



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, November 3, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on November 3, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) John Pruett, Mark Venuti.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via Webex
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Kyle Ritts, Sr. Planner
- Michael Wojick, Sr. Fiscal Manager
- Jeff Green, Casella Engineer
- Megan Webster, Soil & Water Director
- Dave Shaw, Reporter
- Thersea Evans, Barton & Loguidice, via Webex
- Kaitlynn McCumiskey, Sustainability Assistant
- Jared Simpson, BOS Chairman
- William Namestnik, Town of Hopewell Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, via Webex
- James Kennedy, City of Geneva Supervisor, via Webex
- Kristin Voss, BOS Clerk
- Ryan Davis, Economic Developer
- Jessica VanDeMar, FLVC Marketing Director
- Jim Armstrong, Business Retention Consultant
- Jacob Maslyn, CCE Ag. Economic Educator
- Mary Gates, Finance Director, via Webex
- Tom Harvey, Planning Director

2. Approval Of Minutes:

Supervisor Todd Campbell motioned to approve the minutes of the October 14, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Christopher Vastola. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Jacob Masyln talked about the Annie's project. It is a national organization that empowers women farmers through different classes. He passed out flyers for the program. He will be doing a pumpkin smash with the Sustainability and Solid Waste department. The farm to school initiative to get local produce into our schools is going well. Currently, butternut squash is in abundance and is being provided to schools. Soon it will change over to cabbage. 4-H students have their Harvest Food Fest this Saturday. They have 41 kids registered for this event. They had over 150 people attend their gala and raised over \$15,000 for the pool replacement project.

Megan Webster thanked El-Vi Farm for hosting tours for college students from RIT, SUNY Geneseo, and FLCC. Their autumn newsletter will be out shortly and noted that their Soil Health Workshop will be held on November 24th.

4. Casella:

Jeff Green provided the following landfill operation updates:

- There is no current construction going on at the site. All construction is complete for the year.
- They have received more DEC reports that will be in the next committee packet.
- They received a letter from the EPA regarding an inspection from June 2024. They will be responding to the EPA. Furthermore, they will be meeting with the EPA regional office before the end of the year.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that they are currently in the comment phase of the Local Solid Waste Management Plan and they will be presenting an overview of the strategic plan today.

Theresa Evans from Barton and Loguidice gave a brief overview of the strategic plan for 2025-2030. This shifts the goal of landfill oversight to regional system's leadership. The vision of the department will be: Ontario County will be known for responsible resource management, reuse and recycling solutions, and community-wide participation. The county envisions a future where we're not just managing waste, but rather reshaping how materials flow through the community and the environment. The six key focus areas of the plan are equal and adequate access, funding to advance department goals, legislation aligned with the County's Plan for solid waste management, and education & communications, the department's role post landfill closure, and infrastructure priorities. She then talked about how they would implement the key focus areas and the phases of the plan.

Carla Jordan presented a resolution entitled, "Contract with Town of Hopewell for Municipal Funding Request".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Jessica VanDeMar presented a brief slideshow depicting a few of the virtual museum blue signs that have been installed with their QR codes.

7. Economic Development:

Ryan Davis provided the following department updates:

- He reviewed a few of the highlights of the EDC and LDC budgets that he handed out.
- It was announced last week that Bass Pro will be coming to Eastview Mall in the old Lord and Taylor section.
- The 10 Chapin Street project is moving forward. The project will provide 52 apartments in the City of Canandaigua.

Ryan Davis then reviewed the IDA budget and their plans for the continued operation of the airport even though it runs at a deficit. Discussion ensued on options that the IDA has to try to get the airport operating budget out of a deficit. Tom Harvey gave a brief history of the acquisition of the airport and the County's stands on the IDA acquiring it.

Ryan Davis presented a resolution entitled, "One-Year Extension of Contract with Strong Consulting of the Finger Lakes, LLC for the Business Retention & Expansion Program for the Department of Economic Development".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Planning Department

Kyle Ritts presented a resolution entitled, "Reappointment of Albert (AJ) Magnan to Ontario County Planning Board".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, Christopher Vastola, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Alissa Bub provided an update on the ARPA grants. 60% of the awarded funds have been disbursed. The 1st half of the Arts, Culture, and Recreation and Childcare grant projects have been completed. The consultant is working closely with the projects where no funds have been disbursed. They are confident that they will be finished prior to the Federal deadline. There may be a need to extend the disbursement submission deadline from February by a few months for these projects.

10. Unfinished Business:

There was no unfinished business to be brought before the committee.

11. Next Meeting Date And Time:

November 24, 2025 at 12:30 PM.

12. Adjournment:

On a motion of Supervisor Todd Campbell, seconded by Supervisor Andrew Wickham, the Planning & Environmental Quality Committee meeting was adjourned at 01:48 PM.

Respectfully Submitted, Kristin A. Voss, Clerk