



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, April 8, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
Laura Abplanalp
David Baker
Esther Dickinson
James Kennedy
William Namestnik
Lisa Moore

1. Call to Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on April 8, 2026.

Members Present: Supervisor(s) Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. Necessarily Absent: Supervisor(s) David Baker.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Meghan Maslyn, Deputy County Administrator
- Alissa Bub, Deputy County Administrator, Webex
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Matt Turetsky, Assistant County Attorney
- Triciajean Saxton, OFA Director
- John Rizzo, Fiscal Manager
- Mike Flatt, Safety Coordinator
- William Wellman, BOS Chairman
- Nancy Yacci, City of Canandaigua Supervisor
- John Cowley, Town of Naples Supervisor
- Kristin Voss, BOS Clerk
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Lindsey Burgess, Deputy HR Director
- Dennine Leeson, Real Property Tax Director
- Jenifer Langer, Purchasing Director
- Jackie Shaffer, NYMIR Representative
- Erin Holley, Sr. Clerk, Webex

2. Approval of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the March 11, 2026 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board of Supervisors:

William Wellman presented a resolution entitled, "Reappointment of Donald H. Cass to the Finger Lakes Community College Board of Trustees".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. County Attorney:

Matthew Turetsky presented a resolution entitled, "Authorizing Contract with Panther Software, LLC for Case Management Software".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Office for the Aging:

Triciajean Saxton asked the committee for a waiver for the insurance requirements to be able to execute their ARC transportation contract. The waiver would allow the contract to be approved at our previous 5M insurance requirement. The ARC tried to get the 10M policy, but they were denied by their insurance company. This contract is important as they are able to go more places than RTS buses, and they also do charter events for the office. After discussion with the County attorney's office, the committee approved the request.

Supervisor Laura Abplanalp motioned to approve the insurance waiver request as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. County Clerk/DMV:

Jean Chrisman presented a resolution entitled, "Recognizing May 3rd through May 9th, 2026 as the 57th Annual Professional Municipal Clerks Week".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jean Chrisman presented a resolution entitled, "Acknowledging April 2026 as Donate Life Month in Ontario County".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Lisa Moore. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jean Chrisman presented a resolution entitled, "Request for Increase of Petty Cash Funds - Canandaigua Motor Vehicle Bureau".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Informational Reports:

Mike Flatt provided the following updates.

- He sent out eye safety information as we have had an increase in eye injuries.
- We are seeing fewer injuries than last year, but more are recordable.
- April is distracted driver safety awareness month.
- If you need workplace violence or sexual harassment training, he can provide it.

8. Human Resources:

Lindsey Burgess presented a resolution entitled, "Authorize Agreement with Excellus Health Plan, Inc.".

Supervisor Laura Abplanalp motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Real Property Tax Service:

Dennine Leeson presented a resolution entitled, "Authorization to Renew Contracts for Appraisal and Consultation Services".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. County Administrator:

Christopher DeBolt presented a resolution entitled, "Designating April 2026 as National County Government Month".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Unfinished Business or Other Items to be Brought before the Committee:

There was no other business to be brought before the committee.

12. Executive Session:

Supervisor William Namestnik motioned to enter executive session at 1:19 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Laura Abplanalp seconded the motion. The motion passed.

Supervisor William Namestnik motioned to exit executive session at 2:05 PM. Supervisor Lisa Moore seconded the motion. The motion passed.

13. County Attorney:

Nathan Thomas presented a resolution entitled, "Risk Retention Fund Authorization of Settlement, and Appropriation of Self-Insurance Administration Reserve".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

14. Next meeting date and time:

May 13, 2026 at 1:00 PM.

15. Adjournment:

On a motion of Supervisor James Kennedy, seconded by Supervisor Laura Abplanalp, the Governmental Operations & Insurance Committee meeting was adjourned at 02:07 PM.

Respectfully Submitted, Kristin A. Voss, Clerk