



PLANNING & ENVIRONMENTAL QUALITY COMMITTEE

Monday, July 6, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213, 2nd floor
Canandaigua, NY 14424

Committee Members

Kristine Singer, Chair
Tate Colburn
Esther Dickinson
Roslyn Grammar
Jan Regan
Tim Schiefen
Mark Venuti

1. Call to Order:

The Planning & Environmental Quality Committee meeting was called to order at 01:00 PM on July 6, 2026.

Members Present: Supervisor(s) Kristine Singer, Tate Colburn, Roslyn Grammar, Jan Regan (2:17), Tim Schiefen, Mark Venuti. Necessarily Absent: Supervisor(s) Esther Dickinson.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Holly Adams, County Attorney
- Nathan Thomas, Assistant County Attorney
- Matthew Turetsky, Assistant County Attorney
- Joseph Nacca, Assistant County Attorney
- Carla Jordan, Sustainability & Solid Waste Director
- Ryan Davis, Economic Developer
- Julie Barry, Associate Planner
- Alicia Richie, FLVC President
- Megan Webster, Soil & Water Director
- Mary Gates, Finance Director, Webex
- Meghan Maslyn, Deputy County Administrator, Webex
- Thomas Lyon, Sr. Planner, Webex
- Mo Tidball, CCE Director, Webex
- William Wellman, BOS Chairman
- David Baker, City of Canandaigua Supervisor
- Nancy Yacci, City of Canandaigua Supervisor
- James Kennedy, City of Geneva Supervisor
- Donald Cotter, Town of Canandaigua Supervisor
- Peter Ingalsber, Town of Farmington Supervisor, Webex
- William Namestnik, Town of Hopewell Supervisor, Webex
- Kristin Voss, BOS Clerk
- Dave Shaw, Reporter
- Jeff Green, Cassella Engineer
- David Hutchings, FLVC Chairman
- Kaitlynn McCumiskey, Sustainability Assistant, Webex
- Erin Holley, Sr. Clerk, Webex
- Kate Ott, Public Health Director, Webex

2. Approval of Minutes:

Supervisor Mark Venuti motioned to approve the minutes of the May 21, 2026 Special Planning & Environmental Quality Meeting and June 8, 2026 Planning & Environmental Quality Committee meeting. The motion was seconded by Supervisor Roslyn Grammar. The motion passed.

Yes: Supervisor(s): Kristine Singer, Tate Colburn, Roslyn Grammar, Tim Schiefen, Mark Venuti.
No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Casella:

Jeff Green provided the following update on landfill operations:

- Construction is ongoing at the site and includes ongoing well drilling.
- They have performed all their annual stormwater swail and pond cleaning at the site.
- They had a US EPA Region 2 inspection and a Region 8 air inspection. No additional action was requested after these inspections.
- Filling in the new cell continues.
- They are doing more maintenance on the roads within the landfill.

4. Sustainability & Solid Waste Management:

Carla Jordan reviewed the seven responses to the RFS. The four categories that they fell into were traditional waste solutions, planning, organics, and emerging technologies. To move forward, the committee will need to decide if they want to do nothing and have the private sector take over naturally or assist in development and facilitate conversations with economic development, do more planning towards a management technology, or put out an RFP for the design, construction and/or operation of selected technology. After a lengthy discussion ensued with the committee resulting in the committee wanting a full board workshop to discuss options.

Carla Jordan presented a funding request from the Town of Phelps for an organics program.

Supervisor Tate Colburn motioned to approve the municipal funding request as presented. The motion was seconded by Supervisor Roslyn Grammar. The motion passed.

Yes: Supervisor(s): Kristine Singer, Tate Colburn, Roslyn Grammar, Tim Schiefen, Mark Venuti.

No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Economic Development:

Ryan Davis provided the following department updates:

- They are involved with regional ACHIEVE economic development.
- They are working with the Cities of Geneva and Canandaigua.
- They had their pre-application meeting for CDBG (Community Development Block Grant) applications.
- The IDA is close to wrapping up the maintenance and FBO contract at the airport.
- They are having meetings with local Mayors quarterly for community development discussions.

6. Planning Department

Julie Barry let the committee know that Tom Harvey retired on July 1st and the new Planning Director, Matt Sousa, will start on July 13th. If they have any questions prior to the new director

starting, they should reach out to her or Tim Jensen.

7. Team Agency Updates:

Mo Tidball provided the following updates from CCE:

- This is the first full week of 4-H Bristol Hills camp.
- The county fair is coming up from July 21st-25th.
- Be careful of the farming equipment on the roads this time of year.
- The local food guide that they used to print is now available on the FLVC site.

Megan Webster showed photos of water and sediment control basins and grazing management projects built this spring.

8. Tourism:

Alicia Richie provided the following updates from FLVC:

- She passed out a flyer regarding events and activities for the 250th celebrations and where they are on their deliverables for the grant that they received.
- They are working on the Countywide DAM (digital asset manager) for all video and photography assets of the county, not just FLVC's.
- They are working on redesigning the website for it to be tracked and assessable for LLM models. They hope to have their new site launched in the spring of 2027.
- She passed out information regarding May highlights from data that was collected for the 19 local hotels.
- They put out an RFP for a strategic development, advertising, and marketing plan.

She will be transitioning out of FLVC at the end of August. She is proud of all the work her and her team have completed in the past year.

David Hutchings, Chair of the FLVC Board, let the committee know that Alicia has been a wonderful asset this past year. They went back to the search agency they used when hiring the President & CEO position before and made an offer to the second person who was in that search to replace Alicia in August. Her successor will be Tracey Dello Stritto.

9. Unfinished Business or Other Items to be Brought before the Committee:

There was no other items to be brought before the committee.

10. Executive Session:

Supervisor Mark Venuti motioned to enter executive session at 2:28 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor Roslyn Grammar seconded the motion. The motion passed.

Supervisor Mark Venuti motioned to exit executive session at 2:38 PM. Supervisor Roslyn Grammar seconded the motion. The motion passed.

11. Next meeting date and time:

August 10, 2026 at 1:00 PM.

12. Adjournment:

On a motion of Supervisor Tate Colburn, seconded by Supervisor Roslyn Grammar, the Planning & Environmental Quality Committee meeting was adjourned at 02:38 PM.

Respectfully Submitted, Kristin A. Voss, Clerk