



WAYS & MEANS COMMITTEE

Wednesday, August 13, 2025, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Daniel Marshall
Daryl Marshall
David Phillips
Mark Venuti

1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on August 13, 2025.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. Necessarily Absent: Supervisor(s) David Phillips.

Others present in addition to committee members:

- Jared Simpson, BOS Chairman
- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Stacy Lambert, Chief Deputy
- Jeff Trickler, County Treasurer
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Jim Ritts, District Attorney
- Chris Day, Engineer
- Wes Daisley, Project Manager
- Albert Magnan, Democratic Election Commissioner
- Kristin Voss, BOS Clerk
- Nancy Yacci, City of Canandaigua Supervisor
- Michele Smith, HR Director
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Mary Burnett, Auditor
- Barbra Sweet, Sr. Fiscal Manager
- John Rizzo, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Mike Flatt, Safety Coordinator
- Josh Colton, Security Coordinator
- John Yannotti, Emergency Management Director, via WebEx
- Kathleen Meyers, Manager of Financial Operations, via WebEx

2. Approval Of Minutes:

Supervisor Daniel Marshall motioned to approve the minutes of the July 23, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Timothy Jensen presented a resolution entitled, "Capital Project No. H074-20 - Countywide Storage - Amend QPK Contract to Include Highway Storage Concept and Budget Amendment".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Health & Human Services:

Thomas Harvey presented a resolution entitled, "Authorization to Submit a Community Development Block Grant for Geneva Housing Authority, Authorization to Contract, Designation of Certifying Officer for Environmental Review, Type II Determination Under the New York State Environmental Quality Review Act, and Budget Transfer".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Public Works & Public Works Capital Projects:

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 2019 FLCC-CMAC Improvements, Award Contract A, The General Construction of Bid B25066 for CMAC Restroom and Plaza Renovations Project".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Governmental Operations & Insurance:

Albert Magnan presented the following two resolutions entitled:

- Authorization to Accept 2025-2026 General Elections Support Grant Funding from the New York State Board of Elections
- Authorization to Accept 2025-2026 Ballot by Mail Grant Funding from the New York State Board of Elections

Supervisor Daniel Marshall motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Holly Adams presented a resolution entitled, "Resolution of the Board of Supervisors of the County of Ontario Increasing Taxes on Sales and Uses of Tangible Personal Property and of Certain Services, On Occupancy of Hotel Rooms and on Amusement Charges, Pursuant to Article 29 of the Tax Law of the State of New York-As Amended".

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Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented a resolution entitled, "Resolution to Authorize Allocation to Occupancy Tax Revenue Designated Fund Balance".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Public Safety:

James Ritts presented a resolution entitled, "Authorization to Accept SFY2025-2026 Victim and Witness Assistance Program Grant (NYS CONTRACT # OVS01-C00121GM) District Attorney's Office".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

John Yannotti presented a resolution entitled, "Authorization for an Extension and Amendment of State Homeland Security Program Grant Budget (SHSP FY22~CFDA#97.067 Project #: SH22-1005-D03, Contract# C190156)".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Stacy Lambert presented a resolution entitled, "Extension for NYS Division of Homeland Security and Emergency Services Grant SFY2022 - Domestic Terrorism Prevention, Project DT22-1032-E04 (C175032) Ontario County Sheriff's Office".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

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Michele Smith presented a resolution entitled, "Create Three Licensed Practical Nurse Positions".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Fixing Date and Notice for the Public Hearing on Local Law No. 7 (Intro) of 2025".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Approving Memorandum of Agreement No. 3-2025 Between Ontario County, Ontario County Sheriff, and the Ontario County Police Benevolent Association".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Flatt let the committee know that PESH came to do a program inspection of our Buildings and Grounds Department. They looked at most of the safety data sheets in the buildings, but overall, the inspection went well. As a result of the inspection, they would like us to do a noise test. The heat in July was hard on our area firefighters. We had about 7 heat-related illnesses come through from various fire departments.

Michele Smith presented the AA1430 Human Resources budget. The expenses for the security coordinator budget and position was separated out into its own budget line for 2026 and the software costs were moved to the IT budget.

Supervisor Daniel Marshall motioned to approve the AA1430 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AAC104 Employee Safety budget. The only change is that they took out the amount they used to get from the HAB grant a few years ago.

Supervisor Peter Ingalsbe motioned to approve the AAC104 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall,

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Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AAC105 and AAC105999 (CIP) Employee Security budgets as a block. These are new budget lines coming out of the HR budget.

Supervisor John Cowley motioned to approve these two budgets as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AAC109 Deferred Comp budget.

Supervisor Peter Ingalsbe motioned to approve the AAC109 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AAC901 Tuition Reimbursement budget.

Supervisor Mark Venuti motioned to approve the AAC901 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AA9050 Unemployment Insurance budget.

Supervisor Daniel Marshall motioned to approve the AA9050 budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the AA9060 hospital and medical budget.

