



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, November 24, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on November 24, 2025.

Members Present: Supervisor(s) Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. Necessarily Absent: Supervisor(s) David Phillips, Christopher Vastola.
Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via Webex
- Carla Jordan, Sustainability & Solid Waste Director
- Regina Sousa, Sr. Planner
- Ryan Davis, Economic Developer
- Melody Kuzniar, Community Developer
- Michael Wojcik, Sr. Fiscal Manager
- Kristin Voss, BOS Clerk
- Erin Holley, Sr. Clerk
- Mary Gates, Finance Director, via Webex
- Holly Smith, Grants Coordinator, via Webex
- Julie Barry, Associate Planner, via Webex
- James Kennedy, City of Geneva Supervisor, via Webex
- Christopher Vastola, Town of Canadice Supervisor, via Webex (non-voting)
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Linda Phillips, Sr. Planner
- Kyle Ritts, Sr. Planner
- Megan Webster, Soil & Water Director
- Mo Tidball, Ontario County CCE Director
- Alicia Quinn, Visitors Connection President
- Jeff Green, Casella Engineer
- Scott Holmes, Casella General Manager
- Thomas Lyon, Sr. Planner, via Webex
- Kaitlynn McCumiskey, Sustainability Assistant, via Webex
- Abigail Marion, via Webex

2. Approval Of Minutes:

Supervisor John Pruett motioned to approve the minutes of the November 3, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Mo Tidball shared the Ontario County CCE annual report. They had a great year, especially with their new grant programs. They have been able to do more with young people this year, with the Ag. in the classroom education programs and being able to bring 240 youth to the fair with a transportation grant. She then spoke about the venison donation coalition program that they support. A YouTube video that CCE produced was sent to the Board.

Megan Webster passed out their quarterly newsletter and showed photos of recently completed projects and events/workshops that they hosted. Upcoming they will be holding their water workshop on December 11th and their soil health workshop on February 24, 2026.

4. Casella:

Jeff Green provided the following updates on the landfill:

- There is currently no major construction activity at the site.
- They continue to place fluff in the northwest cell.
- They gave two tours in November to students from Marcus Whitman School and Hobart and William Smith College.
- They received new DEC reports, and there were no major concerns noted in those reports.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that they are still in the comment period of the Local Solid Waste Management plan. They have received a few comments. Those comments and the responses will be included in the plan. She will bring a resolution to adopt the strategic plan and a resolution to recommend adoption of the draft Local Solid Waste Management plan to the next committee meeting.

Regina Sousa presented a resolution entitled, "Authorization to Contract with New York State DEC for Grant Funds for Municipal Food Scraps Recycling Program".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruett, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Tourism:

Alicia Quinn provided the following updates from the Visitors Connection:

- They just finished up their financial audit. Their Board will be approving it next month.
- The virtual museum project is almost done. The installation of the blue signs should be done by the end of the week. The bronze plaques are in the design phase.
- Wheel the World has confirmed 20 attractions and parks in Ontario County. She just received word that they will be providing 5 more places in the next few months.
- She met with some representatives from the Town and City of Canandaigua regarding the

250th Anniversary. She will be working on celebrations county wide.

7. Economic Development:

Ryan Davis provided the following updates:

- They had a ribbon cutting at the Auburn Trail senior housing in Victor.
- The developers broke ground on the 10 Chapin Street building.
- A couple of weeks ago there was a NYSEG energy summit. Himself and other County officials attended the summit.
- On December 2nd Locust Finger Lakes will host an energy summit at Hobart and William Smith Colleges.
- He presented to the Rural School Association on energy.
- On December 10th they will have a public presentation on their strategic plan. All Board members are invited to attend.
- They will need to fill two seats on the IDA Board.

8. Planning Department

Kyle Ritts presented a resolution entitled, "Acceptance of SFY 2025-2026 New York State Snowmobile Trail Grant-in-Aid Funds".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kyle Ritts presented a resolution entitled, "Appointment of Thomas Kugris to Ontario County Planning Board".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Betsy Landre presented a resolution entitled, "Authorizing Contract with Oswego Soil and Water Conservation District for Transfer of Finger Lakes - Lake Ontario Watershed Protection Alliance SFY2025-26 State Grant Funding".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Approved Minutes

Linda Phillips presented a resolution entitled, "Authorize Contract with Marcus Whitman Central School District for Agricultural Enhancement Board FY 2026 Implementation Grant".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor Todd Campbell. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Christopher DeBolt presented a resolution entitled, "2026 Funding Source for Tourism Promotion in Ontario County".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Alissa Bub presented a resolution entitled, "Reappointment of Members to the Ontario County Housing Ad Hoc Committee".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): Todd Campbell, John Pruet, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Alissa Bub let the committee know that the committee has spent the last year doing a lot of information gathering, public outreach, and building momentum even with the energy challenges that the County is facing.

10. Unfinished Business And Other Items To Be Brought Before The Committee:

There was no unfinished business to be brought before the committee.

11. Executive Session:

There was no executive session.

12. Next Meeting Date And Time:

December 8, 2025 at 12:30 PM.

13. Adjournment:

On a motion of Supervisor Todd Campbell, seconded by Supervisor Mark Venuti, the Planning & Environmental Quality Committee meeting was adjourned at 01:28 PM.

Respectfully Submitted, Kristin A. Voss, Clerk

