



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, January 7, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

1. Call To Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on January 7, 2026.

Members Present: Supervisor(s) Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore (1:02), William Namestnik.

Chairman Ingalsbe named Supervisor Baker as Vice-Chair of the committee for 2026.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Mary Gates, Finance Director
- Michele Smith, HR Director
- Lindsey Burgess, Deputy HR Director
- Tim Jensen, Associate Planner
- Mike Flatt, Safety Coordinator, Webex
- William Wellman, BOS Chairman
- John Cowley, Town of Naples Supervisor
- Nancy Yacci, City of Canandaigua Supervisor, Webex
- Kristin Voss, BOS Clerk
- Sean Bary, CIO
- Bob Smith, Assistant CIO
- Lisa Record, Deputy County Clerk
- Rosemary Switzer, Archivist
- Dennine Leeson, Real Property Tax Services Director
- John Rizzo, Fiscal Manager
- Jackie Shaffer, NYMIR Representative

2. Approval Of Minutes:

Supervisor David Baker motioned to approve the minutes of the December 10, 2025 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board Of Elections:

Alissa Bub let the committee know that the Board of Elections Commissioners are in Albany at training and they will review their department fact sheet at the February meeting.

4. Board Of Supervisors:

Board Clerk, Kristin Voss, asked if the committee member had any questions on her fact sheet. There were none.

5. County Attorney:

County Attorney, Holly Adams, provided a brief overview of her department.

Holly Adams presented a resolution entitled, "Authorization to Retain Outside Counsel".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. County Clerk/DMV:

Lisa Record let the committee know that County Clerk, Jean Chrisman, was in training on the new software being implemented in the Clerk's office. She also gave a brief overview of the Clerk's office and DMV.

7. Human Resources:

HR Director, Michele Smith, reviewed her department fact sheet. She also let the committee know that CSEA union negotiations will start early this year as the current contract is about to expire.

8. Information Technology:

Chief Information Officer (CIO), Sean Barry, provided a brief overview of the IT department and introduced Bob Smith, his new Assistant Chief Information Officer.

9. Planning:

Timothy Jensen presented a resolution entitled, "Capital Project No. H073-2020 - Humane Society Facility Improvements — Authorization to Submit a Grant Application to provide Funding and Support for the Project to Expand and Renovate the Ontario County Animal Care Facility".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Lisa Moore. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Real Property Tax Service:

Real Property Tax Director, Dennine Leeson, talked about all that her department does.

Ms. Leeson requested that item 10c a resolution entitled, "Correction of Errors - 2026 County/Town Tax Roll - Laura Gute be pulled from the agenda because there was a stop payment put on the check.

Dennine Leeson presented the following two resolutions entitled:

~ Correction of Error - 2026 County/Town Tax Roll - Richard & Nancy Allison

~ Correction of Error - 2026 County/Town Tax Roll - Ethan Sleeman and Amy Kierst

Supervisor David Baker motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. RAIMS:

RAIMS Director, Rosemary Switzer, talked about the archives and the additional services they offer. She encouraged the committee to come to their open house they have every year in October.

12. County Administrator:

County Administrator, Chris DeBolt, thanked all the department heads for putting their fact sheets together. All the fact sheets will be compiled into one document and made available to the Supervisors.

13. Unfinished Business Or Other Items To Be Brought Before The Committee:

There was no unfinished business or other items to be brought before the committee.

14. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 2:22 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor William Namestnik seconded the motion. The motion passed.

Supervisor David Baker motioned to exit executive session at 2:58 PM. Supervisor Laura Abplanalp seconded the motion. The motion passed.

15. Next Meeting Date And Time:

Wednesday, February 11, 2026 at 1:00 PM.

16. Adjournment:

Approved Minutes

On a motion of Supervisor James Kennedy, seconded by Supervisor William Namestnik, the Governmental Operations & Insurance Committee meeting was adjourned at 03:00 PM.

Respectfully Submitted, Kristin A. Voss, Clerk