



PUBLIC WORKS COMMITTEE

Monday, August 11, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Daryl Marshall, Chair
Jack Marren
John Pruett
Dale Stell
Frederick Stresing
Christopher Vastola

1. Call To Order:

The Public Works Committee meeting was called to order at 3:00 pm on August 11, 2025, by Chair Daryl Marshall.

Members Present: Supervisor(s) Daryl Marshall, Jack Marren arriving at 3:10 pm, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. Absent: . Necessarily Absent: Supervisor(s). A quorum was present.

Others present in addition to committee members:

Jared Simpson, Chairman of the BOS
Chris DeBolt, County Administrator
Alissa Bub, Deputy County Administrator
Holly Adams, County Attorney
Nancy Yacci, Supv. City Cdga
Peter Ingalsbe, Supv. T. Farmington, via WebEx
Mary Gates, Dir., Finance
Nellie Puma, Deputy Dir., Finance
Barbra Sweet, Sr. Fiscal Mgr
Cindy Abraszek, Conf. Secretary to the County Administrator

Bill Wright, Commissioner, PW
Chris Day, Commissioner, PW
Tim McElligott, Deputy Commissioner, PW
Wes Daisley, Project Mngr, B&G
Tom Harvey, Dir. Planning
Tim Jensen, Assoc. Planner
Linda Phillips, Sr. Planner
Jen Langer, Dir. Purchasing, via WebEx
Stacy Schmitt, Buyer, via WebEx
Karen Naffziger, Buyer, via WebEx
Diane Foster, Deputy Clerk of the BOS

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the July 21, 2025 Public Works Committee Meeting. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Capital Improvement Plan:

Bill Wright noted they discussed the CIP in the past, and they have some of the following changes: Adjustments in the Spring Building at FLCC initially had a \$13 million tax implication that was moved off of the tax levy.

They made about six other small changes to some of their other projects, including the Hopewell Master Plan and parking lot reconstruction.

Supervisor Dale Stell motioned to approve the CIP Budget as amended. The motion was seconded by Supervisor John Pruett. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Planning Department & FLCC Capital Projects:

Timothy Jensen presented a resolution entitled, "Capital Project No. H074-20 - Countywide Storage - Amend QPK Contract to Include Highway Storage Concept and Budget Amendment".

Supervisor John Pruett motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Linda Phillips presented a resolution entitled, "Capital Project No. H089-22 Deep Run Park Improvements Project to Authorize a contract with Barton & Loguidice, DPC".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey said Tim Tatuszak would not be able to give an update on the FLCC Gymnasium Renovation Project at this time.

5. Public Works & Public Works Capital Projects:

Christopher Day presented for approval a no-cost time extension with Keeler Construction for the Rehabilitation of County Road 10 Intersections (roundabouts) project.

Supervisor John Pruett motioned to approve the no-cost time extension. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 2019 FLCC-CMAC Improvements, Award Contract A, The General Construction of Bid B25066 for CMAC Restroom and Plaza Renovations Project".

Supervisor Frederick Stresing motioned to approve the resolution as presented. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 2019 FLCC-CMAC Improvements, Reject Contract B, Electrical Construction Bid, for Bid B25066, CMAC Restroom Building and Plaza Rehabilitation".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 2019 FLCC-CMAC Improvements Capital Projects, Award Contract C, The Plumbing Construction of Bid 25066, for CMAC Restroom and Plaza Project".

Supervisor Dale Stell motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright with Barbra Sweet presented the 2026 Public Works Budget, noting the following highlights:

- ~ They have met the budget guidelines established
- ~ Departments will all have an increase in personnel and fringe benefits, based off of the COLA and normal annual step increases, as well as ERS funding and increased medical insurance.
- ~ Public Works Administration has a new Contract Coordinator position. Chris Day explained the reason for the position, noting the amount of time taken by the technical staff to produce contracts, resolutions, and insurance documents.
- ~ Under County buildings, they have an additional employee, an electrician, to be shared with the sewer district.
- ~ There was an additional request that was not in the budget that was sent. A custodian position was approved this year and is being hired in 2025. This position will cost \$102K inclusive of salary and benefits.
- ~ The County Building CIP has a decrease in expenses of \$2.6 million. They had projects that had been resolved or completed.
- ~ The Fleet Management is part of the day-to-day operation so of the maintenance of the fleet vehicles. The biggest change is a decrease in their contractual expenses. Departments are now getting charged back to their departments.
- ~ The Currier Budget and the Weights and Measures had no significant increases.
- ~ The Parks budget increased their fees, so there will be an increase in revenue.
- ~ The vehicle wash reserve will have a project of \$30K and the fuel island reserve will have no significant changes.

