



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, March 11, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
Laura Abplanalp
David Baker
Esther Dickinson
James Kennedy
William Namestnik
Lisa Moore

1. Call to Order:

The Governmental Operations and Insurance Committee meeting was called to order at 01:00 PM on March 11, 2026.

Members Present: Supervisor(s) Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Matt Turetsky, Assistant County Attorney
- John Rizzo, Fiscal Manager
- Mike Flatt, Safety Coordinator
- Adeline Rudolph, Republican Election Commissioner
- Albert Magnan, Democratic Election commissioner
- Dennine Leeson, Real Property Tax Director
- Michele Smith, HR Director, via Webex
- William Wellman, BOS Chairman
- Nancy Yacci, City of Canandaigua Supervisor
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director
- Nellie Pums, Deputy Finance Director
- Lindsey Burgess, Deputy HR Director
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Lea Nacca, Assistant County Attorney, via Webex
- Alissa Bub, Deputy County Administrator, via Webex
- Brian Guckert, via Webex
- Erin Holley, Sr. Clerk, via Webex

2. Approval of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the February 9, 2026 Governmental Operations and Insurance Committee meeting. The motion was seconded by Supervisor Lisa Moore. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board of Elections:

Adeline Rudolph presented a resolution entitled, "Bid Award for Print and Fulfillment of Annual Voter Notice Cards".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. County Attorney:

Holly Adams presented a resolution entitled, "Retention of Bond Counsel".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. County Clerk/DMV:

The IQS software transition in the clerk's office is going well. They just have a few glitches to work through. The pistol permit scanning project is completed.

The DMV DRIVES program switch over has been a struggle for all DMV's. Being able to have a couple of weeks only assisting Ontario residents helped to keep the lines and wait times down. Most transactions take about twice as long to process at this time. They are still working through issues with the State, noting that this is statewide, not just Ontario County.

Jean Chrisman provided the numbers Supervisor Kennedy asked for regarding the amount of transactions processed for Seneca County residents and vice versa for our residents. The numbers provided in their committee packets were from January through October.

Jean Chrisman presented a resolution entitled, "Transfer of Funds – 2026 County Budget 2025 CIP Project 25-GO-01".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Real Property Tax Service:

Deninne Leeson let the committee know that the Governor signed the bill for the updated alternative veterans exempt with amendments making this mandatory not optional for the County. This will go into effect for the 2027 tax roll that the 2028 town/county tax bills are issued from. Ms. Leeson also reviewed the highlights from her annual report that was provided in the committee packet.

Dennine Leeson presented a resolution entitled, "Authorization to Renew Contract for Tax Bill Printing Services".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson presented a resolution entitled, "Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2025 Final Assessment Roll".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Informational Reports:

Mike Flatt provided the following safety updates:

- We are consistent with where we were last year with injuries.
- There were many slips and falls with the snow and ice
- March is ladder safety month.
- He is working on a chainsaw in a bucket truck safety resource.

8. Human Resources:

Lindsey provided a brief overview of the workers' compensation program. Brain Guckert from NCA Comp reviewed the 2025 numbers for the program.

9. County Administrator:

Meghan Maslyn presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 1 (Intro.) 2026 - Opting Not to Establish a Registration System for Short-Term Rental Units".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Unfinished Business or Other Items to be Brought before the Committee:

Kristin Voss let the committee know that a County seal committee was formed to review the county seal and logo. The County doesn't have an official adopted seal or logo and there is no uniform branding throughout the county and departments. The seal committee would like to send out a survey to gather input from the employees on sending out an RFP for a new design for a seal/logo. After discussion with the GOI committee, it was decided that they wanted the survey to include whether employees would prefer to keep one of the seals/logo currently being used or if they would like to see a new seal/logo design. Ms. Voss will send out the survey to all employees and report back to the

committee.

11. Executive Session:

Supervisor Esther Dickinson motioned to enter executive session at 2:02 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor James Kennedy seconded the motion. The motion passed.

Supervisor William Namestnik motioned to exit executive session at 2:14 PM. Supervisor Laura Abplanalp seconded the motion. The motion passed.

12. County Attorney:

Nathan Thomas presented a resolution entitled, "Risk Retention Fund Authorization of Settlement, and Appropriation of Self-Insurance Administration Reserve".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

13. Next meeting date and time:

April 8, 2026 at 1:00 PM

14. Adjournment:

On a motion of Supervisor Laura Abplanalp, seconded by Supervisor Esther Dickinson, the Governmental Operations and Insurance Committee meeting was adjourned at 02:15 PM.

Respectfully Submitted, Kristin A. Voss, Clerk