



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, June 30, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:32 PM on June 30, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham, William Wellman (via Webex, non-voting).

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Tom Harvey, Planning Director
- Linda Phillips, Sr. Planner
- Alicia Quinn, Visitors Connection President
- Mary Gates, Finance Director, via WebEx
- Michael Wojcik, Sr. Fiscal Manager, via WebEx
- Sharon Decker, Grants Coordinator, via WebEx
- AJ Magnan, Resident, via WebEx
- Jim Kennedy, Geneva City Supervisor
- Nancy Yacci, Canandaigua City Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Megan Webster, OC Soil & Water Director
- Brian Sanders, Casella General Manager
- Jeffrey Green, Casella Regional Environmental Compliance Manager
- Russ Welser, Sr. Resource Educator
- David Shaw, Reporter
- Thomas Lyon, Sr. Planner, via WebEx
- Betsy Landre, Sr. Planner, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Jim Kier, Code Officer, via WebEx

2. Approval Of Minutes:

Supervisor Todd Campbell motioned to approve the minutes of the June 9, 2025 and June 18, 2025 Planning & Environmental Quality Committee meetings. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Russ Welser provided the following updates from Cornell Cooperative Extension:

- The County fair is coming up July 22nd - 26th. They received a grant this year to transport over 300 kids to the fair this year for youth day.
- 4-H Camp Bristol Hills campers start to arrive this week.
- They will be doing another training for their Master Gardens volunteer program. They will be doing interviews in July and the training will start on September 10th and run for 12 weeks on Wednesdays from 9am-3pm.

Megan Webster provided the following updates from Soil & Water:

- Their DEC Round 20 Water Quality Improvement Program contracts are moving forward. This impacts the municipalities that received plow blades and ditch stabilization funds.
- Ms. Webster talked about the two septic programs they have. The UPP (Uniform Procedures Program) is for municipalities outside the watershed and the Canandaigua Lake inspection program that is for municipalities within the watershed. She passed out a publication that was done by Syracuse University, where they talked about the Ontario County programs. Soil & Water have been asked several times recently to present at events about their programs. They also have an online database tracking program for inspection reports.
- They are currently in round 4 of the NYS septic system replacement fund program. This is a cost-sharing program for upgrades to septic system for eligible residents within 250ft of our lakes, tributaries, Grimes and Naples Creeks, and a few reservoirs. In the first round, they were able to pay out \$200,000 to help with 22 systems. Round two was only for Honeoye Lake and there were no applications because of the ringed sewer, so the money was rolled over. Currently, in round 4, they have 22 systems they have awarded funds for and three of those projects have already been completed. They are sending out letters to parcels that have been sold, so the new residents are aware they are eligible to apply for these funds.

4. Casella:

Brian Sanders provided the following landfill updates:

- He introduced Jeff Green. He will be taking over for Brian upon his departure and will be attending the PEQ meetings.
- They are still on schedule for gas drilling to start mid-July.
- They have been doing a lot of seeding while the rain has let up.
- They continue to prepare the site for fall.
- They started placing fluff in the new cell today.

5. Sustainability & Solid Waste Management:

Ms. Jordan reviewed where they are on the local solid waste management plan timeline. They finished their last stakeholder meetings last Thursday and are now into regular PEQ updates. They are receiving feedback through the online hub that was set up and are hoping to get at least about 400 responses. The next working group committee meeting will be held in a couple of weeks.

Carla Jordan presented a resolution entitled, "Resolution to Apply for the Consolidated Funding Application: 2025 Climate Smart Communities Grant Program for the Development of an Organics Management Plan".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Board Of Supervisors:

Mark Venuti presented a resolution entitled, "Ontario County Concerns Over Expansion of the Seneca Meadows Landfill".

