



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, July 21, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality meeting was called to order at 12:30 PM on July 21, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) John Pruett.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Tom Harvey, Planning Director
- Ryan Davis, Economic Developer
- Michael Wojcik, Sr. Fiscal Manager
- Mary Gates, Finance Director, via WebEx
- Tim Jensen, Associate Planner, via WebEx
- Kaitlynn McCumiskey, Sustainability Assistant, via WebEx
- Kate Ott, Public Health Director, via WebEx
- Nancy Yacci, City of Canandaigua Supervisor
- James Kennedy, City of Geneva Supervisor
- Bill Namestnik, Town of Hopewell Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Kristin Voss, BOS Clerk
- Thomas Lyon, Sr. Planner
- Megan Webster, Soil & Water Director
- Mo Tidball, CCE Director
- Jeff Green, Casella Compliance Manager
- Alica Quinn, Visitors Connection President
- Dave Shaw, Reporter

2. Approval Of Minutes:

Supervisor Andrew Wickham motioned to approve the minutes of the June 30, 2025 Planning & Environmental Quality meeting. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball provided the following updates from CCE:

- It's Fair week! It is the 182nd County Fair.
- Friday is the 4th annual livestock auction.
- They have 238 kids they are transporting to the Fair this week through a grant.
- Summer camp is going strong.
- They are starting a capital campaign to replace their pool and pool house.
- They will be hosting a 5k and Gala to support this capital campaign.

Megan Webster provided the following updates from Soil & Water:

- They have a lot of projects that have just been completed.
- They have two projects that have been funded through the Ag non-point source round 30 funding at just under 2 million dollars.
- They are ready to start working with farms on covered flares system projects.

4. Casella:

Jeff Green provided the following updates from the landfill:

- They continue to do are doing waste placement and filling as usual.
- Gas construction will now start in August.
- Leachate hauling is continuing as usual.
- They continue to prep the site for fall.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that they are still in the PEQ updates portion of the Local Solid Waste Management Plan update. She reviewed the feedback from the stakeholder meeting from the schools, business, and community groups. Ms. Jordan then showed a video that the department will be pushing out as a social media campaign regarding the Ontario County Recycles Alexa app.

Regina Sousa presented a resolution entitled, "Authorization to Amend Contract with Shred-It for On-site Document Destruction Services".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Carla Jordan presented her budget for committee approval. Account AA8160 is 100% reimbursed by the Casella lease. AA8189 is the Sustainability & Solid Waste department account.

The major changes in 2026 for the AA8189 budget are:

- This is the first year that the department budget is fully on the tax levy and not supported in part by the Casella lease.

- They are budgeting for an organics study. They are budgeting for the full study, but have applied for partial grant funding.
- They have increased funding for an additional mattress collection event.
- They increased organics recycling funding for schools from \$5000 to \$7000.

Supervisor Andrew Wickham motioned to approve the AA8160 and AA8189 budgets as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Alica Quinn provided the following updates from the Visitors Connection:

- They kicked off July by joining in on a statewide campaign for Canada Day.
- Finger Lakes Regional Tourism Council has been working on a series of six passion videos pertaining to accessibility. The Visitors Connection is currently working with Wheel the World on the Statewide campaign. She shared one of the videos with the committee.
- They will be working with Destinations International to become accredited through them within the next year.
- They partnered with the Historical society for their historical garden tour.
- They are working on updating their parks resources based off of the updated County Parks Master Plan.
- They are working on their 2026 budget that she will present next cycle.

7. Economic Development:

Ryan Davis provided the following Economic Development updates:

- They have several presentations and public hearings this week for IDA and LDC projects.
- He met with the Ontario County Chamber to schedule a roundtable discussion with developers and Senator Helming regarding utilities.
- They are looking to schedule the final three stakeholder meetings for the strategic plan in August.

Ryan Davis presented a resolution entitled, "Resolution of the Ontario County Board of Supervisors Approving the Issuance of Certain Bonds by the Onatario County Local Development Corporation and Concurring in the Issuer's Determination under the State Environmental Quality Review Act".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department

Thomas Lyon presented a resolution entitled, "Authorization to Apply for a Pre-Planning Grant from New York State Department of State for Countywide Brownfield Assessment".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Attorney:

Holly Adams presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 5 (Intro.) of 2025".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Unfinished Business:

Mark Venuti presented a resolution entitled, "Ontario County Concerns Over Expansion of the Seneca Meadows Landfill".

Supervisor Venuti asked that no action be taken on this resolution again that was presented at the last meeting.

Mark Venuti presented a resolution entitled, "Letter of Concern Regarding Comprehensive Review of the Seneca Meadows Landfill Expansion".

Supervisor Campbell asked if the letter referenced in the resolution should be drafted by the County Administrator or the Chairman of the Board. It was clarified that if a letter was to be sent to the DEC it should be from the Chairman of the Board, not the County Administrator. Supervisors Wickham, Vastola, and Phillips believe that we should not be commenting on another landfill.

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion failed.

Yes: Supervisor(s): Mark Venuti. No: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. Abstain: Supervisor(s): None.

11. Next Meeting Date And Time:

August 11, 2025 at 12:30 PM.

12. Adjournment:

On a motion of Supervisor Christopher Vastola, seconded by Supervisor William Wellman, the Planning & Environmental Quality meeting was adjourned at 01:31 PM.

Respectfully Submitted, Kristin A. Voss, Clerk