therefore, be it

RESOLVED, That George W. Cushman, be, and he hereby is, reappointed to the Finger Lakes Community College Board of Trustees to a new seven-year term beginning on July 1, 2025 and expiring on June 30, 2032; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Associate Chancellor for Community Colleges of the State University of New York, Finger Lakes Community College President Dr. Robert Nye, the County Clerk and Mr. Cushman.

Passed. Yes; 17, No; 0, Abstained; 0

Supervisor Daniel Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor John Cowley:

#### **RESOLUTION NO. 156-2025 RESOLUTION TO CREATE A SENIOR CLERK POSITION AND ABOLISH A FINANCE CLERK I POSITION**

WHEREAS, Mr. Jeffrey Trickler, County Treasurer, has filed a New Position Duties Statements

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for a position he would like to create in the Treasurer's Office; and

WHEREAS, The Director of Human Resources has classified the position as Senior Clerk by Personnel Officer Classification Certification No. 9-2025; and

WHEREAS, There is a vacant Finance Clerk I position in the Treasurer's Office that will be abolished; and

WHEREAS, Sufficient funding for the difference between the cost of the Finance Clerk I position and the Senior Clerk position is available in the County Treasurer's budget; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed and recommend creation of a Senior Clerk position and the abolition of the Finance Clerk I position in the Treasurer's Office; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors does hereby authorize the following:

1. Creation of a Senior Clerk (A07) position effective upon adoption; and
2. The abolition of the vacant Finance Clerk I (A06) position (#3028013); and further

RESOLVED, That the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That the vacancy in this position is authorized to be filled immediately; and further

RESOLVED, That a copy of this resolution shall be sent by the Clerk of this Board to the Department of Human Resources.

### **RESOLUTION NO. 157-2025 RESOLUTION TO CREATE A NETWORK ANALYST POSITION**

WHEREAS, Mr. Sean Barry, Chief Information Officer, has filed a New Position Duties Statement for a position he would like to create; and

WHEREAS, The Director of Human Resources has classified a position of Network Analyst by Personnel Officer Classification Certification No. 10-2025; and

WHEREAS, The Management Compensation Plan Committee and the Ways and Means Committee have reviewed and recommended this request; now, therefore, be it

RESOLVED, That the Board of Supervisors hereby creates a position of Network Analyst (A17), effective upon adoption; and further

RESOLVED, That this position shall be funded by the following budget transfer:

| FROM:        | Account Description | Amount      |
|--------------|---------------------|-------------|
| AA1680 51800 | Part-time Hourly    | \$10,440.00 |

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|              |                              |             |
|--------------|------------------------------|-------------|
| AA 30599     | Appropriated Fund Balance    | \$74,742.00 |
| TO:          |                              |             |
| AA1680 51700 | Full-time Hourly             | \$51,279.00 |
| AA1680 54131 | Cellular Phone Reimbursement | \$320.00    |
| AA1680 58010 | NYS Retirement               | \$8,647.00  |
| AA1680 58020 | FICA                         | \$2,557.00  |
| AA1680 58021 | Medicare                     | \$598.00    |
| AA1680 58060 | Café Plan                    | \$18,813.00 |
| AA1680 58067 | Dental Insurance             | \$264.00    |
| AA1680 58070 | 401(a) County Contribution   | \$1,560.00  |
| AA1680 58075 | HRA                          | \$1,144.00  |

RESOLVED, That the Department of Finance is authorized to make the necessary budgetary and accounting entries to affect the intent of this resolution; and further

RESOLVED, That the vacancy in this position may be advertised immediately but is not authorized to be filled until May 5, 2025; and further

RESOLVED, That copies of this resolution shall be sent by the Clerk of this Board to the Department of Human Resources and the Finance Department.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

Supervisor Daniel Marshall offered the following two resolutions as a block and moved for its adoption, seconded by Supervisor Peter Ingalsbe:

### **RESOLUTION NO. 158-2025 AUTHORIZING CONTRACT WITH AUCTIONS INTERNATIONAL, INC. FOR THE AUCTION OF REAL PROPERTY TAX FORECLOSURE PARCELS**

WHEREAS, Resolution No. 428-96 directed that a professional auctioneer be selected through the request for proposal process to sell property acquired through enforcement of delinquent taxes, and the current awarded contract will expire and there are no more renewals available; and