Supervisor Venuti explained that there was a local law passed to stop landfilling at Seneca Meadows at the end of 2025. This local law was appeal and was upheld by the court of appeals. A group asked him to bring a resolution to the Board with concerns that landfilling may continue at Seneca Meadows past 2025. This is the largest landfill in the State. The smell and site of the "mountain of trash" is visible from Geneva. It was brought to his attention that Ontario is the only surrounding County that hasn't passed a resolution expressing their concerns and that is why he is bringing the resolution forward today. Supervisor Wickham understands why Supervisor Venuti is bringing forward the resolution today, but he doesn't think that we should comment on another County's business. He was appreciative when other counties didn't voice an opinion when we were trying to make a decision on our landfill. Supervisor Wellman agrees with Supervisor Wickham. He would also like to talk with his Board about this and see the other resolutions that have been passed by neighboring municipalities. Supervisors Marren also agree with Supervisor Wickham, but also believes that it is more of a full Board decision. Supervisor Pruett feels that the Seneca Meadows landfill affects more than just Geneva. Supervisor Campbell also agrees that he doesn't think we should comment on another County's business and would like to see what other counties have passed for resolutions. He is also wondering why resolutions are being passed regarding Seneca Meadows landfill when no other County has passed resolutions regarding our landfill. Supervisor Pruett suggested holding off on taking action on this item until the resolutions from other counties can be obtained and shared with the committee. The committee agreed with this recommendation.

7. Tourism:

Alicia Quinn provided the following updates to the committee:

- She is settling in during her first month here.
- She is looking forward to the next big holiday and what the demands will be. They are always trying to look 90-100 days ahead.
- She is looking at their goals and missions and how to reshape things within the organization.
- They will be launching their first monthly communication tomorrow.
- They have been hosting several writers recently. Their articles will be featured in their new monthly communication.
- Tracey Burkey attended the Empire State Society of Association Executives and met with 23

leads in Albany.

- They have serviced over 500 consumer leads in the month of May.

8. Economic Development:

Chairman Phillips shared an article on Ontario County's IDA from fingerlakes1.com. The article showed that the IDA is in the top three of all IDA's in the State.

9. Planning Department

Linda Phillips presented the following two resolutions entitled:

- Appointment of Jamie Purdy to the Ontario County Planning Board from the Town of Canandaigua
- Authorization of an Intermunicipal Agreement with the Town of Phelps to Prepare Town and Village Comprehensive Plan Update

Supervisor Mark Venuti motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented a resolution entitled, "Approval of a No-Cost Time Extension of the Subrecipient Agreement with Rural Housing Opportunities Corporation for Farmworker Safety and Housing Program".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented a resolution entitled, "Approval of a No-Cost Time Extension Contract with G&G Municipal Consulting and Grant Writing for Farmworker Safety and Housing Program".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey provided the following update on the Code Enforcement working group. ICC (International Code Council) will provide training to the Yates-Ontario County Building Officials for free. This will be different training than the training that the State provides. They recommend trying to plan for an overlap of Code Officers prior to retirement, if possible, when a brand-new code officer is coming in. The County has been trying to help with this when there is a lack of a code officer in between a retirement and new hire. Currently, there is no gradation in the job. They feel

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there should be a ladder and not just one position. They are working on intermunicipal agreements to share resources. Mr. Harvey asked committee members if have feedback, let him know.

Tom Harvey let the committee know that they received two responses from the request for expression of interest and the steering committee has reviewed them. They are setting up interviews with both companies next week.

10. Unfinished Business:

Kristin Voss spoke about the new contract system implementation and how it will alter the resolution process and approval timelines.

11. Executive Session:

Supervisor Todd Campbell motioned to enter executive session at 1:37 PM for POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Andrew Wickham seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 2:06 PM. Supervisor John Pruett seconded the motion. The motion passed.

12. Next Meeting Date And Time:

July 21, 2025 at 12:30 PM.

13. Adjournment:

On a motion of Supervisor Mark Venuti, seconded by Supervisor Christopher Vastola, the Planning & Environmental Quality Committee meeting was adjourned at 02:07 PM.

Respectfully Submitted, Kristin A. Voss, Clerk