



WAYS & MEANS COMMITTEE

Wednesday, April 8, 2026, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Jack Marren
Kristine Singer
Mark Venuti
Frederick Wille

1. Call to Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on April 8, 2026.

Members Present: Supervisor(s) John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. Necessarily Absent: Supervisor(s) David Baker, Kristine Singer.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Mike Flatt, Safety Coordinator
- John Rizzo, Fiscal Manager
- Thomas Lyon, Sr. Planner
- Barbrea Sweet, Sr. Fiscal Manager
- Jenifer Langer, Purchasing Director
- Jean Chrisman, County Clerk
- Lindsey Burgess, Deputy HR Director, Webex
- Stacy Schmitt, Buyer, Webex
- Karen Naffzinger, Buyer, Webex
- William Wellman, BOS Chairman
- William Namestnik, Town of Hopewell Supervisor
- Nancy Yacci, City of Canandaigua Supervisor
- Kristin Voss, BOS Clerk
- Tom Harvey, Planning Director
- Betsy Landre, Sr. Planner
- Jeff Trickler, County Treasurer
- Michele Smith, HR Director
- Ryan Davis, Economic Development
- Kathy Dunn, Fiscal Manager
- Chris Day, DPW Commissioner
- Steven May, Waste Water Supervisor
- Tracy Shaw, Assistant Deputy Clerk
- Peter Chambers, Assistant Conflict Defender
- Luke Malecki, Auditor
- Kevin Karynski, Assistant Public Defender, Webex

2. Approval of Minutes:

Supervisor Jack Marren motioned to approve the minutes of the March 11, 2026 Ways & Means Committee meeting. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Thomas Harvey presented a resolution entitled, "Authorization to Amend Contract with H. Sicherman & Company, Inc., DBA The Harrison Studio for Consulting Services in Regard to the ARPA Funded Community Grant Program".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented a resolution entitled, "Authorization to Amend Boys and Girls Club Arts and Recreation ARPA Community Grant Award".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Lyon presented a resolution entitled, "Capital Project No. H086-22 - Jail Security Control Capital Project - Authorize Contract Amendment with Black Creek Integrated Systems Corp. and Budget Amendment".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Betsy Landre presented a resolution entitled, "Capital Project No. H066-20 - 700 MHz Seneca County Hillside Project - Acceptance of Bid # B26047 to contract with Patriot Towers, and Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Timothy McElligott presented a resolution entitled, "Bond Resolution - Honeoye Lake Consolidated Sewer District".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No:

Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented the following resolutions entitled:

~ Authorization to Transfer Funds — Canandaigua Lake/Route 332 County Sewer District for the Purchase of Monitoring/Sampling Equipment

~ Authorization to Award Bid B26034 for the Purchase, Delivery and Installation of Gantry Crane for CLCSD Pump Station 1W

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Capital Project No. H110-25 - County Road 4 at Freshour Road Intersection Improvements - Authorize Contract Amendment with Colliers Engineering & Design for Final Design Services".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Wesley Daisley presented a resolution entitled, "Capital Project No. H061-19 - FLCC-CMAC Improvements - Transfer Funds for Upper Plaza Power Additions".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Governmental Operations & Insurance:

Nathan Thomas presented a resolution entitled, "Risk Retention Fund Authorization of Settlement, and Appropriation of Self-Insurance Administration Reserve".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jean Chrisman presented a resolution entitled, "Request for Increase of Petty Cash Funds - Canandaigua Motor Vehicle Bureau".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded

by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Public Safety:

Peter Chambers presented a resolution entitled, "Authorization to Amend Second Upstate Family Defense (Child Welfare) Quality Improvement Grant (C2NDUFD32) from the NYS Office of Indigent Legal Services".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kevin Karnyski presented a resolution entitled, "Authorization to Amend 3rd Continued Provision of Counsel at First Appearance in Hurrell-Harring Settlement Counties Grant (C0HCFA2C) from the NYS Office of Indigent Legal Services".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Human Resources:

Mike Flatt provided the following updates.

- He sent out eye safety information as we have had an increase in eye injuries.
- We are seeing fewer injuries than last year, but more are recordable.
- April is distracted driver safety awareness month.
- If you need workplace violence or sexual harassment training, he can provide it.

Michele Smith presented the following resolutions entitled:

~ Authorization to Contract with Superior Medical Consultants, LLC for Independent Medical Exams

~ Authorize Addendum to Agreement with Excellus Health Plan, Inc.

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Declaring the Week of May 3-9, 2026 as "Public

Service Recognition Week””.

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Authorizing Salary Adjustment for Kunal Lakhani, Assistant Public Defender".

Supervisor Frederick Wille motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Create a Manager of Economic Development Finance Position and a Fiscal Manager Position and Abolish a Senior Fiscal Manager Position".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Authorizing Memorandum of Agreement No.3-2026 with Ontario County, C.S.E.A.".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

did not have final numbers with be brought to the next meeting.

8. Purchasing Department:

Jenifer Langer presented the following resolutions entitled:

~ Renewal of Bid B22035 with Erie Shore Landing and Printing - The Arc Wayne for County for Various Print Services

~ Authorization to Participate in Cooperative Bids Coordinated by Wayne Finger Lakes BOCES

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jenifer Langer presented a resolution entitled, "Revision of the Ontario County Purchasing Policy".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Treasurer's Office:

Lea Nacca presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 2 (Intro.) 2026 - Ontario County Room Occupancy Tax Law".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Finance Department:

Luke Malecki provided a brief overview of the 2025 audit. They found no significant issues through the audit. The County is in a good position with their fund balance and expense to revenue balance.

11. County Administrator:

Alissa Bub provided an overview of the status of the ARPA grants. 29 out of the 53 projects are fully complete.

12. Unfinished Business or Other Items to be Brought before the Committee:

There were no other items to be brought before the committee.

13. Executive Session:

Supervisor John Cowley motioned to enter executive session at 3:55 PM for POL§105 (1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Jack Marren seconded the motion. The motion passed.

Supervisor Jack Marren motioned to exit executive session at 4:11 PM. Supervisor Peter Ingalsbe seconded the motion. The motion passed.

14. Next meeting date and time:

May 13, 2026 at 3:00 PM.

15. Adjournment:

On a motion of Supervisor Frederick Wille, seconded by Supervisor John Cowley, the Ways & Means Committee meeting was adjourned at 04:12 PM.

Respectfully Submitted, Kristin A. Voss, Clerk