Supervisor Mark Venuti motioned to approve the AA9060 budget as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the MM1710 Self-Insurance budget.

Supervisor John Cowley motioned to approve the MM1710 budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall,

Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the MM1724 Health Insurance budget.

Supervisor Peter Ingalsbe motioned to approve the MM1724 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Treasurer's Office:

Jeff Trickler presented the AA1325 Treasurer's budget. The changes for 2026 are adding another Sr. Clerk position and moving software costs to the IT budget.

Supervisor Daryl Marshall motioned to approve the AA1325 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeff Trickler presented the Tax Advertising and Expense AA1362 budget.

Supervisor Daniel Marshall motioned to approve the AA1362 budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeffrey Trickler presented the following five resolutions entitled:

- Authorization for the County Treasurer's Office to Collect School Taxes for Phelps-Clifton Springs School District from July 1, 2025 - June 30, 2026
- Authorization for the County Treasurer's Office to Collect School Taxes for Canandaigua City School District from July 1, 2025 - June 30, 2026
- Authorization for the County Treasurer's Office to Collect School Taxes for Geneva City School District from July 1, 2025 - June 30, 2026
- Authorization for the County Treasurer's Office to Collect School Taxes for Manchester-Shortsville Central School District from July 1, 2025 - June 30, 2026
- Authorization for the County Treasurer's Office to Collect School Taxes for Pittsford Central School District from July 1, 2025 - June 30, 2026

Supervisor Peter Ingalsbe motioned to approve these five resolutions, as presented as a block. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Mary Burnett reviewed the 2nd quarter sales tax distribution. We are currently up about 1.35% over last year's 2nd quarter.

Mary Gates gave a brief overview of how the collection of sales tax on cannabis sales is currently being collected and reported to the County.

Mary Gates discussed the reserves and designated fund balance review that was done on the unallocated fund balance. Currently, they have decided to wait till later in the year to make a decision on where to allocate the funds once we know more about the impact of our unpredictable State and Federal funding.

Mary Gates presented a resolution entitled, "Amendment of Ontario County Fund Balance Policy".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA1310 Finance budget.

Supervisor Mark Venuti motioned to approve the AA1310 budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AAC102 DPW Finance budget.

Supervisor Daniel Marshall motioned to approve the AAC102 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA1340 budget.

Supervisor Daryl Marshall motioned to approve the AA1340 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Burnett presented the AA1930 Judgements and Claims budget.

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Supervisor Mark Venuti motioned to approve the AA1930 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Burnett presented the AA1950 Property Assessment budget.

Supervisor John Cowley motioned to approve the AA1950 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA1985 Distribution of Sales Tax budget.

Supervisor Mark Venuti motioned to approve the AA1985 budget as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nellie Puma presented the AA2490 Community College Tuition budget.

Supervisor Peter Ingalsbe motioned to approve the AA2490 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA2495 FLCC Contribution budget.

Supervisor John Cowley motioned to approve the AA2495 budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA249599 CIP - Contribution to FLCC budget.

Supervisor Peter Ingalsbe motioned to approve the AA249599 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AA5630 Transportation budget.

Supervisor John Cowley motioned to approve the AA5630 budget as presented. The motion was

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seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nellie Puma presented the AA9901 Interfund Transfer budget.

Supervisor John Cowley motioned to approve the AA9901 budget as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nellie Puma presented the AAC902 Compensated Absences budget.

Supervisor Peter Ingalsbe motioned to approve the AAC902 budget as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented the AAC903 Undistributed budget. She asked to amend the budget by reducing it by 5.6 million. This is necessary as we do not need the extra funds in 2026 as we do not go into contract negotiations until the following year.

Supervisor Daryl Marshall motioned to amend the AAC903 budget by 5.6 million as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Daryl Marshall motioned to approve the AAC903 budget as amended. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nellie Puma presented the V Fund budget. She asked that the budget be amended to add \$6,162 to the fee account for the Honeoye Lake wastewater treatment improvement bond and decrease the principal indebtedness line to \$65,757.

Supervisor Daryl Marshall motioned to approve the amendment of the V Fund budget as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor John Cowley motioned to approve the amended V Fund budget as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

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Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. County Administrator:

Alissa briefly reviewed the 2nd quarter grants status report. Nineteen of the projects have been fully completed.

12. Unfinished Business:

There was no unfinished business to be brought before the committee.

13. Executive Session:

Supervisor John Cowley motioned to enter executive session at 4:23 PM for POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Peter Ingalsbe seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 4:43 PM. Supervisor John Cowley seconded the motion. The motion passed.

14. Next Meeting Date And Time:

Wednesday, September 3, 2025 at 3:00 PM.

15. Adjournment:

On a motion of Supervisor Peter Ingalsbe, seconded by Supervisor Daryl Marshall, the Ways & Means Committee meeting was adjourned at 04:44 PM.

Respectfully Submitted, Kristin A. Voss, Clerk