



## WAYS & MEANS COMMITTEE

Wednesday, November 26, 2025, Time: 3:00 PM  
74 Ontario Street, Committee Room 213  
Canandaigua, NY 14424

### Committee Members

David Baker, Chair  
John Cowley  
Peter Ingalsbe  
Daniel Marshall  
Daryl Marshall  
David Phillips  
Mark Venuti

### 1. Call To Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on November 26, 2025.

Members Present: Supervisor(s) John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. Necessarily Absent: Supervisor(s) David Baker.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney, via Webex
- Michele Smith, HR Director
- Nellie Puma, Deputy Finance Director
- Lea Nacca, Assistant County Attorney
- John Rizzo, Fiscal Manager
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Barbrea Sweet, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- Jeff Trickler, County Treasurer
- Adeline Rudolph, Republican Election Commissioner
- Jason Tack, FLCC V.P. of Finance, via Webex
- James Kennedy, City of Geneva Supervisor, via Webex
- Bill Wellman, Town of Phelps Supervisor, via Webex
- Laura Abplanalp, Town of Bristol Supervisor Elect
- Kristin Voss, BOS Clerk
- Erin Holley, Sr. Clerk
- Sheriff Cirencione
- Mike Flatt, Safety Coordinator
- Dennine Leeson, Real Property Tax Director
- Jean Chrisman, County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Chris Day, DPW Commissioner
- Steven May, Wastewater Supervisor

### 2. Approval Of Minutes:

Supervisor Daryl Marshall motioned to approve the minutes of the November 5, 2025 Ways & Means Committee meeting. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 3. Planning Department & FLCC Capital Projects:

Tom Harvey presented a resolution entitled, "Acceptance of SFY 2025-2026 New York State Snowmobile Trail Grant-in-Aid Funds".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Betsy Landre presented a resolution entitled, "Authorizing Contract with Oswego Soil and Water Conservation District for Transfer of Finger Lakes - Lake Ontario Watershed Protection Alliance SFY2025-26 State Grant Funding".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented a resolution entitled, "Authorize Contract with Marcus Whitman Central School District for Agricultural Enhancement Board FY 2026 Implementation Grant".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented a resolution entitled, "Capital Project No. H111-25 2025 - FLCC Maintenance Capital Project to Authorize a Contract with Lantek Security & Automation and Budget Transfer".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

#### **4. Public Works & Public Works Capital Projects:**

Christopher Day presented a resolution entitled, "Capital Project No H094-23 - Ontario County RT 364 Sidewalk and Bike Path Capital Project - Acceptance of Supplemental Agreement for Construction".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Capital Project No. H097-23 - County Road 36

over Honeoye Lake Inlet Bridge Replacement Project - Award of Bid B25084 and Contract for Construction and Contract Amendment for Construction Inspection Services".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Resolution Making Certain Determinations in Relation to the Project Increases to the Honeoye Lake County Consolidated Sewer District in the County of Ontario, New York".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "Resolution Adopting Local Law No. 10 (Intro.) of 2025 - Sewer Rents, As Amended".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "A Resolution to Adopt Amendments to the Sewer Charges for the Route 332 County Sewer District".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **5. Governmental Operations & Insurance:**

Adeline Rudolph presented a budget transfer from contingency to the Board of Elections payroll budget line. This is to cover the personnel costs associated with the manual recount of ballots from the November 7th election.

Supervisor David Phillips motioned to approve the budget transfer as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson presented the following two resolutions entitled:

- Schedule of Equalization and ration of Percentages for 2026 County Taxes
- Levying 2026 County Taxes per Apportionment of the 2026 Ontario County budget Tax Levy

Supervisor Daryl Marshall motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Holly Adams presented a resolution entitled, "Continuation of Contract with Harris Beach, PLLC to Provide Legal Assistance to Ontario County for Tax Foreclosure Litigation".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **6. Health & Human Services:**

Chris DeBolt presented a resolution entitled, "Authorization to Cancel Uncollectible Debts Ontario County Office for the Aging 2024-2025".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **7. Public Safety:**

David Cirencione presented a resolution entitled, "Authorizing Transfer of Funds - Jail Capital Improvement Plan" and a budget transfer from contingency to the correctional healthcare budget line. This budget transfer will cover the costs associated with opioid addiction medication.

Supervisor John Cowley motioned to approve this resolution and budget transfer, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **8. Human Resources:**

Mike Flatt provided the following safety update:

- Through October, we had 7 more injuries reported with 3 being recordable. We are currently

trending higher than last year.

- He completed the fall sessions of safety training with 163 attendees. He will be providing the same training in the spring.
- If PESH is inspecting your town hall, they will be asking for a hazardous material written program. He has a template he can send to the towns for this.

Michele Smith presented the following three resolutions entitled:

- Authorization to Renew Stop Loss Insurance Policy with Exellus Health Plan, Inc. for 2026
- Contract with NCAComp, Inc. for Nurse Case Management Services on Short-Term Disability Claims
- Authorization to Contract with Healthworks as Provider of Medical Services for 2026-2028

Supervisor David Phillips motioned to approve these three resolutions, as presented as a block. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution to Create a County Police Officer Position and Abolish a County Police Officer Position at a Later Date".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution to Create a Food Site Aide, Part-Time Position".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Amending the 2025 and 2026 Management Compensation Plan".

Supervisor Daryl Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor David Phillips. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Amending 2026 Salaries for Managerial/Confidential Personnel in the Attorney Compensation Plan".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

the resolution entitled, "Authorizing Reallocation of the Assistant Deputy County Clerk position from MCP Salary Band 12 to Band 11" was pulled from the agenda.

Michele Smith presented a resolution entitled, "Create Chief Assistant District Attorney Position and Abolish Assistant District Attorney Position".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Authorizing Salary Adjustment – First Assistant District Attorney".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Authorizing a Salary Adjustment for Holly Spelman".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **9. Finance Department:**

Nellie Puma presented a resolution entitled, "Authorization to Contract with Fiscal Advisors & Marketing, Inc. to Provide Financial Advisor Services".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Daniel Marshall. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Nellie Puma presented a resolution entitled, "Distribution of Adult-Use Cannabis Tax Receipts".

Supervisor David Phillips motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jeff Trickler and Nellie Puma updated the committee on the school tax collection. They were able to make the districts whole sooner than we have in the past. They split the payments to the districts into 3 installments. They collected over 14,000 tax bills for an amount totaling just over \$44 million between the four school districts. They are still completing Canandaigua City school taxes as they start and end collection a month later than all other schools.

**10. County Administrator:**

Christopher DeBolt presented a resolution entitled, "Reappointment of Mary Gates, Director of Finance".

Supervisor Daniel Marshall motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Daniel Marshall, Daryl Marshall, David Phillips, Mark Venuti. No: Supervisor(s): None. Abstain: Supervisor(s): None.

**11. Unfinished Business And Other Items To Be Brought Before The Committee:**

There was no unfinished business to be brought before the committee.

**12. Executive Session:**

Supervisor John Cowley motioned to enter executive session at 3:34 PM for POL§105 (1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor David Phillips seconded the motion. The motion passed.

Supervisor David Phillips motioned to exit executive session at 3:37 PM. Supervisor Daryl Marshall seconded the motion. The motion passed.

**13. Next Meeting Date And Time:**

December 10, 2025 at 3:00 PM.

**14. Adjournment:**

On a motion of Supervisor Daryl Marshall, seconded by Supervisor John Cowley, the Ways & Means Committee meeting was adjourned at 03:38 PM.

Approved Minutes

Respectfully Submitted, Kristin A. Voss, Clerk