



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

December 1, 2021

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Dom Vedora, Fred Wille.

Via WebEx: Supervisor Cathy Menikotz

Necessarily Absent: Supervisor Gregory Bendzlowicz

OTHERS PRESENT

In Person: Chairman Marren, Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney's Art James and Nathan Thomas, Jackie Shaffer from Eastern Shore Associates, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Peter Ingalsbe, Finance Director Mary Gates, Safety Coordinator Sherman Manchester, Deputy Human Resources Director Lindsey Burgess, Sr. Fiscal Manager Michael Wojcik, Real Property Director Donna LaPlant, and Finger Lakes Visitors Connection President Valerie Knoblauch.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the November 10, 2021 meeting was made by Supervisor Wille, seconded by Supervisor Vedora, and carried.

BOARD OF SUPERVISORS

♦ *Resolution*

Clerk, Kristin Mueller, presented the following resolution entitled, "Setting of the Organizational Meeting for 2022".

Supervisor Vedora motioned to approve the setting of the 2022 organizational meeting. Supervisor Hicks seconded the motion. The motion carried.

Clerk, Kristin Mueller, reviewed the recommended changes to the rules and order of business of the Board of Supervisors for 2022. Committee was agreed on the changes and had two additional requests. The first is to add PINS to the Health and Human Services Committee as this will be transferred to this committee in March of 2022. There was also discussion on the time when a tabled resolution should die. It was decided that it should be 1 calendar year from the date it was tabled not at the end of the calendar year it was tabled in. This would allow for enough time for research and action to be taken on a resolution that was table near the end of the year. These changes will be brought back to committee next cycle for review.

REAL PROPERTY

♦ *Resolutions*

Real Property Director, Donna LaPlant, presented the following three resolutions:

- Removal of Health Hazard – Town of Farmington – Bean Pole Circle
- Removal of Health Hazard – Town of Farmington – Terrace Lane
- Removal of Health Hazard – Town of Farmington – Mowing Charges

Supervisor Baker motioned to approve the three removal of health hazard resolutions as a block. Supervisor Vedora seconded the motion. The motion carried.

Real Property Director, Donna LaPlant, presented a resolution entitled, “Overages and Shortages for Levy Against Certain Towns in 2022”.

Supervisor Baker motioned to approve the overages and shortages for levy in 2022. Supervisor Hicks seconded the motion. The motion carried.

COUNTY ATTORNEY

♦ *Resolution*

County Attorney, Holly Adams, presented a resolution entitled, “Appointment to County Law §209 Investigation Committee – David Phillips”.

Supervisor Vedora motioned to approve the appointment of David Phillips to the 209 Investigation Committee. Supervisor Wille seconded the motion. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that this cycle this there was one new recordable injury and the plan had six new more total injuries.

Motion to approve the workers compensation and safety reports was made by Supervisor Vedora, seconded by Supervisor Hicks, and carried.

Motion to approve the MVA report was made by Supervisor Wille, seconded by Supervisor Vedora, and carried.

INSURANCE

Ms. Shaffer presented the tank pollution liability renewal proposal to committee. The proposal come back at 8% or \$261 more than last years policy.

Supervisor Vedora motioned to approve the renewal of the tank pollution liability policy for 2022. Supervisor Wille seconded the motion. The motion carried.

Ms. Shaffer then let the committee know that the first quotes that she got back for cyber security came back very high. She has put them out to the market to try to get a better rate but being a municipality, we are limited in who will be

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: *Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.*

willing to insure us. She should have these back by the 15th. She also volunteered to have Ed from the Russell Group join the next meeting to talk more about the Cyber insurance market and the options available to the County. The committee thought that this was a good idea.

COUNTY ADMINISTRATOR

♦ *Resolutions*

County Administrator, Chris DeBolt, presented the following resolutions:

- Authorizing Agreement with Mercy Flight Central, Inc for Provision of Medical Helicopter Transport Services - 2022
- Authorizing Agreement - 2022 Dog Control and Related Services Between Ontario County and Ontario County Humane Society, Inc.
- Authorization Agreement – Partnership for Ontario County, Inc. – Administrative Support
- Authorization Agreement – Partnership for Ontario County, Inc.
- Funding Source for Tourism Promotion in Ontario County
- Authorization Agreement – Ontario County Historical Society – 2022

Supervisor Vedora motioned to approve the six annual funding resolutions as presented as a block. Supervisor Hicks seconded the motion. The motion carried.

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases and hospitalizations are up across the region
- Hospitals are struggling with capacity
- Some Counties are switching from vaccine clinics to testing clinics, Ontario is not at the moment because our vaccine clinics are still being well attended
- Walgreens has started free drive thru COVID testing for everyone
- Departments are being asked to use remote work more to limit the number of staff in the buildings
- The region is working with Common Ground Health and Cuasewave Community Partners for marketing to stress the importance to masking, testing, vaccinations, and correct information regarding COVID

EXECUTIVE SESSION

At 2:09 PM, Supervisor Baker made the motion, seconded by Supervisor Vedora, to go into executive session regarding discussion on proposed, pending or current litigation and the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof; motion carried.

At 3:11 PM, Supervisor Vedora made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

COUNTY ATTORNEY

Supervisor Baker motioned to approve the County Attorney's office to begin negotiations to settle the case that was reviewed in executive session. Supervisor Vedora seconded this motion. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:12 PM by Supervisor Baker, seconded by Supervisor Vedora and the motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

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