



WAYS & MEANS COMMITTEE

Wednesday, June 11, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on June 11, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti.

Others present in addition to committee members:

- Jared Simpson, Chairman of the Board
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Barbra Sweet, Sr. Fiscal Manager
- John Rizzo, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Undersheriff Rago
- Cheif Deputy Lambert
- Jessica Mitchell, Mental Health Director
- Dr. Nye, FLCC President
- Jason Tack, FLCC V.P. of Administration & Finance
- John Yannotti, Emergency Management Services Director, via WebEx
- Missy White, Principal Account Clerk, via WebEx
- James Kennedy, City of Geneva Supervisor
- Frederick Wille, Town of East Bloomfield Supervisor
- William Namestnik, Town of Hopewell Supervisor, via WebEx
- Bill Wellman, Town of Phelps, via WebEx
- Michele Smith, HR Director
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Thomas Lyon, Sr. Planner
- Bill Wright, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Carla Jordan, Sustainability & Solid Waste Director
- Jim Ritts, District Attorney
- Mike Flatt, Safety Coordinator
- Richard Russell, FLCC Trustee
- Leanne Lapp, Public Defender, via WebEx

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the May 21, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Finger Lakes Community College (FLCC):

Jason Tack gave a brief presentation of the 2025-2026 proposed FLCC operating budget.

Jason Tack presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Finger Lakes Community College 2025-2026 Tentative Budget".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Planning Department & FLCC Capital Projects:

Timothy Matuszak presented the following four resolutions entitled:

- Capital Project No. H103-24 - 2024 FLCC Maintenance Capital Project - Authorize a Contract with CDW-G LLC for AV Equipment and Budget Transfer
- Capital Project No. H103-24 - 2024 FLCC Maintenance Capital Project - Authorize a Contract with ePlus Technology Inc. for AV Equipment and Budget Transfer
- Capital Project No. H111-25 - 2025 FLCC Maintenance Capital Project - Authorize a Contract with Hojack Park, LLC for the Purchase of Gymnasium Equipment and Budget Transfer
- Capital Project No. H111-25 - 2025 FLCC Maintenance Capital Project - Authorize a Contract with Lantek Security & Automation and Budget Transfer

Supervisor John Cowley motioned to approve these four resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Works & Public Works Capital Projects:

Bill Wright presented a resolution entitled, "Authorization to Transfer Equipment".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott presented a resolution entitled, "Award of Professional Services Agreement with Barton & Loguidice for the Ontario County Regional Biosolids Disposal Facility Feasibility Study".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott presented a resolution entitled, "Canandaigua Lake County Sewer District - Pump Station 6E By-Pass Replacement Project - Award of Bid B25055 - Contract for Construction to C.P. Ward, Inc., and Award Contract Amendment to Arcadis of New York, Inc. for Construction Phase Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright presented a resolution entitled, "Capital Project H033-16 - Space Reorganization and Security Enhancement of 3010 County Complex Dr to Authorize a Contract Amendment with QPK for Additional Design Services, Office Modifications and Budget Transfer".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Health & Human Services:

Jessica Mitchell presented a resolution entitled, "Authority to Cancel Uncollectible Debts for Ontario County Mental Health -1st Qtr 2025".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

Thomas Lyon presented a resolution entitled, "Capital Project No. H086-22 Jail Security Control Capital Project Establish a Change Order Contingency and Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

James Ritts presented a resolution entitled, "Authorization to Accept FY2025 Crimes Against Revenue Program Grant from NYS Division of Criminal Justice Services".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

John Yannotti presented a resolution entitled, "Extension of FY22 State Homeland Security Program (SHSP) Grant Program".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Undersheriff Rago presented a resolution entitled, "Authorization to Execute Security Agreement with the New York State Unified Court System".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

Mike Flatt noted that as of May 31st we are seeing fewer injuries but more recordable injuries. June is National Safety month. Next week is road safety week. He has created some posters that will be emailed out to the committee.

Michele Smith presented a resolution entitled, "Abolish Office Specialist I Position and Create Legal Records Clerk Position".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "2026 Rates of Pay for Part-Time Hourly/Daily Personnel".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall,

David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "2026 Salaries for Managerial/Confidential Personnel for the Management Compensation Plan, the Public Safety Administration Compensation Plan, and the Attorney Compensation Plan".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the proposed salary adjustment guidelines for Management/Confidential personnel, since most of the union personnel already have this language in their contracts. This would allow for the recognition of experience that meets these guidelines to help bring in exceptional candidates for non-union positions. The committee recommends that department heads use these guidelines to propose salary adjustments. All salary adjustments will still have to go through MCP, Ways & Means Committee, and the full Board.

9. Unfinished Business:

There was no unfinished business to come before the committee.

10. Executive Session:

Supervisor Daniel Marshall motioned to enter executive session at 4:03 PM for POL§105 1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law and POL§105 1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor John Cowley motioned to exit executive session at 4:49 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

11. Next Meeting Date And Time:

July 2, 2025

12. Adjournment:

On a motion of Supervisor Daryl Marshall, seconded by Supervisor Mark Venuti, the Ways & Means Committee meeting was adjourned at 04:49 PM.

Respectfully Submitted, Kristin A. Voss, Clerk