



PUBLIC WORKS COMMITTEE

Monday, April 6, 2026, Time: 3:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Jack Marren, Chair
Laura Abplanalp
Michael Baker
Donald Cotter
Lisa Moore
Dale Stell

1. Call to Order:

The Public Works Committee meeting was called to order at 03:00 PM on April 6, 2026.

Members Present: Supervisor(s) Jack Marren, Laura Abplanalp (3:22 PM), Michael Baker, Donald Cotter. Necessarily Absent: Supervisor(s) Lisa Moore, Dale Stell.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Chris Day, DPW Commissioner
- Tim McElligott, Deputy DPW Commissioner
- Barbra Sweet, Sr. Fiscal Manager
- Wes Daisley, B&G Supervisor
- Jesse Gotham, Engineer
- Jenifer Langer, Purchasing Director, Webex
- Meghan Maslyn, Deputy County Administrator, Webex
- Thomas Lyon, Sr. Planner, Webex
- Mary Gates, Finance Director, Webex
- William Wellman, BOS Chairman
- Dale Stell, Town of Gorham Supervisor, Webex
- James Kennedy, City of Geneva Supervisor, Webex
- Nancy Yacci, City of Cananadaigua Supervisor, Webex
- Kristin Voss, BOS Clerk
- Steven May, Waste Water Supervisor
- Tom Harvey, Planning Director
- Tim Matuszak, FLCC Project Manager
- Terrell Langley, FLCC Director of Facilities and Grounds
- Karen Naffziger, Buyer, Webex
- Julie Barry, Associate Planner, Webex
- Erin Holley, Sr. Clerk, Webex

2. Approval of Minutes:

Supervisor Donald Cotter motioned to approve the minutes of the March 9, 2026 Public Works Committee meeting. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Timothy Matuszak presented a resolution entitled, "Capital Project No. H057-19 2019 - FLCC Maintenance Capital Project - Authorization to Contract with Suit Kote at FLCC Main Campus and Budget Transfer".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded

by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented a resolution entitled, "Acceptance of Proposal for Donation and Partnership for the Proposed FLCC Culinary Arts Center of Excellence".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented a resolution entitled, "Initiating Environmental Review Process for the FLCC Culinary Arts Center of Excellence Project".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Jesse Gotham presented the following resolutions entitled:

~ Capital Project No. H115-26 - East Lake Road over Mill Creek Bridge Replacement Project - Award of Contract to C&S Companies for Engineering Services

~ Capital Project No. H116-26 - Vogt Road over Flint Creek Bridge Replacement Project - Award of Contract to Fisher Associates for Engineering Services

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Capital Project No. H110-25 - County Road 4 at Freshour Road Intersection Improvements - Authorize Contract Amendment with Colliers Engineering & Design For Final Design Services".

Supervisor Michael Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Capital Project No. H144-26 - County Road 9 and Gillis Road Intersection Improvement - Award of Contract to Colliers Engineering & Design for

Engineering Services".

Supervisor Michael Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jesse Gotham presented a resolution entitled, "Capital Project No. H100-24 - Ontario County Bridge Preventative Maintenance Project - Reject Bid B25077".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Buildings & Grounds:

Wesley Daisley presented the following resolutions entitled:

~ Authorization to Renew Bid B25043 for Paint and Painting Supplies

~ Authorization to Renew Bid B25045 for the Purchase of Work Uniforms

~ Renewal of On-Demand Contracts with Consulting and Engineering Firms for Project Assistance for Ontario County

~ Authorization to Renew Quote Q25046 for Maintenance of Oil-Water Separator Systems

Supervisor Donald Cotter motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 - FLCC-CMAC Improvements - Transfer Funds for Upper Plaza Power Additions".

Supervisor Michael Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor Donald Cotter. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Fleet Management:

Christopher Day presented a resolution entitled, "Authorization to Renew Bid B25042 for Installation and Repair of County Owned Mobile and Hand-Held Radios".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Highway:

Jesse Gotham presented a resolution entitled, "Resolution Identifying the Commissioner of Public Works as the Responsible Local Official Authorized to Access the NYSDOT Equitable Business Opportunities (EBO) System".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Authorize Contracts for Mowing Roadsides in Ontario County".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott presented a resolution entitled, "Acceptance of Sampling and Testing of Materials Proposals".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Sewer:

Timothy McElligott presented a resolution entitled, "Classifying the Honeoye Lake County Consolidated Sewer District Pump Station Improvements Project as a Class II Action Exempt from Environmental Review".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Timothy McElligott presented a resolution entitled, "Bond Resolution - Honeoye Lake Consolidated Sewer District".

Supervisor Michael Baker motioned to approve the resolution as presented. The motion was

seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "Authorization to Transfer of Funds — Canandaigua Lake/Route 332 County Sewer District for the purchase of monitoring/sampling equipment".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May discussed the change orders on the SCADA project that were included in the committee packet. These are negative change orders making the project less than originally budgeted for. He also noted that the flow meters with the new SCADA system are more efficient and provide truer measurements than our current meters. He is suggesting that we use some of the money from the change orders to replace our current flow meters with SCADA ones. The committee agreed that he should proceed.

Steven May presented a resolution entitled, "Authorization to Award Bid B26034 for the Purchase, Delivery and Installation of Gantry Crane for CLCSD Pump Station 1W".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Michael Baker. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "Authorization to Purchase and Continue Software and Training Services with SewerAI".

Supervisor Donald Cotter motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Jack Marren, Laura Abplanalp, Michael Baker, Donald Cotter. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Unfinished Business or Other Items to be Brought before the Committee:

Chris Day let the committee know that there were some leaks at the 3010 building project from the heavy rains. He will report back at the next meeting about what the actual damage is and what is leaking.

10. Next meeting date and time:

May 11, 2026 at 3:00 PM

11. Adjournment:

Approved Minutes

On a motion of Supervisor Laura Abplanalp, seconded by Supervisor Donald Cotter, the Public Works Committee meeting was adjourned at 03:50 PM.

Respectfully Submitted, Kristin A. Voss, Clerk