



WAYS & MEANS COMMITTEE

Wednesday, May 13, 2026, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Jack Marren
Kristine Singer
Mark Venuti
Frederick Wille

1. Call to Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on May 13, 2026.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. Necessarily Absent: Supervisor(s) .

Others present in addition to committee members:

Chris DeBolt, County Administrator
Alissa Bub, Dpty County Administrator
Meghan Maslyn, Dpty County Administrator
Chairman Bill Wellman
Holly Adams, County Attorney
Lea Nacca, Asst., County Attorney
Mary Gates, Dir., Finance,
Nellie Puma, Deputy Dir., Finance
Michele Smith, Dir., HR
Jean Chrisman, County Clerk
Lisa Record, Deputy County Clerk
Sheriff David Cirencione
Undersheriff Mike Rago
Deputy Chief Stacy Lambert
Chris Day, Comm., Public Works
Jeff Trickey, Treasurer
Dr. Robert Nye, President, FLCC
Jason Tack, Vice Pres., Admin. & Finance
George Cushman, Secretary, Board of
Trustees, FLCC
Rich Russell, Vice Chair, Board of Trustees,
FLCC

Triciajean Saxton, Dir., Office for the Aging
Josh Colton, Security Coordinator
Mike Flatt, Safety Coordinator
John Rizzon, Fiscal Manager
Kathy Dunn, Fiscal Manager
Barbra Sweet Sr. Fiscal Manger
Linda Phillips, Sr. Planner
Thomas Lyon, Sr. Planner
Diane Foster, Deputy Clerk to the Board

The following via WebEx:

Missy White, Fiscal Manager
Ryan Davis, Dir., Economic Development
Phil Personale, Commisioner, DSS
Jen Langer, Dir., Purchasing
Kate Ott, Dir., Public Health
Stacy Schmitt, Buyer
Jason McBride, DA
Mike Baker, Supv., T. Richmond
Nancy Yacci, Supv., City of Canandaigua

2. Approval of Minutes:

Supervisor Peter Ingalsbe motioned to approve the minutes of the April 8, 2026 Ways & Means Committee meeting. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Planning Department & FLCC Capital Projects:

Thomas Harvey presented the following resolutions entitled:

~ Capital Project No. H057-19 - 2019 FLCC Maintenance Capital Project - Authorization to Contract with Julieann Shove, Inc. DBA Champion Asphalt Maintenance at FLCC Main Campus and Budget Transfer

~ Capital Project No. H111-25 - 2025 FLCC Maintenance Capital Project - Authorize a Contract Amendment with Securitismart Inc., DBA Lantek Security & Automation and Budget Transfer

Supervisor John Cowley motioned to approve these two resolutions, as presented as a block. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Works & Public Works Capital Projects:

Christopher Day presented the following resolutions entitled:

~ Closing of Capital Project No. H049-18, County Road 46 and Smith Road

~ Transfer of Funds - 2026 County Budget - Purchase of Six Wheel Dump Truck

~ Closing of Capital Project No. H062-19, Firing Range Improvements

Supervisor Mark Venuti motioned to approve these three resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Transfer of Funds - Purchase/Buyout of Enterprise Leased Vehicle".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

The resolution entitled "Creation of Capital Project Number H120-26 - Ontario County Training Grounds Improvements" was pulled from the agenda.

5. Governmental Operations & Insurance:

Jean Chrisman, along with Lisa Record, provided the Semi-Annual Mortgage Tax Report. She reviewed the stats of the reports.

6. Health & Human Services:

Triciajean Saxton presented a resolution entitled, "Authorize a Budget Transfer for Detailing and

Hitch-kit for OFA Vehicle".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Planning & Environmental Quality:

Linda Phillips presented a resolution entitled, "Award RFP R26056 and Authorize Agreement with Hydras Engineering, PLLC for Completion of Black Brook-Black Creek Drainage Study".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. Public Safety:

Thomas Lyon presented a resolution entitled, "Capital Project No. H086-22 Jail Security Control System Authorize a Contract Amendment and Extension with CHA Consulting, Inc. and Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Sheriff Dave Cirencione gave the following update on staffing at the jail:

~ June 15th, the State Office of Court Administration will be taking over security operations at Ontario County, Geneva City and Canandaigua City Courts. There were nineteen court staff members and all but four will be transferring their status of employment over to the Office of Court Administration and become state court officers. The Sheriff will be getting back two full-time officers and one part-time officer.

~ They currently have fifteen full-time openings at the jail. The efforts to fill those positions are ongoing and challenging.

~ They have 92 people in custody, but they are very labor-intensive and in high need. They have an individual at a hospital in Rochester that takes two officers 24/7 to watch that person. They have local medical transport, court transport that goes on all the time. There is an extreme burden on the staff when the night shift is being held over and the afternoon shift is ordered to help with all this transport.

