



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, December 10, 2025, Time: 12:30 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
David Baker
James Kennedy
William Namestnik
Andrew Wickham
Fred Wille
Jan Regan

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 12:30 PM on December 10, 2025.

Members Present: Supervisor(s) Peter Ingalsbe, David Baker, James Kennedy (12:35), William Namestnik, Andrew Wickham, Frederick Wille. Necessarily Absent: Supervisor(s) Jan Regan.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Mary Gates, Finance Director, via Webex
- Mike Flatt, Safety Coordinator, via Webex
- Erin Holley, Sr. Clerk, via Webex
- Jackie Shaffer, NYMIR Representative, via Webex
- Jared Simpson, BOS Chairman
- John Cowley, Town of Naples Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, via Webex
- Kristin Voss, BOS Clerk
- Dennine Leeson, Real Property Tax Director
- Chris Day, DPW Commissioner
- Barbra Sweet, Sr. Fiscal Manager
- John Rizzo, Fiscal Manager

2. Approval Of Minutes:

Supervisor Frederick Wille motioned to approve the minutes of the November 26, 2025 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Supervisors:

BOS Clerk, Kristin Voss, reviewed the draft 2026 rules and order of business for the Board of Supervisors. She noted that the only real change is changing the Board and Committee meetings from a three-week cycle to a monthly cycle. Also, the afternoon committee time has been changed from 12:30 pm to 1:00 pm.

4. County Clerk/DMV:

The County Clerk was not able to be at the meeting due to training. The committee had no questions about the report that was submitted.

5. Human Resources:

Lindsey Burgess, Michele Smith presented a resolution entitled, "Authorization to Contract with Lifetime Benefit Solutions, Inc. for COBRA Medical Insurance Premium Billing and Plan Document Creation in 2026-2027".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Real Property Tax Service:

Dennine Leeson presented the following five resolutions entitled:

- ~ Unpaid Town Sewer Charges to be Placed on 2026 Town Tax Rolls
- ~ Unpaid County Sewer Charges for Levy on 2026 Town Tax Rolls for the Towns of Canadice, Canandaigua, Gorham, Hopewell, and Richmond
- ~ Unpaid Water Charges to be Placed on the 2026 Town Tax Rolls
- ~ Relevy of Delinquent 2025-2026 Village Taxes on the 2026 Town Tax Rolls
- ~ Relevy of 2025-2026 Returned/Unpaid School Taxes

Supervisor David Baker motioned to approve these five resolutions, as presented as a block. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson presented the following five resolutions entitled:

- ~ 2026 Levy of Taxes for Annual Budgets of Towns
- ~ 2026 County Taxes Levied Against the Cities of Canandaigua and Geneva
- ~ Levy of 2026 Special District - Special Assessments
- ~ Levy of the 2026 Special District Ad Valorem Taxes
- ~ Schedule of Taxes for 2026

Supervisor Andrew Wickham motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor David Baker. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Informational Reports:

Mike Flatt reported that we are seeing an increase over last year in recordable and non-recordable injuries. OSHA logs need to be posted in February. You still need to post a log even if you don't have any recordable injuries. He is available to assist any towns that need help with their logs.

8. County Administrator:

Christopher DeBolt presented a resolution entitled, "Authorization Agreement with the Ontario County Chamber Foundation for Leadership Ontario Administrative Support".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Unfinished Business And Other Items To Be Brought Before The Committee:

There was no unfinished business to be brought before the committee.

10. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 12:44 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor Andrew Wickham seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 12:50 PM. Supervisor David Baker seconded the motion. The motion passed.

11. Addendum:

Christopher Day presented a resolution entitled, "Resolution for Authorization of Settlement".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Andrew Wickham. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, James Kennedy, William Namestnik, Andrew Wickham, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Next Meeting Date And Time:

Tentatively, January 7, 2026 at 1:00 PM.

13. Adjournment:

On a motion of Supervisor Frederick Wille, seconded by Supervisor William Namestnik, the Governmental Operations & Insurance Committee meeting was adjourned at 12:52 PM.

Approved Minutes

Respectfully Submitted, Kristin A. Voss, Clerk