



# HEALTH & HUMAN SERVICES COMMITTEE

Monday, February 9, 2026, Time: 10:00 AM  
Committee Room 213, 2nd floor, 74 Ontario Street,  
Canandaigua, NY 14424

## Committee Members

Frederick Wille, Chair  
Michael Baker  
Donald Cotter  
James Kennedy  
Tim Schiefen  
Nancy Yacci

### 1. Call to Order:

The Health and Human Services Committee meeting was called to order at 10:00 AM on February 9, 2026.

Members Present: Supervisor(s) Frederick Wille, Michael Baker, Donald Cotter (exited at 10:40), James Kennedy, Tim Schiefen, Nancy Yacci.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Barry McFadden, Assistant County Attorney
- Matt Turetsky, Assistant County Attorney
- Triciajean Saxton, Director of OFA
- Susan Smith, Veterans Services Agency Director
- Kate Ott, Public Health Director
- Gwen Van Leaken, Ontario Cares Director
- Tim Record, Resident
- Mary Gates, Finance Director, Webex
- Missy White, Fiscal Manager, Webex
- William Wellman, BOS Chairman
- David Baker, City of Canandaigua Supervisor
- William Namestnik, Town of Hopewell Supervisor
- Kristin Voss, BOS Clerk
- Phillip Personale, DSS Commissioner
- Patricia Bertino, Youth Bureau Director
- Dennine Leeson, Real Property Director
- Jessica Mitchell, Mental Health Director
- Heather Kinslow, Sr. Medical Billing Clerk
- Sharon Decker, Grants Coordinator, Webex
- Shelly Gray, Fiscal Manager, Webex

### 2. Approval of Minutes:

Supervisor Nancy Yacci motioned to approve the minutes of the January 5, 2026 Health and Human Services Committee meeting. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 3. County Administrator:

County Administrator, Chris DeBolt, reviewed how the State budget process works between the

executive budget and each of the house budgets.

#### **4. Public Health:**

Kate Ott presented a resolution entitled, "Authorization to Accept the 2025, Year-13, NY State Article 6 Incentive Award".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott presented a resolution entitled, "Authorization to Accept the New York State Association of County Health Officials (NYSACHO) Award for the Climate and Health Initiative 2025-2026".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Tim Schiefen. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott presented a resolution entitled, "Authority to Cancel Uncollectible Debts for Ontario County Public Health - 2023, 2024 and January-June 2025".

Supervisor Nancy Yacci motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

The committee reviewed the 2025 Quarter 3, Performance Management and Quality Improvement report that was provided in the packet and Ms. Kate answered a couple of questions.

#### **5. Mental Health Services:**

Jessica Mitchell presented a resolution entitled, "Authorization to Enter into the Statewide Health Information Network for New York (SHINNY) Statewide Common Participation Agreement (SCPA)".

Supervisor Michael Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Nancy Yacci. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica Mitchell presented the following eight resolutions entitled:

~ Authorization to Contract with AspireHope NY, Inc. for Family Support Services for Pass-through Funding - 2026

~ Authorization to Contract with Clifton Springs Hospital and Clinic CPEP Services for Pass-through Funding - 2026

~ Authorization to Contract with Council on Alcoholism and Addictions of the Finger Lakes for Pass-through Funding - 2026

~ Authorization to Contract with Finger Lakes Area Counseling and Recovery Agency (FLACRA) for Pass-through Funding - 2026

~ Authorization to Contract with Lakeview Health Services for Pass-through Funding - 2026

~ Authorization to Contract with The Arc Ontario for Pass-through Funding - 2026

~ Authorization to Contract with The Partnership for Ontario County, Inc. for Pass-through Funding - 2026

~ Authorization to Contract with Unity House of Cayuga County, Inc., Unity Employment Services for Pass-through Funding - 2026

Supervisor James Kennedy motioned to approve these eight resolutions, as presented as a block. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica Mitchell and Heather Kinslow gave a presentation to the committee on how their medical billing works and how debts become uncollectible.