~ They already have half the staff on the day shift where the other half split between afternoons and overnights.

~ Through their discussion at Public Safety, the District Attorney and the Conflict Defender are going to revisit a couple of things that might potentially cut down on some of their court transport.

~ In over three years, they have hired 30 correction officers, but because of retirements, transfers, promotions, and resignations, they only netted three full-time positions.

9. Finger Lakes Community College (FLCC):

Michele Smith presented a resolution entitled, "Create Position of Campus Safety Officer, Part-Time, Finger Lakes Community College".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Jason Tack, along with Dr. Rob Nye, gave a PowerPoint presentation on the FLCC 2026-2027 Proposed Operating Budget.

Mary Gates presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Finger Lakes Community College 2026-2027 Tentative Budget".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

10. Human Resources:

Make Flatt provided the Safety Coordinator Report for April and reviewed the highlights. He noted the spring annual refresher training. He will make sure the Town Supervisors are aware of who has not attended.

Josh Colton provided the Quarter 1 of 2026 Worksite Security Report and reviewed the workplace violence statistics and the highlights of the report. He will provide the committee with more trending type data moving forward.

Joshua Colton presented a resolution entitled, "Adoption of the Ontario County Panic Device Policy".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Joshua Colton presented a resolution entitled, "Amending the Ontario County Video Security Surveillance Policy".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Approved Minutes

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Authorizing Memorandum of Agreement No. 1-2026 between Ontario County and Ontario County Sheriff and the Ontario County Sheriff's General Unit".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Amending Resolution No. 58-2026 - Relative to Abolishing an Investigator (District Attorney) Part-time Position".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Create a Secretary I Position and Abolish a Senior Clerk Position in the Community Public Health Services Department".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the following eight resolutions entitled:

- ~ Create a Human Services Worker Position in the Office for the Aging
- ~ Create a Bus Driver, Part-Time Position in the Office for the Aging
- ~ Create a Case Supervisor, Grade A position in the Department of Social Services
- ~ Create a Case Supervisor, Grade B position in the Department of Social Services
- ~ Create Two Caseworker Positions in the Department of Social Services
- ~ Create a Principal Social Welfare Examiner Position in the Department of Social Services
- ~ Create a Supervising Workforce Development Counselor Position in the Department of Social Services
- ~ Create a Secretary I Position in the Department of Social Services

Supervisor Jack Marren motioned to approve these eight resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Supervisor Kristine Singer motioned to approve the resolution entitled "Authorizing Salary Adjustment for Kayleigh Wurz, Assistant District Attorney". The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith provided the 2026 First Quarter Vacancy Report and noted that they just got notice that the state Civil Service Commission approved the H.E.L.P. program has been extended through June 2028.

11. Treasurer's Office:

Jeffrey Trickler presented a resolution entitled, "Amending Resolution No. 218-2026 - Award of Contract to Crossroads Land Office Inc. (Crossroads Abstract) for Title Search Services".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

12. Finance Department:

Mary Gates reviewed the budget guidelines, and provided them through email.

Mary Gates discussed the tax cap waiver. They still, historically, pass a local law to override the tax cap. They would like to bring that forward next cycle. It is i

Mary Gates gave the following updates:

- ~ On a cash basis, the sales tax continues to grow. Much of it may be related to the increase of gas prices.
- ~ They did have that retro reconciliation at the end of the year, that had been allocated to NYC and gave it to the rest of the state.
- ~ They continue to be aggressive in their investments. If it continues, they may be over in the interest rates.

13. County Administrator:

Christopher DeBolt presented a resolution entitled, "Funding Source for Tourism Promotion in Ontario County".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

14. Board of Supervisors:

The date for the Ways and Means Budget Review is August 27th from 1:00-4:00 pm. and the full budget review day is September 21st.

15. Unfinished Business or Other Items to be Brought before the Committee:

There was no unfinished business to come before the committee.

16. Executive Session:

Supervisor John Cowley motioned to enter executive session at 3:59 PM regarding POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation, POL§105 (1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Kristine Singer seconded the motion. The motion passed.

Supervisor Kristine Singer motioned to exit executive session at 5:32 PM. Supervisor Mark Venuti seconded the motion. The motion passed.

17. Next meeting date and time:

June 10, 2026 at 3:00 PM

18. Adjournment:

On a motion of Supervisor Jack Marren, seconded by Supervisor Peter Ingalsbe, the Ways & Means Committee meeting was adjourned at 5:37 PM.

Respectfully Submitted, Diane R. Foster, Deputy Clerk to the Board