



GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, July 8, 2026, Time: 1:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

Peter Ingalsbe, Chair
Laura Abplanalp
David Baker
Esther Dickinson
James Kennedy
William Namestnik
Lisa Moore

1. Call to Order:

The Governmental Operations & Insurance Committee meeting was called to order at 01:00 PM on July 8, 2026.

Members Present: Supervisor(s) Peter Ingalsbe, Laura Abplanalp, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. Necessarily Absent: Supervisor(s) .

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator, Webex
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Matthew Turetsky, Assistant County Attorney
- Chris Day, DPW Commissioner
- Tim Jensen, Associate Planner
- Dennine Leeson, Real Property Director
- Jackie Shaffer, NYMIR Representative
- Michele Smith, HR Director, Webex
- John Cowley, Town of Naples Supervisor
- Nancy Yacci, City of Canandaigua Supervisor
- Kristin Voss, BOS Clerk
- Jean Chrisman, County Clerk
- Lisa Record, Deputy County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Mike Flatt, Safety Coordinator
- Albert Magnan, Democratic Election Commissioner
- Adeline Rudolph, Republican Election Commissioner
- Lindsey Burgess, Deputy HR Director, Webex

2. Approval of Minutes:

Supervisor James Kennedy motioned to approve the minutes of the June 10, 2026 Governmental Operations & Insurance Committee meeting. The motion was seconded by Supervisor Esther Dickinson. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

3. Board of Elections:

Approved Minutes

Albert Magnan and Adeline Rudolph presented the following resolutions entitled:

~ Authorization to Extend Contract BOE01-1110000-C005053 Electronic Pollbooks Grant Program

~ Authorization To Extend Contract BOE01-1110000-C005313 2025-2026 General Elections Support Grant Program

~ Authorization to Extend Contract BOE01-1110000-C005371 2025-2026 Ballot By Mail Grant Program

Supervisor David Baker motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Board of Supervisors:

Kristin Voss presented a resolution entitled, "Appointment to the Ontario County Ethics Board - Lea Nacca".

Supervisor David Baker motioned to approve the resolution as presented. The motion was seconded by Supervisor James Kennedy. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kristin Voss presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 5 (Intro.) of 2026 - A Local Law Extend the Expanded Use of Videoconferencing Pursuant to the NYS Open Meetings Law".

Supervisor James Kennedy motioned to approve the resolution as presented. The motion was seconded by Supervisor William Namestnik. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. County Attorney:

Holly Adams reviewed the 2027 MS self-insurance budget. They are putting more in reserves in 2027 based on last year's actuarial report and advice from our insurance provider.

Supervisor David Baker motioned to approve the MS self-insurance budget as presented. The motion was seconded by Supervisor Laura Abplanalp. The motion passed.

Yes: Supervisor(s): Peter Ingalsbe, David Baker, Esther Dickinson, James Kennedy, Lisa Moore, William Namestnik. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Human Resources:

Mike Flatt provided the following safety updates:

- We are trending a bit lower with recordable injuries than last year.
- PESH is back in the County at FLCC. There is a new inspector covering our area.
- Annual lock out/tag out inspections need to be done by two people.
- Flagger training was completed in June with around 34 people attending.

7. Real Property Tax Service:

Dennine Leeson talked about the resolution of denial for correction and refund of taxes that was laid over at the last board meeting. Since the Board meeting, it has been discovered that the landowner's assessment went up because of the large renovation and addition that was done to the house. It was not caused by the easement flag issue. The easement flag had no fiscal impact on the homeowner's taxes. The homeowner did receive a notice of his assessment change and how to grieve the assessment.

She then updated the committee on the Veterans exemption. This exemption is still optional for the County. The latest change is that the exemption is now available to veterans less than 100% disabled, but they still need to be permanent and totally disabled. This allows a person that could be 40% disabled with the permanent and total status to be eligible for the exemption. The assessors are still trying to figure out how to track this as they don't have access to this information.

She let the committee know that she is looking to fill the deputy director position as it has been vacant for several years. They have been rebuilding and restructuring the department over the past few years. It has already been funded for this year, and she will be bringing a resolution to fill this position soon.

8. County Administrator:

Chris DeBolt briefly reviewed how dog control costs were historically and are currently calculated. He asked the committee if they are still okay and with moving towards the \$4.00 per capita number by 2029 as requested by the humane society. The committee agreed to continue with our plan, making the 2027 cost per capita for the municipalities \$3.22.

9. Unfinished Business or Other Items to be Brought before the Committee:

There was no unfinished business to be brought before the committee.

10. Executive Session:

Supervisor James Kennedy motioned to enter executive session at 1:31 PM for POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation and POL§105 (1) (h) - Discussions on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof. Supervisor Laura Abplanalp seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit executive session at 2:03 PM. Supervisor David Baker seconded the motion. The motion passed.

11. Next meeting date and time:

August 12, 2026 at 1:00 PM.

12. Adjournment:

On a motion of Supervisor David Baker, seconded by Supervisor Laura Abplanalp, the Governmental Operations & Insurance Committee meeting was adjourned at 02:05 PM.

Respectfully Submitted, Kristin A. Voss, Clerk