



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, June 9, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on June 9, 2025.

Members Present: Supervisor(s) David Phillips, Christopher Vastola, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) Todd Campbell(via WebEx Non-Voting), John Pruett, Mark Venuti.

Others present in addition to committee members:

- Jared J. Simpson, Chairman of the Board
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Tim McElligott, Deputy DPW Commissioner
- Megan Webster, OC Soil & Water Director
- Brian Sanders, Casella General Manager
- Dave Shaw, Reporter
- Mary Gates, Finance Director, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Tom Harvey, Planning Director
- Ryan Davis, Economic Developer
- Tracey Burkey, Visitors Connection, V.P of Destination Development
- Alicia Quinn, Visitors Connection, President & CEO
- Thomas Lyon, Sr. Planner, via WebEx
- Kaitlynn McCumiskey, Sustainability Coordinator, via WebEx

2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve the minutes of the May 19, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball from Cornell Cooperative Extension could not be in attendance, but sent an email

thanking everyone for coming to 4-H Camp Bristol Hills for the Board meeting on May 29th. She also sent a news clip from WHEC Channel 10 about 4-H Camp Bristol Hills that was shared on the screen for the committee to watch.

Megan Webster provided the following updates from Soil and Water:

- They are in the final year of their two-year AIM program projects. They will soon be entering a new three-year AIM program. They are submitting their applications for these projects to start in September.
- They are currently working on their new strategic plan for the next 5 years in Ontario County.
- They are busy with QIP projects.

4. Casella:

Brian Sanders provided the following landfill update:

- The site has been holding up well with all the rain.
- Gas construction is still on schedule to start next month.
- They had a DEC title 5 air inspection last week.
- On Thursday they had a surprise EPA inspection and that inspection went well.
- They had a vacuum issue that was repaired the next day.
- They are doing a lot of seeding.
- They installed radiation detectors at the scales to scan trucks as they come in. If radiation is detected, they hold the truck and contact the DEC to find out how to proceed. This is part of the regulations of the DEC permit.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that they are holding the first set of stakeholder meetings this week for the Local Solid Waste Management Plan. The online resource hub is now live on the website. At the July 10th meeting they will be giving out the Ontario County/Casella scholarships. The department will be reaching out to you if you have a recipient from your municipality.

Carla Jordan presented a resolution entitled, "Contract with Shred-It for On-site Document Destruction".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tim McElligott presented a resolution entitled, "Award of Professional Services Agreement with Barton & Loguidice for the Ontario County Regional Biosolids Disposal Facility Feasibility Study".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Alicia Quinn, Finger Lakes Visitors Connection new President & CEO, introduced herself, and talked about her background and progression of her work history. She talked about a company called Wheel the World they are looking to work with to do an audit of our businesses in Ontario County to see how accessible and welcoming they are to all groups. They are hosting a literature exchange on Wednesday from 3-5 at Hotel Canandaigua. Tracey Burkey will be heading to Albany next week to a trade show with two of our hotel partners to meet with State meeting planners.

7. Economic Development:

Ryan Davis provided the following updates:

- The first round of VRIP scoring will be tomorrow morning. There are nine property owners with 21 units, located in different areas.
- The Eagle loan fund will have \$500,000 disbursed by the end of the month. The program has been very successful, and they are looking for more funding.
- Last week the Regional Economic Development Conference was held at Hobart and William Smith Colleges. Ryan and Board Chairman Jared Simpson presented on housing in Onatario County.
- They will be holding their annual CFA workshop on June 17th at 9:30 am at the Safety Training Facility.

8. Planning Department:

Tom Harvey talked about the changes in DEC regulations in regards to weed harvesting on Honeoye Lake. This now requires a DEC permit. After consultation with DEC staff, it has been determined that it is a type 2 action, and it is exempt from environmental review. He is asking for a special committee meeting prior to the Board meeting to recommend this action to allow us to continue weed harvesting this year. The committee agreed to hold the special committee meeting at 6:20 pm on Wednesday, June 18th, prior to the Board meeting.

9. Executive Session:

Supervisor Andrew Wickham motioned to enter executive session at 1:13 PM for POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Christopher Vastola seconded the motion. The motion passed.

Supervisor Christopher Vastola motioned to exit executive session at 1:40 PM. Supervisor William Wellman seconded the motion. The motion passed.

10. Unfinished Business:

Approved Minutes

Jared Simpson let the committee know that he was able to observe the recent culminating activities of Leadership Ontario. He would encourage everyone to learn more about the program and support program participation.

11. Next Meeting Date And Time:

June 30, 2025 at 12:30 PM.

12. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor Andrew Wickham, the Planning & Environmental Quality Committee meeting was adjourned at 01:42 PM.

Respectfully Submitted, Kristin A. Voss, Clerk