



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

December 15, 2021

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, and Tamara Hicks

Via WebEx: Supervisors Cathy Menikotz and Fred Wille

Necessarily Absent: Supervisors Gregory Bendzlowicz and Dom Vedora

OTHERS PRESENT

In Person: Chairman Marren, Supervisor Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Brian Young, Assistant County Attorney Nathan Thomas, Finance Director Mary Gates, Democratic Commissioner Charlie Evangelista, Jackie Shaffer from Eastern Shore Associates, and Deputy Clerk to the Board Diane Foster.

Via WebEx: Chairman Marren, County Attorney Holly Adams, CIO Sean Barry, Safety Coordinator Sherman Manchester, Deputy Human Resources Director Lindsey Burgess, Sr. Fiscal Manager Michael Wojcik, Real Property Director Donna LaPlant, Insurance Representative Ed Chadwick, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the December 1, 2021 meeting was made by Supervisor Baker, seconded by Supervisor Hicks, and carried.

BOARD OF ELECTIONS

♦ Resolutions

Democratic Commissioner, Charlie Evangelista, presented the following two resolutions:

- Authorization to Extend Grant Period – NYS Election Cybersecurity Remediation Grant from the NYS Board of Elections
- Authorization to Contract with Various Ontario County School Districts for Use of Voting Machines

Supervisor Baker motioned to approve the extension of the NYS elections grant and the use of voting machines by school districts as a block. Supervisor Wille seconded the motion. The motion carried.

BOARD OF SUPERVISORS

♦ Review

Clerk, Kristin Mueller, reviewed the recommended changes that were suggested at the last committee meeting. This included adding PINS to the Health and Human Services committee and updating the verbiage on Tabling to allow for a one-year expiration date from the date of tabling.

Supervisor Baker motioned to approve these changes and bring them to the

organizational meeting. Supervisor Wille seconded the motion. The motion carried.

REAL PROPERTY

♦ *Resolutions*

Real Property Director, Donna LaPlant, presented the following thirteen resolutions:

- Schedule of Equalization and Ratio of Percentages for 2022 County Taxes
- Levying 2022 County Taxes Per Apportionment of 2022 Ontario County Budget Tax Levy
- Unpaid County Sewer Charges for Levy on 2022 Town Tax Rolls – Towns of Canadice, Canandaigua, Gorham, Hopewell, Richmond
- 2022 Tax Levy Flint Creek Small Watershed Protection District
- 2022 County Taxes Levied Against the Cities of Canandaigua and Geneva
- Relevy of 2021-2022 Returned Unpaid School Taxes
- Resolution: Relevy of Delinquent 2021-2022 Village Taxes on 2022 Town Tax Rolls
- Unpaid Town Sewer Charges to be Placed on 2022 Tax Roll
- Unpaid Water Charges to be Placed on 2022 Tax Roll
- Levy of 2022 Special District Ad Valorem Taxes
- 2022 Levy of Taxes for Annual Budgets of the Towns
- Levy of 2022 Special District Special Assessment
- Schedule of Taxes for 2022

Supervisor Hicks motioned to approve the thirteen resolutions as presented as a block. Supervisor Menikotz seconded the motion. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that this cycle the report is the same due to the change in way they will be reporting to committees. There was one change to injuries as one became recordable after the report was created. He noted that he will be bringing a resolution to Ways and Means to accept a \$4,582 HAB grant award.

Motion to approve both reports as presented was made by Supervisor Baker, seconded by Supervisor Hicks, and carried.

INSURANCE

Ms. Shaffer presented the two cyber security quotes that she received in a side-by-side comparison chart with our prior policy. She explained the advantages and disadvantages for each of the plans. Also, Ed Chadwick a Cyber Security Insurance representative joined the meeting to explain more about why the Cyber Security insurance market for municipalities is difficult and costly at the moment. Ms. Shaffer and Mr. Chadwick answered questions that committee

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: *Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.*

had. It was then decided it was best to stay with the Corvus Smart Cyber Program rather than going to NYMIR as NYMIR doesn't offer enough protection.

Supervisor Menikotz motioned to approve the renewal of the Corvus Smart Cyber Program. Supervisor Wille seconded the motion. The motion carried.

**COUNTY
ADMINISTRATOR**

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases are on the rise in the community and workforce
- Hospitals are still struggling
- A revised press release regarding the mask mandate has been sent out and placed on the website. The County encourages masking, but doesn't have the resources to respond to all noncompliance calls
- The regional 10 County marketing material should be hitting the media soon

EXECUTIVE SESSION

At 2:16 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:28 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

COUNTY ATTORNEY

Supervisor Baker motioned to approve the County Attorney's office to settle a pending claim that was discussed in executive session for \$375,000. Supervisor Hicks seconded this motion. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:30 PM by Supervisor Hicks, seconded by Supervisor Baker and the motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board