Jessica Mitchell presented a resolution entitled, "Authority to Cancel Uncollectible Debts Ontario County Mental Health – 2nd-4th Quarters of 2025".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Nancy Yacci. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, Donald Cotter, James Kennedy, Tim Schiefen, Nancy Yacci. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jessica Mitchell presented the following resolutions entitled:

~ Appointment of Kathy Kanada to the Ontario County Community Services Board

~ Reappointment of Rebecca Mack to the Ontario County Community Services Board

Supervisor James Kennedy motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Nancy Yacci. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **6. Office for the Aging:**

Ms. Saxton let the committee know that distinguished volunteer recommendations are being requested. She will be going to Washington DC, next month, to advocate for funding for older Americans. The current Federal funding is safe through this Federal fiscal year. She also noted that

they will be receiving unmet-needed funding again from the State this year.

Triciajean Saxton presented a resolution entitled, "Transfer of Funds - 2026 County Budget - Office for the Aging".

Supervisor Nancy Yacci motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Triciajean Saxton presented a resolution entitled, "Authorization to Purchase a County Vehicle Using Unmet Needs Funds".

Supervisor Nancy Yacci motioned to approve the resolution as presented. The motion was seconded by Supervisor Tim Schiefen. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Triciajean Saxton presented a resolution entitled, "Award of RFP R26021 and Contract to RD Nutrition Consultants for Registered Dietician - Office for the Aging".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Nancy Yacci. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

Ms. Saxton is going to GOI to ask for an exemption from insurance requirements for transportation partner agencies. The committee supports her asking GOI to review this exemption as it would help with our older adults transportation needs.

## **7. Youth Bureau:**

Ms. Bertino talked about the role of the Youth Bureau and the Youth Board. The Youth Board consists of a combination of youth and adults. It is her desire to try to get a youth representative from each school district on the Board.

Patricia Bertino presented a resolution entitled, "Reappointment of Amira Ahmed to the Ontario County Youth Board".

Supervisor Nancy Yacci motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

**8. Department of Social Services:**

Commissioner Personale let the committee know that the Governor in the next State budget wants to expand childcare and make it universal throughout the state. She has announce that she will start to work with a few counties to pilot this program. He and other commissioners are worried about where this funding would come from to cover this program. He is concerned with Federal funding as NYS and four other States were notified that they would lose their ability to draw on funding for certain programs if information that they were requesting wasn't received. The programs here in Ontario County that would be impacted with be the Social Services block grant, Childcare block grant and temporary assistance for needy families (TANF). He then discussed how not being able to draw on these funds would affect our residents that rely on these funds.

**9. Veterans Service Agency:**

Sue Smith and Dennine Leeson talked about the newly updated expanded disabled veteran exemption law and the requirements that they must meet to be eligible for the exemption. There are very strict criteria to meet the qualification for a 100% exemption under this updated law. In Ontario County, it is estimated at most, only 5 veterans would be eligible for this updated 100% exemption. Many will still qualify for a partial exemption, just not the 100% exemption.

Sue Smith, Director of Veteran Services Agency, missed the first committee meeting so she introduced herself to the committee and spoke about her background.

**10. Ontario Cares:**

Gwen Van Leaken, Executive Director of Ontario Cares (Partnership for Ontario County), provided a brief overview of the agency's mission, vision, and the programs and services that they provide.

**11. Addendum:**

Mary Gates and Jessica Mitchell presented a resolution entitled, "Cancellation of State Aid Funding from New York State Office of Mental Health Block Grant - Ontario County Mental Health".

Supervisor Nancy Yacci motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Frederick Wille, Michael Baker, James Kennedy, Tim Schiefen, Nancy Yacci.  
No: Supervisor(s): None. Abstain: Supervisor(s): None.

**12. Unfinished Business or Other Items to be Brought before the Committee:**

Chris DeBolt reminded the committee that the DMV will be closed on Friday (3/13), Monday (3/16) and Tuesday (3/17). This is for the implementation of software updates from New York State. When they reopen on Wednesday, they will only be serving Ontario County residents through the end of the week.

**13. Next meeting date and time:**

Approved Minutes

March 9, 2026 at 10:00 AM.

**14. Adjournment:**

On a motion of Supervisor Nancy Yacci, seconded by Supervisor Tim Schiefen, the Health and Human Services Committee meeting was adjourned at 11:57 AM.

Respectfully Submitted, Kristin A. Voss, Clerk