



## WAYS & MEANS COMMITTEE

Wednesday, June 10, 2026, Time: 3:00 PM  
74 Ontario Street, Committee Room 213  
Canandaigua, NY 14424

### Committee Members

David Baker, Chair  
John Cowley  
Peter Ingalsbe  
Jack Marren  
Kristine Singer  
Mark Venuti  
Frederick Wille

### 1. Call to Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on June 10, 2026.

Members Present: Supervisor(s) John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. Necessarily Absent: Supervisor(s) David Baker, Jack Marren.

Others present in addition to committee members:

- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Barry McFadden, First Assistant County Attorney
- Lea Nacca, Assistant County Attorney
- Tom Harvey, Planning Director
- Tim Jensen, Associate Planner
- Julie Barry, Associate Planner
- Chris Day, DPW Commissioner
- Steven May, Wastewater Bureau Supervisor
- Barbra Sweet, Sr. Fiscal Manager
- Kathy Dunn, Fiscal Manager
- John Rizzo, Fiscal Manager
- Tricia Bertino, Youth Director, Webex
- Diane Foster, BOS Deputy Clerk, Webex
- Lindsey Burgess, Deputy HR Director, Webex
- William Wellman, BOS Chairman
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Michele Smith, HR Director
- Jason MacBride, District Attorney
- Jason Colton, Security Coordinator
- Mike Flatt, Safety Coordinator
- Jeff Trickler, Treasurer
- Kate Ott, Public Health
- Leanne Lapp, Public Defender
- Sheriff Cierncione
- Scott DeCook, Fire Coordinator
- Jenifer Langer, Purchasing Director, Webex
- Missy White, Fiscal Manager, Webex
- Jason Tack, FLCC V.P of Finance, Webex
- Erin Holley, Sr. Clerk, Webex

### 2. Approval of Minutes:

Supervisor John Cowley motioned to approve the minutes of the May 13, 2026 Ways & Means Committee meeting. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 3. Planning Department & FLCC Capital Projects:

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Timothy Jensen presented a resolution entitled, "Capital Project No. H073-20 - Humane Society Facility Improvements - Authorization to Contract with Pike Construction Services for Cost Estimating and Budget Amendment".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented a resolution entitled, "Capital Project No. H095-23 - 2023 FLCC Maintenance Capital Project - Authorize a Contract with Geck Plumbing & Heating Supply Co. Inc. and Budget Transfer".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Tom Harvey presented a resolution entitled, "Capital Project No. H111-25 2025 - FLCC Maintenance Capital Project - Authorize a Contract with Securitismart Inc. DBA Lantek Security & Automation and Budget Transfer".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Thomas Harvey presented the following resolutions entitled:

~ Authorization to Execute a Donation Agreement between Ontario County, Finger Lakes Community College, and the Canandaigua Area Development Corporation for Proposed Capital Project H121-26 FLCC Culinary Arts Center of Excellence

~ Establish Capital Project H121-26 as the FLCC Culinary Arts Center of Excellence Project and Budget Transfer

Supervisor Kristine Singer motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## 4. Public Works & Public Works Capital Projects:

Christopher Day presented a resolution entitled, "Creation of Capital Project Number H120-26 - Ontario County Training Grounds Improvements".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded

by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Steven May presented a resolution entitled, "Authorization for Transfer of Funds — Canandaigua Lake & Honeoye Lake County Sewer Districts for Collection System Lining Repair".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **5. Governmental Operations & Insurance:**

Kristin Voss presented a resolution entitled, "2026 Standard Work Days for Elected Officials for Retirement Purposes".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **6. Health & Human Services:**

Patricia Bertino presented a resolution entitled, "Authorization for a Budget Transfer for the Ontario County Youth Bureau".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott presented the following resolutions entitled:

~ Authorization to Accept Funds from New York State Association of County Health Officials for Immunization Action Plan Projects for Public Health - 2026

~ Authorization to Accept Funds from the U.S. Department of Housing and Urban Development for the 2026 Lead Hazard Reduction Capacity Building Grant Program for Public Health

Supervisor John Cowley motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **7. Public Safety:**

Jason MacBride presented a budget transfer for software for the District Attorney's Office.

Supervisor John Cowley motioned to approve the budget transfer as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Scott Decook presented a budget transfer to purchase foam for fire protection.