Chair Daryl Marshall questioned the budget guidelines being met, noting they are going up 10%, and not the 2% that is in the guidelines. Mary Gates said they will review them before they go to the Ways & Means Committee and make sure they are checked appropriately. She said if you are looking at the total budget, it would be staffing and personnel benefits.

Supervisor Christopher Vastola motioned to approve the 2026 Public Works budget as presented with the added changes. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Buildings & Grounds:

Bill Wright presented a resolution entitled, "Authorization to Renew Bid B24069 with Jerome Fire Equipment Co. Inc. for Fire Extinguisher Services".

Supervisor Frederick Stresing motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright presented a resolution entitled, "Authorization to Award Bid B25068 to Patriot Towers, Inc. for the Inspection, Maintenance and Repair of County-Owned Radio Towers".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruet. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright presented the following resolutions entitled:

~ Authorization to Award Contract for Janitorial Services B25065 to Janitronics, Inc.

~ Authorization to Award Contract for Janitorial Services B25065 to Young's Commercial Cleaning Services LLC

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Dale Stell. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Bill Wright presented a resolution entitled, "Authorization to Award Bid B25074 to Alliance Door & Hardware, Inc. for Maintenance and Repair of Overhead Doors".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Stresing. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Fleet Management:

Bill Wright presented the following resolutions entitled:

~ Award Bids B25063 for the Purchase of Law Enforcement Car Parts and Accessories

~ Authorization to Renew Bid B24077 with Oil Filter Service, Inc. for the Purchase of Vehicle Filters

Supervisor Christopher Vastola motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruet, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Highway:

Barbra Sweet reviewed the highway budget and noted the following:

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- ~ There is an increase in the personnel and fringe line based on the increase in COLA , step increases, ERS funding, and medical insurance.
- ~ The traffic control had no significant changes.
- ~ The Highway Administration was a request for an update on the revenue line. They had budgeted revenue from real property tax, but need to be removed, which will be determined later in the budget season. It is in the amount of \$10,677,708. That amount was the amount of tax levy they raised last year for the highway department. It won't necessarily be the same this year. They move it out so they can do a full assessment of what to expect.
- ~ The Highway Engineering, The GIS coordinator position was reclassified.
- ~ Highway Engineering CIP, no significant changes. With the car leases, there will be two new vehicles.
- ~ Roads have a small increase in contractual expenses and \$140K in personnel.
- ~ Machinery has a small increase and an additional request that was not given, in an update to the maintenance repair line from \$250K to \$275K.
- ~ The small tool expense. They are asking to increase from zero to \$1,500 to replenish some tools.
- ~ Machinery CIP includes the purchase of a grade all.
- ~ Snow removal will need determination on prices once analysis is finalized. They kept the budget the same and may need to make changes at a later time with new information.
- ~ The CIP is funding that will be transferred to Capital Projects.

Supervisor John Pruett motioned to approve the Highway budgets as presented with the amendments. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Sewer:

Barbra Sweet reviewed the sewer budget and noted the following:

- ~ There is an increase in the personnel and fringe line based on the increase in COLA, step increases, ERS funding, and medical insurance.
- ~ Small portion for the electrician.
- ~ Over the next five years, they will be increasing the Canandaigua sewer District to fund the pump station improvement projects.
- ~ New equipment and training and inspections.
- ~ CIP will have sewer repairs and lease of vehicles.
- ~ There is a change in Sanitary Sewers, there is a need to transfer to reserve expense, and it needs to be amended from \$31,742 to \$48,250.

Supervisor John Pruett motioned to approve the Sewer District budgets as presented with the amendments. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): Daryl Marshall, Jack Marren, John Pruett, Dale Stell, Frederick Stresing, Christopher Vastola. No: Supervisor(s): None. Abstain: Supervisor(s): None.

It was noted by Mary Gates that they don't know what the impact on the budget with the federal bill as well as the NYS comptroller. They may need to revisit the budgets to make changes.

Discussion and explanation took place regarding the sponsor contribution with FLCC.

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Chair Marshall asked that updated files get sent to the committee.

10. County Administrator:

Alissa Bub presented quarter 2 of the ARPA grant status report. She said they are making great progress and currently do not have any concerns.

11. Unfinished Business:

There was no unfinished business.

12. Next Meeting Date And Time:

TUESDAY, September 2, 2025, at 3:00 pm in Committee Room 213, at 74 Ontario Street

13. Adjournment:

On a motion of Supervisor John Pruett, seconded by Supervisor Dale Stell, the Public Works Committee meeting was adjourned at 4:33 PM.

Respectfully Submitted, Diane R. Foster, Deputy Clerk to the Board