WHEREAS, A new request for proposals (R24070) was developed and issued and four proposals were received and reviewed by the County Treasurer and Purchasing; and

WHEREAS, The Ways and Means Committee has reviewed and agrees with the recommendation for award of the contract to Auctions International, Inc. for buyers' premium of 6% on the sale of delinquent tax parcel; now, therefore, be it

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RESOLVED, That upon review and approval by the County Attorney, the Board of Supervisors hereby approves an agreement with Auctions International, Inc., and that the County Administrator is authorized to sign said agreement; and further

RESOLVED, The award of the contract of (R24070) Auction Services for the sale of delinquent tax parcels be made to Auctions International, Inc., 11167 Big Tree Hill Road, East Aurora, New York 14052, starting January 1, 2025 and expiring on December 31, 2025, with the option for two (2) additional twelve (12) month renewals if mutually agreeable by both parties and by resolution of the Ontario County Board of Supervisors; and further

RESOLVED, That a certified copy of this resolution be sent by the Clerk of this Board to Auctions International, Inc.

### **RESOLUTION NO. 159-2025 DISPOSITION OF REAL PROPERTY ACQUIRED THROUGH ENFORCEMENT OF DELINQUENT TAXES: AUCTION PROCESS, DATE AND PLACE AUTHORIZATION TO RETAIN OUTSIDE COUNSEL**

WHEREAS, The County, as the result of enforcement of 2022 and 2023 taxes, will acquire parcels which will need to be auctioned (the “2025 Auction Properties”); and

WHEREAS, The County Treasurer has made the recommendations for the next auction, as follows:

1. Auction End Date: August 21, 2025, so long as it is not prohibited by law or any Executive or Administrative Orders. If prohibited, a new date will be chosen.
2. Place: Online.
3. Advertising in the Finger Lakes Times, Daily Messenger, or any other newspaper(s) designated by the Board of Supervisors as the official newspaper of Ontario County and additional advertising at the auctioneer's discretion. All advertising for the sale of real property shall be at the auctioneer's expense.
4. Bid terms and information shall be reviewed and approved by the Ontario County Attorney's Office.
5. There will be no minimum bid requirement for any parcel.
6. Bid deposits shall be the amount of unpaid taxes owed by the high bidder and auctioneer's fees.
7. Deadlines for the payment of any balances due will be extended for two weeks beyond the bid award resolution, with authority for the Treasurer to extend additional time in his discretion, to allow for issuance of title insurance and obtaining financing. Backup bidders will be recorded and will be contacted by the Treasurer in the event of a closing default by the high bidder.
8. The County will pay all delinquent taxes and charges up to and including those appearing on the January 1, 2024 Town and County tax bill. The purchaser will pay all other unpaid taxes and charges, including the 2025 Town, Village and County taxes.

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9. Bid deposit shall be paid as permitted by auctioneer with balances due paid by cash, money order or check drawn on a New York State bank; and

WHEREAS, There may be bankruptcy filings, environmental contamination problems, other legal challenges and litigation concerning properties that will be included in the auction; and

WHEREAS, The County Attorney is authorized under County Law 501 to employ counsel, and recommends the retention of Jason S. DiPonzio, PC, as necessary to represent the Treasurer and the County where 2025 Auction Properties become involved in bankruptcy, environmental or other legal issues or litigation; and

WHEREAS, The Ways and Means Committee recommends adopting the recommendations and the retention of Jason S. DiPonzio, PC.; now, therefore, be it

RESOLVED, That the recommendations are hereby adopted, that the auction date, time, and process shall be as stated, and that further bid terms and information shall be subject to the approval of the County Attorney; and further

RESOLVED, That this Board authorizes the County Attorney, in her discretion, to retain Jason S. DiPonzio, PC to represent the Treasurer's and County's interests in the event of bankruptcy, environmental or other legal issues or litigation related to the 2025 Auction Properties; and further

RESOLVED, That the Clerk of the Board send certified copies of this resolution to Jason S. DiPonzio, 2024 West Henrietta Road, Suite 3C, Rochester, New York 14623, and the County Treasurer.

The foregoing block of two resolutions passed. Yes; 17, No; 0; Abstained; 0

### ***Unfinished Business:***

There was no unfinished business to come before the Board.

### ***Adjournment:***

On a motion of Supervisor John Cowley, seconded by Supervisor Daryl Marshall, the Board of Supervisors meeting was adjourned at 06:58 PM.