Supervisor Kristine Singer motioned to approve the budget transfer as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Scott DeCook presented a resolution entitled, "Authorization to Amend Contract with Crawford and Associates RFP R24036 for the Ontario County Continuity of Operations Plans (COOP) to Include a Tabletop Exercise".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Scott DeCook presented a resolution entitled, "Authorization to Amend State Homeland Security Program Grant Budget (SHSP FY23-CFDA#97.067 Project #: SH23-1004-D03, Contract #: C190293)".

Supervisor Frederick Wille motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **8. Finger Lakes Community College (FLCC):**

Mary Gates presented a resolution entitled, "Adoption of Operating Budget and Appropriation for the Conduct of Finger Lakes Community College for the Fiscal Year Beginning September 1, 2026".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **9. Human Resources:**

Mike Flatt provided the following safety updates:

- We are seeing fewer incidents this year than last year.
- We are about flat with recordable injuries from last year.
- He provided flagger training and has another couple more days set up.
- June is national safety month. He sent out safety materials to municipalities and the committee.

Joshua Colton presented a resolution entitled, "Authorization to Renew Contract with Armor Security & Protection Group for Security Guards at 20 Ontario Street and 3019 County Complex Drive".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Create an Information Technology Clerk Position and Abolish a Vacant Office Specialist II Position".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Authorizing Stipend for Attorneys' Participation in Centralized Arraignment Part (CAP) Court".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

## **10. Treasurer's Office:**

Jeffrey Trickler presented the following resolutions entitled:

~ Authorization for the County Treasurer's Office to Collect School Taxes for Canandaigua City School District from July 1, 2026-June 30, 2027

~ Authorization for the County Treasurer's Office to Collect School Taxes for Geneva City School District from July 1, 2026-June 30, 2027

~ Authorization for the County Treasurer's Office to Collect School Taxes for Phelps-Clifton Springs School District from July 1, 2026-June 30, 2027

~ Authorization for the County Treasurer's Office to collect School Taxes for Manchester-Shortsville Central School District from July 1, 2026-June 30, 2027

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~ Authorization for the County Treasurer's Office to collect School Taxes for Pittsford Central School District from July 1, 2026-June 30, 2027

Supervisor Kristine Singer motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Lea Nacca presented a resolution entitled, "Adopting Local Law No. 2 (Intro.) 2026 - The Ontario County Room Occupancy Tax Law".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### **11. Finance Department:**

Nellie Puma presented a budget transfer to cover bank fees.

Supervisor Peter Ingalsbe motioned to approve the budget transfer as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented a resolution entitled, "Fixing Date and Notice of Public Hearing on Local Law No. 4 (Intro.) of 2026 - Overriding Tax Levy Limit for Fiscal Year 2027".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mary Gates presented a resolution entitled, "2027 - 2028 Budget Guidelines".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### **12. County Administrator:**

The discussion on the reappointment of the Purchasing Director was done in executive session.

**13. Unfinished Business or Other Items to be Brought before the Committee:**

There was no other business to be brought before the committee.

**14. Executive Session:**

Supervisor Kristine Singer motioned to enter executive session at 3:50 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation, POL§105 (1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law), and POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Frederick Wille seconded the motion. The motion passed.

Supervisor John Cowley motioned to exit executive session at 4:39 PM. Supervisor Kristine Singer seconded the motion. The motion passed.

**15. Finger Lakes Community College (FLCC):**

Lea Nacca presented a resolution entitled, "Approval of Collective Bargaining Agreement 2025-2029 Finger Lakes Community College and the County of Ontario, and FLCC Greater Rochester Adjuncts Dedicated to Education".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

**16. Human Resources:**

Michele Smith presented the following resolutions entitled:

~ Salary Adjustment for Senior Assistant County Attorney - Sandra Packard

~ Salary Adjustment for Senior Assistant County Attorney - Jospeh Nacca

Supervisor Kristine Singer motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, Kristine Singer, Mark Venuti. No: Supervisor(s): John Cowley, Frederick Wille. Abstain: Supervisor(s): None.

**17. Next meeting date and time:**

July 8, 2026 at 3:00 PM

**18. Adjournment:**

On a motion of Supervisor Peter Ingalsbe, seconded by Supervisor Frederick Wille, the Ways &

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Means Committee meeting was adjourned at 04:46 PM.

Respectfully Submitted, Kristin A. Voss, Clerk