



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, September 24, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
James Kennedy
William Namestnik
Andrew Wickham
Fred Wille

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 12:30 PM on September 24, 2025.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Frederick Wille (12:36). Necessarily Absent: Supervisor(s) Andrew Wickham.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via WebEx
- Nathan Thomas, Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Mike Flatt, Safety Coordinator
- Rosemary Switzer, Archivist
- Jared Simpson, BOS Chairman
- Kristin Voss, BOS Clerk
- Carla Jordan, Sustainability & Solid Waste Director
- Mary Gates, Finance Director
- John Rizzo, Sr. Fiscal Manager
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Thomas Lyon, Sr. Planner
- AJ Magnan, Democratic Election Commissioner, via WebEx

2. Approval Of Minutes:

Supervisor William Namestnik motioned to approve the minutes of the September 3, 2025 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor David Baker. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. County Attorney:

Nathan Thomas presented a resolution entitled, "Resolution Adopting Local Law No. 8 (Intro.) of 2025".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. County Clerk/DMV:

Jean Chrisman provided the following updates:

- The pistol permit scanning project is going well. The contractor is asking for an extension of the contract for additional time and no additional funds.
- They are working on a pistol permit reference guide for the department.
- It is DMV appreciation month.

5. Planning:

Thomas Lyon presented a resolution entitled, "Termination of Local Government Efficiency Grant from the New York State Department of State".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor David Baker. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. RAIMS:

Rosemary Switzer presented a resolution entitled, "Authorization to Accept Local Government Records Management Improvement Grant Funding for RAIMS".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Informational Reports:

Mike Flatt provided the following safety updates:

- We are seeing a few more recordable injuries than last year.
- PESH is still in the county, they are now visiting towns.
- He is putting PESH posters on the website for anyone to use.
- The fall annual safety refresher training will be held on November 6th, 15th, and 20th.

8. Unfinished Business:

There was no unfinished business to be brought before the committee.

9. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 12:39 PM for POL§105 (1) (d) -

Approved Minutes

Discussions regarding proposed, pending or current litigation. Supervisor William Namestnik seconded the motion. The motion passed.

Supervisor Frederick Wille motioned to exit executive session at 1:05 PM. Supervisor William Namestnik seconded the motion. The motion passed.

10. Next Meeting Date And Time:

Tuesday, October 15, 2025 at 12:30 PM.

11. Adjournment:

On a motion of Supervisor David Baker, seconded by Supervisor James Kennedy, the Governmental Operations & Insurance Committee meeting was adjourned at 01:05 PM.

Respectfully Submitted, Kristin A. Voss, Clerk