



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

November 10, 2021

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Gregory Bendzlowicz, Tamara Hicks, Dom Vedora, Fred Wille.

Necessarily Absent: Supervisor Cathy Menikotz

OTHERS PRESENT

In Person: Supervisors Todd Campbell and Peter Ingalsbe, County Administrator Chris DeBolt, County Attorney Holly Adams, County Attorney Nathan Thomas, Republican Commissioner Mike Northrup, Chief Information Officer Sean Barry, and Clerk to the Board Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Safety Coordinator Sherman Manchester, Deputy Human Resources Director Lindsey Burgess, Sr. Fiscal Manager Michael Wojcik, Real Property Director Donna LaPlant, Jackie Shaffer from Eastern Shore Associates, and Confidential Secretary to the County Administrator Cindy Abraszek.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the October 20, 2021 meeting was made by Supervisor Wille, seconded by Supervisor Bendzlowicz, and carried.

BOARD OF ELECTIONS

♦ Resolution

Republican Commissioner, Mike Northrup, presented the following two resolution:

- Acceptance of Grant from NYS Board of Elections – Technology Innovation and Election Resource Grant BOE01-COO4375-1110000
- Acceptance of Grant from NYS Board of Elections – Early Voting Expansion Program Grant BOE01-TOO4433-1110000

Supervisor Wille motioned to approve the acceptance to the two grants as presented as a block. Supervisor Hicks seconded the motion. The motion carried.

HUMAN RESOURCES

♦ Resolutions

Deputy Human Resources Director, Lindsey Burgess, presented the following resolution entitled, “Authorization to Extend Contract with NCA Comp, Inc. as Third-Party Administrator to the Ontario County Mutual Self-Insurance Plan for Workers’ Compensation from January 1, 2022 through December 31, 2022”.

Supervisor Wille motioned to approve the extension contract with NCA Comp., Inc. Supervisor Vedora seconded the motion. The motion carried.

Deputy Human Resources Director, Lindsey Burgess, presented the following resolution entitled, “Authorization to Extend Contract with 207 Resolutions, LLC”.

Supervisor Bendzlowicz motioned to approve the extension contract with 207 Resolutions, LLC. Supervisor Vedora seconded the motion. The motion carried.

REAL PROPERTY

♦ *Resolutions*

Real Property Director, Donna LaPlant, presented the following three resolutions:

- Erroneous and Refunded Taxes to be Charged to Certain Towns and Special Districts
- Authority to Notify Cities of Canandaigua and Geneva of 2022 County Tax Levy
- Officials Designation to Approve NYSRPTL Correction of Errors

Supervisor Vedora motioned to approve the three resolutions as presented from real property as a block. Supervisor Bendzlowicz seconded the motion. The motion carried.

PLANNING

♦ *Presentation*

Planning Director, Tom Harvey, provided an update on the 2020 census and weighted voting. On August 12, 2021 the 2021 Census data was released. Since then he has been working to import the data into the GIS system. In doing this he has found discrepancies through the County and showed that major ones to committee. He has found out from the Census Bureau that they will not have an appeal process to correct these discrepancies that have been found. With this information Mr. Harvey asked the committee how they would like him to proceed as this affects our weighted voting that will be recalculated to reflect the data from this Census. If adjustments are made to the data, it will only be for weighted voting purposes. Supervisor Baker asked Mr. Harvey to draft a letter to State representatives about how bad the process and the quality control has been handled with this Census data. This data really needs to be reviewed and corrected by the Census Bureau or have an appeal process.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that this cycle there has been no change since August in serious (recordable) injuries.

Motion to approve the workers compensation and safety reports was made by Supervisor Baker, seconded by Supervisor Wille, and carried.

Motion to approve the MVA report was made by Supervisor Bendzlowicz,

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seconded by Supervisor Vedora, and carried.

COUNTY ADMINISTRATOR

♦ Resolutions

County Administrator, Chris DeBolt, presented the following resolution entitled, “Contract Between Town of Farmington and Ontario County for Assessing Services”.

Supervisor Baker motioned to approve a contract with the Town of Farmington for assessing services. Supervisor Bendzlowicz seconded the motion. The motion carried.

County Administrator, Chris DeBolt, let the committee know that the resolution is not finished yet. Mr. DeBolt talked about the services that would be provided and possible costs. He and Real Property Director, Donna LaPlant, feel that the Real Property Department staff can handle this request. This contract would be from now till 5/1/22 for \$40/hr.

Supervisor Ingalsbe noted that the Town is working on getting an assessor’s aide list to get someone hired that would be able to assist the County also. Discussion ensued about how this service is going to work with the staff currently in the department and hours that will have to be given to this contract.

County Administrator, Chris DeBolt, presented the following resolution entitled, “Appointment of Deputy County Administrator - Sean F. Barry”.

Supervisor Vedora motioned to approve the appointment of Sean F. Barry as Deputy County Administrator. Supervisor Wille seconded the motion. The motion carried.

County Administrator, Chris DeBolt, asked committee to approved the start of a search for a new Chief Information Office to fill Mr. Barry’s position. Committee agreed to have Mr. DeBolt start the process to fill the CIO position.

♦ Update

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases are on the rise
- Hospitalization have decreased
- All school testing is up and running
- The Federal vaccine mandate will apply to the County
- Sheriff Povero was sworn in on Monday

PRIVILEGE OF THE FLOOR

Supervisor Campbell let everyone know that the 209 Committee has four goals that come out of the last meeting. They are:

1. Find out if there has been any violations of State or County policies
2. Find out if there has been any corrective action following a review of goal #1
3. Address required practice and/or policy modifications and/or additions

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- if any identified in goals # 1&2
4. Focus on potential culture change within the Department

He also noted that Chief Deputy Falbo has been very open, honest, and provided everything that has been asked for by the committee. Sheriff Povero has expressed interested in speaking with the committee.

EXECUTIVE SESSION

At 2:18 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Hicks, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:36 PM, Supervisor Vedora made the motion, seconded by Supervisor Bendzlowicz, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:37 PM by Supervisor Hicks, seconded by Supervisor Baker and the motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board