



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, December 8, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

David Phillips, Chair
Todd Campbell
John Pruett
Christopher Vastola
William Wellman
Andrew Wickham
Mark Venuti

1. Call To Order:

The Planning & Environmental Quality Committee meeting was called to order at 12:30 PM on December 8, 2025.

Members Present: Supervisor(s) David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Ryan Davis, Economic Developer
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Linda Phillips, Sr. Planner
- Jeff Green, Casella Representative
- Alicia Quinn, Visitors Connection President
- Megan Webster, Soil and Water Director
- Dave Shaw, Reporter
- Jared Simpson, BOS Chairman
- William Namestnik, Town of Hopewell Supervisor
- James Kennedy, City of Geneva Supervisor, via Webex
- Nancy Yacci, City of Canandaigua Supervisor, via Webex
- Kristin Voss, BOS Clerk
- Jim Hooper, Bristol Hill 4-H Camp Manager
- Mary Gates, Finance Director, via Webex
- Michael Wojcik, Sr. Fiscal Manager, via Webex
- Kaitlynn McCumiskey, Sustainability Coordinator, via Webex
- Julie Barry, Associate Planner, via Webex

2. Approval Of Minutes:

Supervisor Christopher Vastola motioned to approve the minutes of the November 24, 2025 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Team Agency Updates:

Jim Hooper talked about 4-H Bristol Hills Camp. They were proud to celebrate 150 years in 2025.

Throughout the year they were able to raise about \$19,000 towards their pool renovation capital project. This year they had about 700 campers for the summer. This is still down from their camper registrations prior to COVID, which was about 1100 campers. They have been bringing in other rental and off-season groups to the facility to help offset the decrease in campership. They recently created a mid-range survey to get more information from parents regarding campers and how the camp impacted them. They have also applied for the NYS SWIMS grant for additional funding for the pool renovation capital project.

Megan Webster provided the following updates from Soil & Water:

- They are still in construction season. They have multiple fencing and farm projects ongoing.
- They submitted several grant applications last week.
- They have created a septic system folder filled with information for the general community. This will be handed out to municipalities and during septic inspections. This project was grant funded.

4. Casella:

Jeff Green provided the following update from the landfill:

- They continue filling the current cell.
- There was one spill on the 18th. This has been cleaned up.

5. Sustainability & Solid Waste Management:

Carla Jordan let the committee know that the Local Solid Waste Management Plan and the department's Strategic Plan are complete and going to the Board for approval.

Carla Jordan presented a resolution entitled, "Adoption of the Ontario County Dept. of Sustainability & Solid Waste Management Strategic Plan (2026-2031)".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Carla Jordan presented a resolution entitled, "Acceptance of the Draft Ontario County Local Solid Waste Management Plan and Approval to Submit to NYS Department of Environmental Conservation".

Supervisor Todd Campbell motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruett, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Addendum:

Holly Adams, Carla Jordan presented a resolution entitled, "Third Amendment to Operation, Management and Lease Agreement".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Tourism:

Alicia Quinn presented a resolution entitled, "Reappointment to the Ontario County Four Seasons Local Development Corporation".

Supervisor Christopher Vastola motioned to approve the resolution as presented. The motion was seconded by Supervisor William Wellman. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Economic Development:

Ryan Davis provided the following updates:

- He thanked the committee for appointing Kyle Ackart to the LDC and IDA.
- The strategic plan presentation meeting will be held on Wednesday at 6:00 PM at FLCC.
- The energy summit was very well attended with about 170 people in attendance.
- They will continue to work with Locate Finger Lakes on energy issues.
- Next week the IDA has four different presentations scheduled. A housing development in Phelps, a large scale electronics recycling company, Akoustis, and an expansion of a current project.

9. Planning Department

Betsy Landre presented a resolution entitled, "Authorizing a Contract with Hobart and William Smith Colleges for Seneca Watershed Intermunicipal Organization Marsh Creek Floodplain Restoration Project - FLOWPA SFY 2024-25".

Supervisor William Wellman motioned to approve the resolution as presented. The motion was seconded by Supervisor John Pruet. The motion passed.

Yes: Supervisor(s): David Phillips, Todd Campbell, John Pruet, Christopher Vastola, Mark Venuti, William Wellman, Andrew Wickham. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Board Of Supervisors:

John Pruett presented a resolution entitled, "Establishment of Planning Recommendations for County Trail Cohesion".

Committee Chairman Phillips feels that there is a lot more to this discussion. He then asked Tom Harvey, Director of Planning, to talk about the current trail system plan. Supervisor Vastola suggested the Planning Department apply for grant funding to update the current plan and see if there is a way to connect all trails in the area. The committee directed the Planning Department to apply for any grant funds that are available and work with Public Works to come up with acceptable projects to update the current trail system plan.

11. Unfinished Business And Other Items To Be Brought Before The Committee:

There was no other business to be brought before the committee.

12. Next Meeting Date And Time:

Tentatively, January 5, 2026 at 1:00 PM

13. Adjournment:

On a motion of Supervisor John Pruett, seconded by Supervisor Andrew Wickham, the Planning & Environmental Quality Committee meeting was adjourned at 01:29 PM.

Respectfully Submitted, Kristin A. Voss, Clerk