



WAYS & MEANS COMMITTEE

Wednesday, July 8, 2026, Time: 3:00 PM
74 Ontario Street, Committee Room 213
Canandaigua, NY 14424

Committee Members

David Baker, Chair
John Cowley
Peter Ingalsbe
Jack Marren
Kristine Singer
Mark Venuti
Frederick Wille

1. Call to Order:

The Ways & Means Committee meeting was called to order at 03:00 PM on July 8, 2026.

Members Present: Supervisor(s) David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille.

Others present in addition to committee members:

- Chris DeBolt, County Administrator
- Alissa Bub, Deputy County Administrator
- Meghan Maslyn, Deputy County Administrator
- Holly Adams, County Attorney
- Lea Nacca, Assistant County Attorney
- Matthew Turetsky, Assistant County Attorney
- Joe Nacca, Assistant County Attorney
- Nathan Thomas, Assistant County Attorney
- Jean Chrisman, County Clerk
- Tracy Shaw, Assistant Deputy County Clerk
- Leanne Lapp, Public Defender
- Mike Flatt, Safety Coordinator
- Jeff Trickler, County Treasurer
- Kate Ott, Public Health Director, Webex
- William Wellman, BOS Chairman
- Nancy Yacci, City of Canandaigua Supervisor
- Kristin Voss, BOS Clerk
- Mary Gates, Finance Director
- Nellie Puma, Deputy Finance Director
- Barbra Sweet, Sr. Fiscal Manager
- Michele Smith, HR Director
- Chris Day, DPW Commissioner
- Tim Jensen, Associate Planner
- Julie Barry, Associate Planner
- Jason Tack, FLCC V.P. of Administration & Finance
- Todd Bullard, Outside Counsel
- Jenifer Langer, Purchasing Director, Webex
- Lindsey Burgess, Deputy HR Director, Webex
- Missy White, Fiscal Manager, Webex

2. Approval of Minutes:

Supervisor Peter Ingalsbe motioned to approve the minutes of the June 10, 2026 Ways & Means Committee meeting. The motion was seconded by Supervisor Mark Venuti. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): David Baker, Jack Marren.

3. Public Works & Public Works Capital Projects:

Christopher Day presented a resolution entitled, "Capital Project No. H110-25 - County Road 4 at Freshour Road Intersection Improvements — Acceptance of Supplemental Agreement #1 to New York State Revenue Contract".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Christopher Day presented a resolution entitled, "Agreement with Frost Solutions for Lease of Onsite Weather Stations".

Supervisor Jack Marren motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

4. Health & Human Services:

Kate Ott presented a resolution entitled, "Authorization to Accept Funds from Wilmot Cancer Institute for Public Health - 2026".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott presented a resolution entitled, "Authorizing Approval of the Budget for the 2026 Lead Hazard Reduction Capacity Building Grant Program for Public Health".

Supervisor Frederick Wille motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Kate Ott presented a resolution entitled, "Authorization to Accept RFP 26059 and Contract with Pivotal Public Health Partnership for Lead Hazard Reduction Capacity Building Grant Program".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

5. Finger Lakes Community College (FLCC):

Approved Minutes

Jason Tack presented a resolution entitled, "Resolution of Support for Finger Lakes Community College Projects".

Supervisor Mark Venuti motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

6. Human Resources:

Michele Smith presented the following resolutions entitled:

~ Authorization to Contract with Finger Lakes Community College for Professional Development Training

~ Appointment to Ontario County's Deferred Compensation Committee

Supervisor Kristine Singer motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Authorizing Memorandum of Agreement No. 2-2026 between Ontario County and Ontario County Sheriff and the Ontario County Sheriff's General Unit".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Resolution Authorizing Memorandum of Agreement No. 3-2026 between Ontario County and Ontario County Sheriff and the Ontario County Sheriff's General Unit".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor Frederick Wille. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Create an Assistant County Attorney position".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented the following resolutions entitled:

- ~ Create a Mental Health Service Coordinator position in the Community Mental Health Services Department
- ~ Create a Project Manager position in the Department of Public Works

Supervisor Jack Marren motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Michele Smith presented a resolution entitled, "Civil Service Transfer of Function from the Department of Social Services to the Department of Finance".

Supervisor John Cowley motioned to approve the resolution as presented. The motion was seconded by Supervisor Kristine Singer. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Mike Flatt provided the following safety updates:

- We are trending a bit lower with recordable injuries than last year.
- PESH is back in the County at FLCC and there is a new inspector covering our area.
- Annual lock out/tag out inspections need to be done by two people.
- Flagger training was completed in June with around 34 people attending.

7. Treasurer's Office:

Jeffrey Trickler presented a resolution entitled, "Sale of Real Property Acquired Through Enforcement of Delinquent Taxes".

Supervisor Peter Ingalsbe motioned to approve the resolution as presented. The motion was seconded by Supervisor Jack Marren. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

8. County Administrator:

Christopher DeBolt presented a resolution entitled, "Reappointment of Jenifer Langer, Purchasing Director".

Supervisor Kristine Singer motioned to approve the resolution as presented. The motion was seconded by Supervisor John Cowley. The motion passed.

Yes: Supervisor(s): David Baker, John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark

Venuti, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

Alissa bub reviewed the status of the ARPA grants. 85.5% of the grant funds have been disbursed. Our consultant feels that all funds will be spent by the end of the year and they hope to have a presentation later in the year highlighting the projects.

9. Unfinished Business or Other Items to be Brought before the Committee:

There was no unfinished business brought before the committee.

10. Executive Session:

Supervisor Jack Marren motioned to enter executive session at 3:27 PM for POL§105 (1) (e) - Discussions on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law), POL§105 (1) (f) - Discussions on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, POL§105 (1) (h) - Discussions on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof, POL§105 (1) (d) - Discussions regarding proposed, pending or current litigation. Supervisor John Cowley seconded the motion. The motion passed.

Supervisor Kristine Singer motioned to exit executive session at 5:39 PM. Supervisor Jack Marren seconded the motion. The motion passed.

11. Human Resources:

Michele Smith presented the following resolutions entitled:

~ Salary Adjustment for Senior Assistant County Attorney Joseph Nacca

~ Salary Adjustment for Senior Assistant County Attorney Sandra Packard

Supervisor Kristine Singer motioned to approve these resolutions, as presented as a block. The motion was seconded by Supervisor Peter Ingalsbe. The motion passed.

Yes: Supervisor(s): John Cowley, Peter Ingalsbe, Jack Marren, Kristine Singer, Mark Venuti. No: Supervisor(s): David Baker, Frederick Wille. Abstain: Supervisor(s): None.

12. Next meeting date and time:

August 12, 2026 at 3:00 PM.

13. Adjournment:

On a motion of Supervisor Frederick Wille, seconded by Supervisor Mark Venuti, the Ways &

Approved Minutes

Means Committee meeting was adjourned at 05:41 PM.

Respectfully Submitted, Kristin A. Voss, Clerk