



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, November 26, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
James Kennedy
William Namestnik
Andrew Wickham
Fred Wille
Jan Regan

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 12:30 PM on November 26, 2025.

Members Present: Supervisor(s) Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. Necessarily Absent: Supervisor(s) David Baker.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Joseph Nacca, Assistant County Attorney
- Lindsey Burgess, Deputy HR Director
- Mike Flatt, Safety Coordinator
- Jakie Shaffer, NYMIR Representative
- Dennine Leeson, Real Property Tax Director
- Adeline Rudolph, Republican Election Commissioner
- Jared Simpson, BOS Chairman
- Bill Wellman, Town of Phelps Supervisor, via Webex
- Laura Abplanalp, Town of Bristol Supervisor Elect
- Kristin Voss, BOS Clerk
- Erin Holley, Sr. Clerk
- Jean Chrisman, County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- John Rizzo, Fiscal Manager
- Nellie Puma, Deputy Finance Director
- AJ Magnan, Democratic Election Commissioner

2. Approval Of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the November 5, 2025 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Elections:

A.J. Magnan and Adeline Rudolph presented a budget transfer from contingency to the Board of Elections payroll budget. This is to cover the hand recounts that have to be done as a result of the November 7th election.

Supervisor Andrew Wickham motioned to approve the budget transfer as presented. The motion was seconded by Supervisor James Kennedy. The motion Passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Health:

The resolution entitled, "Authorization to Enter into the Statewide Health Information Network for New York (SHIN-NY) Statewide Common Participation Agreement (SCPA)" was pulled from the agenda.

5. Board Of Supervisors:

Kristin Voss presented a resolution entitled, "Setting of the Organizational Meeting for 2026".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kristin Voss provided the committee with options for committee days and times for next year. The committee agreed they would like to keep the same Monday and Wednesday schedule at the same times with the exception of the 12:30 PM time. They would like to move that to 1:00 PM.

6. County Attorney:

Holly Adams presented a resolution entitled, "Continuation of Contract with Harris Beach, PLLC to Provide Legal Assistance to Ontario County for Tax Foreclosure Litigation".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. County Clerk/DMV:

Jean Chrisman provided the following updates:

- They have begun migration to AQS. The migration will be complete by 12/31.
- They may need to close the Clerk's office early on December 31st to get all the reports run and downloaded. They may even have to close on January 2nd for a final pull of information from the system.
- The first day of training for the new DMV software went well.
- On December 10th, the DMV will be closing at noon for additional training.

- The DMV drop box in Geneva is now open.

Jean Chrisman presented a resolution entitled, "Authorization for the County Clerk to be the Signatory and Acceptance of the New York State Unified Court System Agreement for Ongoing Access to Data Feeds for Operational Use".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Human Resources:

Lindsey Burgess presented a resolution entitled, "Authorization to Renew Stop Loss Insurance Policy with Excellus Health Plan, Inc. for 2026".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lindsey Burgess let the committee know that the actuary report came back, and it is recommending that \$669,287 be the Fishers Fire District's outstanding liability. The district knows that this bill is coming and that they will need to pay for it as part of the dissolution.

9. Real Property Tax Service:

Dennine Leeson presented a resolution entitled, "Removal of Health Hazard - Town of Farmington".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson presented a resolution entitled, "Schedule of Equalization and Ratio of Percentages for 2026 County Taxes".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson presented a resolution entitled, "Levying 2026 County Taxes per Apportionment of 2026 Ontario County Budget Tax Levy".

Supervisor Andrew Wickham motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Informational Reports:

Mike Flatt provided the following safety update:

- Through October, we had 7 more injuries reported with 3 being recordable. We are currently trending higher than last year.
- He completed the fall sessions of safety training with 163 attendees. He will be providing the same training in the spring.
- If PESH is inspecting your town hall, they will be asking for a hazardous material written program. He has a template he can send to the towns for this.

11. County Administrator:

Christopher DeBolt presented the following six resolutions entitled:

- ~ Authorization Agreement with Ontario County Historical Society for 2026
- ~ Authorization Agreement with the Partnership for Ontario County for Community Support Centers for 2026
- ~ Authorization Agreement between Ontario County and the Ontario County Humane Society for Dog Control and Related Services for 2026
- ~ Authorization Agreement with Mercy Flight Central for provision of Medical Helicopter Transport Services for 2026
- ~ Authorization Agreement with the Arc Ontario for Pathways Plus Services for 2026

Supervisor Andrew Wickham motioned to approve these six resolutions, as presented as a block. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher DeBolt presented the following eighteen resolutions entitled:

Authorizing Agreement Between Ontario County and the Town of Bristol for Dog Control and Related Services - 2026

Authorization Agreement Between Ontario County and the Town of Canadice for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the City of Canandaigua for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Canandaigua for Dog Control and

Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of East Bloomfield for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Farmington for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the City of Geneva for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Geneva for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Gorham for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Hopewell for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Manchester for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Naples for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Phelps for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Richmond for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Seneca for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of South Bristol for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of Victor for Dog Control and Related Services - 2026

Authorizing Agreement Between Ontario County and the Town of West Bloomfield for Dog Control and Related Services - 2026

Supervisor William Namestnik motioned to approve these eighteen resolutions, as presented as a block. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher DeBolt presented a resolution entitled, "Appointment of Meghan E. Maslyn, Esq., Deputy County Administrator".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, James Kennedy, William Namestnik, Jan Regan, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Unfinished Business And Other Items To Be Brought Before The Committee:

Approved Minutes

There was no unfinished business to be brought before the committee.

13. Executive Session:

Supervisor Andrew Wickham motioned to enter executive session at 1:08 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor William Namestnik seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 1:34 PM. Supervisor William Namestnik seconded the motion. The motion passed.

14. Next Meeting Date And Time:

December 10, 2025 at 12:30 PM.

15. Adjournment:

On a motion of Supervisor William Namestnik, seconded by Supervisor Frederick Wille, the Governmental Operations & Insurance Committee meeting was adjourned at 01:36 PM.

Respectfully Submitted, Kristin A. Voss, Clerk