



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Tuesday, September 2, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality meeting was called to order at 12:30 PM on September 2, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Ryan Davis, Economic Developer
- Jeff Green, Casella Regional Engineer
- Kristin Voss, BOS Clerk
- Tom Harvey, Planning Director, via WebEx
- Jared Simpson, BOS Chairman
- Nancy Yacci, Canandaigua City Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, via WebEx
- Nellie Puma, Deputy Finance Director
- Alicia Quinn, Visitors Connection President
- Megan Webster, Soil & Water Director
- Mo Tidball, Ontario CCE Director
- Linda Phillips, Sr. Planner, via WebEx

2. Approval Of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the August 11, 2025 Planning & Environmental Quality meeting. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball let the committee know that CCE offers several different Master programs. They are the Master Gardeners, Food Preserver, Forster Owner, Naturalist, and Composter programs. The next session of the Master Garderners program starts next week, 12 new residents will attend classes, at the Cornell Agritech every Wednesday for eleven weeks.

Megan Webster let the committee know that they are currently focusing on construction projects. She then showed some photos of their rain barrel workshops and workshops held at Timberlane Farm. They will also be hosting the National American Farmland Trust Board meeting at this farm. She then talked about the upcoming trainings that they have scheduled through the end of the year.

4. Casella:

Jeff Green provided the following landfill updates:

- The contractor is now onsite for the gas expansion work to install 14 additional wells. Drilling is anticipated to start after the 8th of September.
- They have done a lot of stormwater cleaning.
- They have cleaned both leachate lagoons and the lines.
- They are cleaning the leachate tank this week.
- They received a notice of violation (NOV) due to 4 hydrogen sulfide exceedances at the site. These exceedances were self-reported by Casella.
- They met with the DEC regarding the exceedances.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that they are getting close to having the initial draft of the Local Solid Waste Master Plan ready for review. They anticipate bringing it to committee next cycle. The public online hub is still up, and they continue to push the survey and hub to try to reach their goal of 400 responses.

Regina Sousa presented a resolution entitled, "Resolution to Amend Contract with Shred-It for On-Site Document Destruction Services".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Alicia Quinn provided an overview of the Visitors Connection's strategic approach, target audiences, social media, print materials, and their goals and initiatives for 2026. She also reviewed their proposed 2026 budget. She let the committee know that they have changed Tourism Thursdays to Tourism Tuesdays and that will be held on September 16th at Brews & Brats from 4:30 pm to 6:30 pm. Next cycle she will be providing an update of the virtual museum project.

Alicia Quinn presented a resolution entitled, "Designating the Ontario County Four Seasons Local Development Corporation, d.b.a Finger Lakes Visitors Connection, as the Tourist Promotion Agency in Ontario County".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Alicia Quinn presented a resolution entitled, "Resolution of Appreciation and Sympathy Honoring the Life of Mrs. Grace Carlson".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Economic Development:

Ryan Davis provided the following updates:

- He hopes to have a draft of their strategic plan for the committee to review next cycle or the following at the latest.
- He did a site selection 101 with a property owner and GRE in Manchester.
- He is continuing to work on the energy capacity issue in Ontario County.

8. Board Of Supervisors:

BOS Chairman Simpson talked about a resolution that was distributed to the committee entitled, "A Resolution Urging Improved Electrical Infrastructure for Residential and Economic Development in Ontario County". He asked supervisors to review the resolution and provide suggestions and comments to Alissa. He will be bringing the resolution back next cycle for adoption. Discussion on the resolution ensued, and it was suggested to possibly make the resolution a little more forceful, add National Grid to the second RESOLVED, and NYSAC to the last RESOLVED.

9. Unfinished Business:

There was no unfinished business to be brought before the committee.

10. Next Meeting Date And Time:

September 22, 2025 at 12:30 PM.

11. Adjournment:

On a motion of Supervisor Andrew Wickham, seconded by Supervisor Todd Campbell, the Planning & Environmental Quality meeting was adjourned at 02:25 PM.

Respectfully Submitted, Kristin A. Voss, Clerk