



PUBLIC WORKS COMMITTEE

Monday, March 9, 2026, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Jack Marren, Chair
Laura Abplanalp
Michael Baker
Donald Cotter
Lisa Moore
Dale Stell

1. Call to Order:

The Public Works Committee meeting was called to order at 03:03 PM on March 9, 2026.

Members Present: Supervisor(s) Laura Abplanalp, Donald Cotter, Lisa Moore. Necessarily Absent: Supervisor(s) Jack Marren, Michael Baker, Dale Stell.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Matt Turetsky, Assistant County Attorney
- Chris Day, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Wesley Daisley, B&G Supervisor
- Jesse Gotham, Engineer
- Steve May, Wastewater Supervisor
- William Gerhardt, Project Manager
- Tim Jensen, Associate Planner, Webex
- Thomas Lyon, Sr. Planner, Webex
- Alissa Bub, Deputy County Administrator, Webex
- Karen Naffziger, Buyer, Webex
- Erin Holley, Sr. Clerk, Webex
- William Wellman, BOS Chairman
- David Baker, City of Canandaigua Supervisor
- Nancy Yacci, City of Canandaigua Supervisor
- Peter Ingalsbe, Town of Farmington Supervisor, Webex
- James Kennedy, City of Geneva Supervisor, Webex
- Dale Stell, Town of Gorham Supervisor, Webex
- Kristin Voss, BOS Clerk
- Tom Harvey, Planning Director
- Linda Phillips, Sr. Planner
- Nellie Puma, Deputy Finance Director
- Barbra Sweet, Sr. Fiscal Manager
- Tim Record
- Jenifer Langer, Purchasing Director, Webex
- Stacy Schmitt, Buyer, Webex

2. Approval of Minutes:

Supervisor Laura Abplanalp motioned to approve the minutes of the February 9, 2026 Public Works Committee meeting. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Approved Minutes

Thomas Harvey presented the following resolutions entitled:

~ Establish Capital Project No.H119-26 as the FLCC SPRING Building Capital Project and Budget Transfer

~ Capital Project No. H119-26 - FLCC Spring Building - Authorizing a Contract with Plan Architectural Studio for Design and Engineering Services

~ Capital Project No. H119-26 FLCC SPRING Building - Authorizing a Contract with LeChase Construction Services LLC for Pre-Construction Management Services

Supervisor Donald Cotter motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Linda Phillips presented a resolution entitled, "Capital Project No. H089-22 - Contract Amendment with Barton & Loguidice, DPC for Design and Bid services for Deep Run Park and Budget Transfer".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Chris Day presented some photos of the construction at the 3010 County Complex Dr. building. Chris and Pike's project manager, Margo, discussed the updates that have been made to the building to create better security and office space for employees. There were several unknown issues that were found in the first phase that pushed the full completion date out further. The first half of this project is now complete. The second half should be completed by the middle of October. There have been 44 change orders to date on the project, but they are confident they will come in within budget for the project.

Christopher Day presented a resolution entitled, "Capital Project No. H033-16 - Space Reorganization & Security Enhancement of 3010 County Complex Dr - Authorize Contract Amendment with Pike Construction Services, Inc., for Increased Construction Durations and Budget Transfer".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Capital Project No. H089-22 - Deep Run Park - Budget Transfer".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain:

Approved Minutes

Supervisor(s): None.

Christopher Day presented a budget transfer for a Self-Insurance deductible request for calendar year 2025.

Supervisor Laura Abplanalp motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Christopher Day presented a resolution entitled, "Acceptance of Quote Q26038 for Lease of County Property".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wes Daisley presented change orders for the replacement of the chillers at the Ontario County jail. These change orders are covered by the contingency fund for this project.

6. Fleet Management:

Christopher Day presented a resolution entitled, "Transfer of Funds - Purchase/Buyout of Enterprise Leased Vehicles".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Highway:

Timothy McElligott presented a resolution entitled, "Acceptance of Materials and Services Bids".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Authorization to Award Bid B26045 for the Purchase of Automated Flagger Assistance Devices".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Sewer:

Timothy McElligott presented an on-demand contract with Arcadis of NY for preliminary designs for the pump station 9E forcemain replacement.

Supervisor Laura Abplanalp motioned to approve the contract with Arcadis of NY. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "Authorization to Rescind Award of Line 14 on Bid (B26035)".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Barbra Sweet presented a resolution entitled, "Authorization to Contract with Integrated Payment Solutions, LLC for Electronic Sewer Payments".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Laura Abplanalp, Donald Cotter, Lisa Moore. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. County Administrator:

Chris DeBolt let the committee know that the vacant parcel of land between Ellen Polimeni Dr. and the proposed FLCC Culinary Arts Center is currently owned by the Canandaigua Area Development Corporation (CADC). The CADC wants to turn this parcel into a multifunctional park and donate it. They approached the City of Canandaigua about taking over the park once the improvements to the lot were completed. The City talked about it and decided that they were not in a position to do this. The CADC is now asking the County if they would like to take over the parcel once improvements are completed. The CADC's plans for the parcel currently include sports fields (grass and turf), an ice skating rink, an amphitheater, picnic space, and more. The CADC is hoping that the County will be willing to take over the park and contract with a not-for-profit concessionaire to run the park at a net 0 County cost for the operations of the park. The County would still be responsible for the maintenance of the park just not operations. This is how many state-owned parks are run. After discussion with the committee, Mr. DeBolt asked the committee whether they would like him to continue conversations with the CADC on going forward with plans to possibly take over the deed of this parcel and improvements as a County park. The committee all agreed that they thought that it would be a great asset to the County residents, and he should continue conversations with the CADC.

10. Unfinished Business or Other Items to be Brought before the Committee:

There was no other business to come before the committee.

11. Next meeting date and time:

April 6, 2026 at 3:00 PM

12. Adjournment:

On a motion of Supervisor Laura Abplanalp, seconded by Supervisor Donald Cotter, the Public Works Committee meeting was adjourned at 04:20 PM.

Respectfully Submitted, Kristin A. Voss, Clerk