



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, June 10, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
Laura Abplanalp
David Baker
Esther Dickinson
James Kennedy
William Namestnik
Lisa Moore

1. Call to Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on June 10, 2026.

Members Present: Supervisor(s) Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. Necessarily Absent: Supervisor(s) Laura Abplanalp, David Baker, Lisa Moore.

Others present in addition to committee members:

- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Nathan Thomas, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Matt Turetsky, Assistant County Attorney
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Jackie Shaffer, NYMIR Representative
- Brooke Morse, Assistant Record Management Officer
- William Wellman, BOS Chairman
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director
- Dennine Leeson, Real Property Director
- Jenifer Langer, Purchasing Director
- Kate Ott, Public Health Director
- Susan Smith, Veteran Services Director
- Lindsey Burgess, Deputy HR Director
- John Rizzo, Fiscal Manager
- Missy White, Fiscal Manager, Webex
- Diane Foster, Deputy BOS Clerk, Webex
- Michele Smith, HR Director, Webex
- Erin Holley, Sr. Clerk, Webex
- Maria Mahon, By the Numbers, Webex

2. Approval of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the May 13, 2026 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board of Supervisors:

Clerk Voss let the committee know that our current videoconferencing local law will expire on July

1, 2026. The State extended the extenuating circumstances for videoconferencing with the passing of their 26-27 budget. The new extension runs through July 15, 2028. She asked the committee if they wanted to pass another local law to continue allowing videoconferencing for Board and Committee meetings. The committee agreed that they would like to continue and directed her to start preparing the new local law.

William Wellman presented a resolution entitled, "Reappointment of Christopher P. DeBolt - County Administrator".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Laura Abplanalp, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Public Health:

Kate Ott asked the committee if they would approve an exemption for Kemp Bus Sales for their transportation contract in regard to the insurance increase. They are requesting to keep the same 5M level of insurance as the prior year instead of 10M. The cost of the 10M policy would make it impossible for them to keep their contract.

Supervisor Esther Dickinson motioned to approve the insurance exemption to allow Kems Bus Sales to keep the 5M insurance limit as in prior years. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. County Clerk/DMV:

Jean Chrisman and Lisa Record gave a brief history of the portion of the mortgage tax the County is allowed to retain. Currently, \$4,395 is the amount they are allowed to keep each month to help cover salaries, benefits, and a portion of their software. This amount retained by the office has not changed since 2000. Out of the \$4,395, only half (\$2,197) stays at the Clerk's office; the other half is split between RGRTA and SONYMA. They are asking the committee for permission to reevaluate this number to more accurately reflect the cost that have significantly increased over the last 26 year. They will look into what other counties our size are retaining and if it will more accurately cover the costs that it is intended to cover. They will also start to reevaluate the retainage every few years. The committee agreed that they should look into what the retainage should actually be.

Jean Chrisman presented a resolution entitled, "Approval of Electronic Recording Agreement Between Hopdax and the Ontario County Clerk's Office and Authorization of County Administrator's Signing of Contract".

Supervisor Esther Dickinson motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Human Resources:

Lindsey Burgess presented a resolution entitled, "Apportionment of 2027 Workers' Compensation Insurance Assessments for Ontario County Mutual Self-Insurance Plan".

Supervisor William Namestnik motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

7. Real Property Tax Service:

Dennine Leeson presented a resolution entitled, "Resolution of Denial - Refund or Credit of Real Property Taxes 2025 County/Town Tax Roll".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Dennine Leeson provided the following update on the amended 100% disability Veterans exemption that the State passed. The amended exemption won't be effective until 2027. The state passed the allowance of this exemption as long as the taxing authority has opted into allowing it. Therefore, if the County chooses to allow this exemption, they will need to pass a local law allowing the exemption. The amendment took out some of the restrictions that it originally had and allows more residents to be eligible. This exemption does exempt them from all tax liabilities including special assessments and districts. They are still working on figuring out exactly how many in the County would be eligible with this new eligibility criteria. She thinks that the committee should wait a little bit to allow her to gather some more information and see if the State will make more changes to the exemption. The committee agreed with this.

8. RAIMS:

Brooke Morse asked the committee for a no-cost six-month time extension with Kirtas for scanning of historical records. The grant that they received from NYS achieves to cover this contract was extended for six months, so they want to extend the contract for the same amount of time.

Supervisor James Kennedy motioned to approve the no-cost six-month time extension. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

9. Informational Reports:

Mike Flatt provided the following safety updates:

- We are seeing fewer incidents this year than last year.
- We are about flat with recordable injuries from last year.
- He provided flagger training and has another couple more days set up.
- June is national safety month. He sent out safety materials to municipalities and the committee.

10. Unfinished Business or Other Items to be Brought before the Committee:

Jackie Shaffer let the committee know that after the recent appraisal of properties that was done by NYMIR it showed that three buildings weren't covered by our policy. She is requesting that these get added to the property policy for \$423 for the rest of the year. The three locations that will be added are the fire training tower, a generator building in Honeoye, and a new lift station (8W) in Honeoye.

Supervisor William Namestnik motioned to approve the addition of these properties to our insurance policy for \$423. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Esther Dickinson, James Kennedy, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

11. Executive Session:

Supervisor Esther Dickinson motioned to enter executive session at 1:34 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor James Kennedy seconded the motion. The motion passed.

Supervisor Esther Dickinson motioned to exit executive session at 2:28 PM. Supervisor James Kennedy seconded the motion. The motion passed.

12. Next meeting date and time:

July 8, 2026 at 1:00 PM.

13. Adjournment:

On a motion of Supervisor William Namestnik, seconded by Supervisor James Kennedy, the Governmental Operations & Insurance Committee meeting was adjourned at 02:28 PM.

Respectfully Submitted, Kristin A. Voss, Clerk